



**Region Community Council Meeting**

Date: June 25, 2011

Address: #207 1600 15<sup>th</sup> Avenue,  
Prince George BC V2L 3X3

Time: 9:10 am

**Present:** Bonnie Fallowfield, Jackie Allen, Sharon Taylor, Ann Peltier, Ryan Taylor, Earnie Harding, Kris Zemlak, Eldon Carter, Ruth Stanton, David Johnston, Pat Marshall, Ann Lewis

**Via Conference call:** Cathy Mortenson

**Regrets:** Terry Robertson, Colleen Hermanson, Barb Warkentine, Sharon Doerkson

**Guest:** Wendy Framst

**AGENDA TOPICS**

TOPIC	DISCUSSION
Acceptance of agenda and approval of last meeting's minutes	David Johnston moved the minutes of the May 14, 2011 meeting be accepted, Ryan Taylor seconded the motion. <p style="text-align: right;"><b>CARRIED</b></p>
Finance Wendy Framst	<p>Wendy Framst explained her role as QS Manager, the business side of Community Living managing contracts and funding for service providers. She discussed that though we have no budget as yet, we are working within the same constraints as year's budget. Wendy talked about a comparison for individuals accessing services.</p> <p>CPD Manager, Pat Marshall is doing a review of these numbers for accurate information. Questioned whether or not the increases were due to new programs, Wendy stated this was not a large number but the new programs did increase the workload, and the new set of procedures for awarding contracts. It's all a learning experience.</p> <p>Wendy discussed the Service Redesign.</p> <p>Bonnie Fallowfield – It's predicted this year will be the hardest – is this due to population growth? Wendy replied this will be a challenging year; more people are requesting services, and with the youth transitioning. A lot of work done with the CLBC network. CEO network – heads of nonprofit agency, CLAN – group of service providers not necessarily non-profit speak as one voice. Now we have the tools to cost what a service will be much more equitably.</p>

Kris: We are putting expectations on service providers, is there going to be more pressure on saying just a little bit more. When do we say there is no more. Wendy continues to review files, new files may need larger amount at first but then will taper off.

Sharon T: Is the HST affecting budget? Wendy: We received extra funding for this.

Kris: Peoples' needs are increasing due to aging, will this be an issue as people live longer and individuals turning 19. Pat and Wendy discussed partnerships with other ministries and agencies improving how we can access services and collaboration. We were one of the last regions to cost share with health.

Pat and Wendy discussed what they are doing at the regional table and the agreements that are in place. Relationships are in progress, we are working on CYSN children coming over, it is not seamless yet, but there are ways we can help families access CLBC transitioning.

Bonnie: There is still confusion for families in regards to transitioning youth.

Wendy: Yes, this is a reason for the networking and the regional table. CYSN staff is in charge of getting the process started and forwarding that information to our office.

Wendy discussed the difference between transitioning CIC's and non CIC's. CIC's have a guardianship role in initiating referral for the transition. With non CIC'S it is the family's role to initiate the referral.

Kris is working with Northern Health for individuals in hospital. In the past, the hospital was billing CLBC directly for services. Now Northern Health is funding us to provide care.

Wendy gave a brief discussion on the roles of the analysts do with regards to the contract management system. Due to staff away at training and vacation we are running skeleton crew. Once we switch over to new system and get through to the other side it will be great.

Bonnie: When approached by families who tell us all documentation has been submitted but they are left sitting on waitlist, it is recommend to tell families we are addressing health and safety first. Sometimes family's have to take other steps, seek out other services.

The council thanked Wendy for her attendance.

ACTION	PERSON RESPONSIBLE	DEADLINE

TOPIC	DISCUSSION
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Board Meeting Report Bonnie Fallowfield, Pat Marshall	On June 11, 2011 the chairs of the community councils and the advisory committee met in Richmond with the CLBC Board, Community Planning and Development managers and members of the senior management team. The focus of this meeting was the development of a SWOT analysis which will be used as a key foundation piece in the development of CLBC's new Strategic Plan. CLBC is now moving through the final year of its second three year strategic plan and the CLBC Board is beginning the development of a new strategic plan. Bonnie appreciated we went through this process last month as a council. The Board meeting had assigned seating; at each table there were family members, service providers, community members and self advocates discussing all the strengths and weaknesses, opportunities and
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	threats (SWOT) that were reported back. Ann P: Are they going to combine notes and send them out? Bonnie: Yes, most of the regions have the same concerns.		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	Follow up with Brian Salisbury on document roll out	Pat Marshall	September meeting
<b>TOPIC</b>	<b>DISCUSSION</b>		
Managers Report Pat Marshall	<ul style="list-style-type: none"> <li>• Recommendation Referral Form (provided) <ul style="list-style-type: none"> <li>○ Feedback was well received. We were the only one who completed the form. Jackie’s concerns were taken into account. Pat to thank Brian.</li> </ul> </li> <li>• Proloquo2go <ul style="list-style-type: none"> <li>○ <u>Arthur Kipling</u> in Chetwynd literally cried when I gave him his new ProLoGuo2go! Arthur is an individual who cannot communicate. Arthur will have people guess what he is trying to say by pointing and if you don’t know Arthur and know what he is trying to say he will just give up and walk away. Now Arthur has no problems with communicating as this device goes EVERYWHERE with him! Arthur loves his new device and learned how to use it so quickly! He loves taking it with him in the community for grocery shopping or going out for lunch and dinner with his friends. He thinks it’s so “cool” and his friends want one now. Arthur has now learned how to download songs which he just loves as well! This really has changed his whole life and outlook with interacting with people, Arthur is a much happier and social individual.</li> <li>○ <u>Deanna Freeman of Terrace</u>, assistive speech device. According to Deanna’s support worker and her family, she is doing “fantastic” &amp; “amazing” using her I-Pod. Right now, she loves to go to her music and scroll for her favourite pictures. She doesn’t use it for drawing yet but her worker says she will probably will soon. Most importantly, Deanna is using it in public to communicate, and people she interacts with find it much easier to talk and communicate with her. As well, her worker has taped Deanna in her therapeutic riding lessons and she likes to watch herself and show her family and friends on her I-pod how well she is doing and how much fun she has. The next step is that Deanna and her worker are working on putting together a presentation to show how well she uses the i-pod and how it is helping her communicate with those around her.</li> <li>○ <u>Mark Gairdener of Fort Nelson</u> is using his i-pod with some difficulty as he has arthritic fingers and cannot readily touch to small keys.</li> </ul> <p>Pat will contact Barb Warkentine to see how they are enjoying their system. It was suggested families can go to service clubs if they have</p> </li></ul>		

issues using the device and also the contact list has been started for help. Sharon Taylor has drafted up and Proloquo2Go Practice sheet that also includes instructions on how to use the application. We have to keep in mind and start conversations with the recipients on what to do when/if system fails/breaks Extended to age 27 communication devices. SET BC has made the use of these in the school, but Bonnie says if you include this clause on your home insurance, they will allow you to take them home.

Pat Marshall and Caitlyn Sassaman will contact Proloquo2Go recipients to do stories and submit them to Brian Salisbury.

Sharon also cautioned us to let our folks know we cannot download music with this application as it does tend to mess things up, they need to understand this is a communication devise.

Aging Forums – good turnout in each place. This will be in the business plan

- Smithers
- Prince George
- Quesnel
- Fort St John – Jackie – informative – lots of attending – differences in geographical – Jackie got to meet sp and family members.
- BC Housing- going well
  - Approx. 25 Units though out the north. They have hired staff specific for the north. Prioritized us and fast track the applications. They are building and finding available spaces – making sure they are good fits for the applicant.
- MLA C/A meetings – constituency assistants with Caitlyn Sassaman
  - Vanderhoof
    - John Rustad
  - Prince George
    - Shirley Bond
    - Pat Bell
- Chamber Of Commerce National Annual General Meeting – in PG last week of May.
- Northern Health – Pat discussed we have a good relationship in our region. Contracts need to be negotiated every year. She also discussed assessments for difference agencies. There are concerns on whether or not children will be eligible after 19.
- The Federal Services are now mandated to supply services for employment to everyone, the website is <http://www.gov.bc.ca>. They have hired 2 employment specialists for Prince George with the possibility of one for the peace and one for the Northwest in the near future. Pat will be meeting with Sherri closer to the end of the summer.
- MCFD hired new co-ordinator for training; to date they have completed training for 2 delegated agencies.
- Dave Hingsburger – thanks AimHi - it was awesome.
- Community Living Month

	<ul style="list-style-type: none"> <li>Sylvie Zebroff, Donna Good Water, Shelley Nessman – Sharing our Power stories. July 7, 2011 from 6:30pm – 8:00pm at the Civic Centre in Prince George. Pat will confirm if any or all of the 3 would be available to attend some of our Community Living Month events.</li> </ul>									
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Community Living Month Events	<p>We need to start planning dates and events for the Community Living month (October) and get Caitlyn Sassaman the information early so she can start the work on inviting the respective area's dignitaries and have proclamations if possible. Funding and travel restriction. Donations from the community could be a possible way to cut costs. Other suggestions were success stories – donations to re-gift – auctioned off the leftover cake and dinks. Jackie talked to Caitlyn re: proclamations. Who should be doing this – CLBC council or service provider/family members. Caitlyn and Jackie will continue to have these conversations to confirm these.</p> <p>Does the Province have a proclamation for CC month  Prince George - Ruth, Oct 15<sup>th</sup> - 3 story tellers (meeting in the morning and Smithers – Sharon, Cathy and Earnie – Friday Oct 7<sup>th</sup> – Silvia Zebroff.  Dawson Creek – Dave (during the week)  Terrace – Millennium Trail awareness walk and BBQ. Oct 1<sup>st</sup>  Quesnel – Oct 1<sup>st</sup> – walk the talk or people from Quesnel would be invited to come to PG.  Further thoughts and actions – contact</p> <table border="1"> <thead> <tr> <th>ACTION</th> <th>PERSON RESPONSIBLE</th> <th>DEADLINE</th> </tr> </thead> <tbody> <tr> <td>Send approximately costs to Pat</td> <td>Council Members</td> <td>September 10<sup>th</sup></td> </tr> <tr> <td>Contacted Prince Rupert to discuss joining in their Community Events</td> <td>Ann</td> <td>July</td> </tr> </tbody> </table>	ACTION	PERSON RESPONSIBLE	DEADLINE	Send approximately costs to Pat	Council Members	September 10 <sup>th</sup>	Contacted Prince Rupert to discuss joining in their Community Events	Ann	July
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PAC Report Terry Robertson	Absent									
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Council Self Evaluations Questionnaire Bonnie Fallowfield	<p>July 15<sup>th</sup> deadline, send completed evaluations to Ann Lewis, via your local CLBC office, marked confidential and she will forward to Bonnie Fallowfield</p> <table border="1"> <thead> <tr> <th>ACTION</th> <th>PERSON RESPONSIBLE</th> <th>DEADLINE</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	ACTION	PERSON RESPONSIBLE	DEADLINE						
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Proloquo2Go Bonnie Fallowfield and Sharon Taylor	<p>Sharon and Bonnie discussed the Go Talk 20 shared video clips of individuals using the Proloquo2Go.</p> <table border="1"> <thead> <tr> <th>ACTION</th> <th>PERSON RESPONSIBLE</th> <th>DEADLINE</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	ACTION	PERSON RESPONSIBLE	DEADLINE						
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<p>Brian Salisbury Project Bonnie Fallowfield</p>	<p>Read letter from Brian and discussed the summarized notes that captured the major themes, issues and ideas identified.</p> <p>Hello everyone - we would like to thank you for your participation at the June 11<sup>th</sup> SWOT Analysis; the results of the day will provide a valuable foundation for CLBC's next three-year strategic plan. We very much appreciate your willingness to have spent a Saturday helping us with this initiative.</p> <table border="1" data-bbox="423 367 1464 443"> <thead> <tr> <th data-bbox="423 367 834 401">ACTION</th> <th data-bbox="834 367 1218 401">PERSON RESPONSIBLE</th> <th data-bbox="1218 367 1464 401">DEADLINE</th> </tr> </thead> <tbody> <tr> <td data-bbox="423 401 834 443"></td> <td data-bbox="834 401 1218 443"></td> <td data-bbox="1218 401 1464 443"></td> </tr> </tbody> </table>	ACTION	PERSON RESPONSIBLE	DEADLINE			
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<p>Committee Reports <b><u>Membership Committee</u></b> Sharon Taylor Kris Zemlak Sharon Doerkson</p>	<p>Busy, 8 council members will be up for reappointment or their appointments will be final in November 2012. Kris explained the membership Bonnie will connect with Sharon Doerkson and Colleen Hermanson to see if they wish to continue. Discussed recruitment and nominations. Council will look into community members, service providers. The membership committee will discuss with each member</p>						
<p><b><u>Self Advocate Committee</u></b> Cathy Mortensen, Ruth Stanton, David Johnston Earnie Harding, Eldon Carter</p>	<p>Nothing to report at this time. Eldon reported there will be a Shin-Dig Friday, July 1<sup>st</sup> in Quesnel. The Greaser theme changed to Canada day theme. Ruth reported the Self Advocate Conference is tentatively set for May 14-16, 2012 at Coast Inn in Prince George. The theme will be "DREAM Into Community". Ruth is looking to recruit self advocates, and David will add this to his blog <a href="http://www.bcasf.org">www.bcasf.org</a></p>						
<p>----- <b><u>Community Awareness Committee</u></b> Jackie Allen, Ann Peltier, Colleen Hermanson, Ryan Taylor</p>	<p>Not much to report, Ann P from Terrace is looking into what they can do for council living month locally. Ryan told us about the DDS invitational golf tournament – DDS chooses a charity to do this as a fundraiser. They have been picked for the last 5 years. Self advocates will "man" each tee box.</p> <table border="1" data-bbox="423 1270 1464 1358"> <thead> <tr> <th data-bbox="423 1270 834 1304">ACTION</th> <th data-bbox="834 1270 1218 1304">PERSON RESPONSIBLE</th> <th data-bbox="1218 1270 1464 1304">DEADLINE</th> </tr> </thead> <tbody> <tr> <td data-bbox="423 1304 834 1358"></td> <td data-bbox="834 1304 1218 1358"></td> <td data-bbox="1218 1304 1464 1358"></td> </tr> </tbody> </table>	ACTION	PERSON RESPONSIBLE	DEADLINE			
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<p><b>Round Table</b></p>	<p><b>Ann Peltier</b> – Ann attended the Smithers Ageing in Place and brought her mom and a service provider. They all got a lot out of the forum. This person may be a candidate as future service provider council member. Besides the Smithers forum, Ann has been travelling a lot – attended her son's wedding in Tipia Japan. Ann shared - check passports prior to travel, you must have 6 months left on passport before travelling. She also went to Vancouver for her son, and to Kamloops for her daughters, graduations. Ann's mom travelled with her and wanted to know if there was any road in BC that is straight. Ann will connect with Chris Arnold for the CC living month.</p> <p><b>Sharon Taylor</b> – Sharon has been helping a lot with Proloquo2Go program; she created step by step directions for this application. Sharon told us Bulkley Valley Community Services is celebrating their 30 year anniversary. The Ageing Forum awesome. Sharon also told the council she received a letter that Giving in Action still has funds to allocate; qualifications are eligible for</p>						

CLBC/MCFD services and the funds are to be used for home and or vehicle renovations.

**David Johnson** – David has been out town a lot attending meetings and conferences; People First made a resolution 1 year terms will be extended to 2 years and 2 year terms will be extended to 3. David attended a Summit in Vancouver with Brian Salisbury and Carol Goozh. David made a motion to put in their policy to have a Self Advocate Peer Advisor hired in every community. David contacted Nolan Fallowfield, as an ambassador to go back to community support networking book. David will be doing presentation in Dawson Creek and Fort St John with Shelly Nessman to self advocate groups; this presentation has been made into Power Point. David passed out blog information, and has received more than 10 comments so far. David ran for a Self advocate Caucus, but unfortunately came in second.

**Eldon Carter** – Eldon told us of the upcoming Shin-dig in Quesnel, the theme was switched from “Greaser” to Canada Day celebrations. Eldon and Ruth discussed self advocate fundraising.

**Cathy Mortenson** - A group of Self Advocates went Special Olympics Track and Field meeting in Richmond. Cathy won ribbons in the standing long jump, 50 meter dash and shot put. Congratulations Cathy!

**Kris Zemlak** – The Aging forum went very well. All attendees of the David Hingsburger workshop thoroughly enjoyed the day – very engaging. Kris is receiving her 25 years of service award soon. AGM will be held Monday June 25<sup>th</sup> at 5:30. Kris continues working on Homeshare contracts, a lot of work bringing families on board and matching and making good decisions. Minister Bloy cancelled his visit due to illness. Moving towards summer recreations camp for children \$60 for a week for children with disabilities, \$120 for other children. Planning a family picnic Wed June 29<sup>th</sup>, a fun day lots of events planned. And they are holding a staff golf tournament.

**Bonnie Fallowfield** – Bonnie had a discussion with Barb Penner regarding the employment video. Part 1 is great for high school level transitioning youth, and Bonnie will get permission to share this with the resource teacher. Bonnie told us about the CBI consulting project, best practices for schools. Bonnie’s son is in one of the stories to share. Everyone featured in the book gets 100 copies to give away in their own way. One person is having community book signing, another featured person is having a party with a live band, and one is having a coffee shop reading. Visit the CLBC website to see list of events, Sharing the Power of our stories at <http://www.communitylivingbc.ca/2011/06/the-power-of-knowing-each-other/>

Part 2 of the video was for designed for businesses. This was shown at the Chamber of Commerce AGM. Bonnie will discuss with Tamara Shaw, Employment Manager from AimHi to see if she would like to show this

**Ryan Taylor** – FSJ Family BBQ had to be cancelled. The association has hired the advisor for their self advocate group; Ryan will attend the first meeting next week and will bring back items to the next council meeting. Work is very busy. Brian (employer) is having a meeting with staff starting renovations, Dawson Creek locations renovations are complete is up and running. Construction may start this summer.

**Ruth Stanton** – working on networking books. And also DVD will be out in October CC living month. Ruth was successful in running for the Self advocate Caucus, this means Ruth will be travelling to meetings 4 times a year and will report back to the council. Congratulations Ruth.

**Jackie Allen** – Jackie attended the Fort St John celebration year end event and reported it was wonderful to see all the stage presentations. Jackie is alternating community involvement between Fort St John and Fort Nelson as she lives pretty much in between the two. Jackie is hoping to attend the formal affair on Sept 8<sup>th</sup> for the Community Living awards.

**Earnie Harding** – Earnie reported on the success of the Smithers Ageing Forum. A lot of aging parents have been contacting Earnie (High Roads) to discuss wills etc. They are looking into putting on a workshop with the help of PLAN. It was suggested to contact Gord Robertson to attend and discuss RRSP's. Earnie has received phone calls from Burns Lake regarding services. He is willing to go but could he submit for mileage. Pat says Terry can travel there through Vela and help the family. There are also concerns the supported work project has been dropped by the college and wanted to know if this can be reinstated through other agencies. Kris suggests the families contact BCACL, Vela, and Moms on the Move. Terry Robertson can help her with this.

ACTION	PERSON RESPONSIBLE	DEADLINE

**ADJOURNMENT**

Meeting was adjourned at 2:50 pm

**NEXT MEETING**

September 10, 2011