

# Eligibility

Community Living British Columbia (CLBC) provides supports and services to eligible adults and their families. CLBC has an eligibility policy to help people understand the eligibility criteria, and to help staff make consistent and fair decisions. This information sheet answers some common questions about our eligibility policy.

**To receive CLBC services, your family member must be 19 years of age or older but they may apply for eligibility after their 16th birthday.**

## Who is eligible for CLBC?

- CLBC provides supports for adults with developmental disabilities.
- The CLBC Personalized Supports Initiative (PSI) provides services for adults who have *both* significant limitations in adaptive functioning *and* either a diagnosis of Fetal Alcohol Spectrum Disorder (FASD) or Autism Spectrum Disorder (ASD is officially referred to as Pervasive Developmental Disorder).

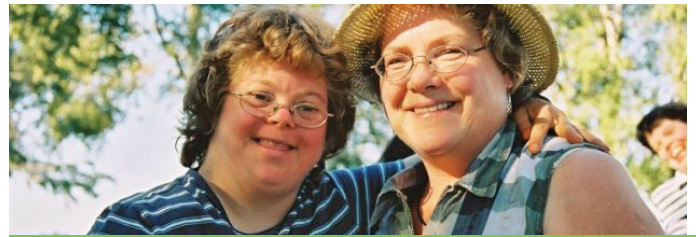
CLBC has two sets of criteria for eligibility. To be eligible, a person must be 19 years of age or older and they must meet all of the criteria for either a developmental disability or the Personalized Supports Initiative.

## How does CLBC confirm eligibility?

Your family member needs to have specific documents, such as professional assessments that show that they meet CLBC eligibility criteria. CLBC accepts written assessments completed by certain approved professionals, for each of the different assessments.

CLBC facilitators are responsible for confirming eligibility. They base their decision on the information provided in the written assessments and documents that you submit.

A facilitator can provide you with details about the



professionals who can complete specific assessments. A facilitator can also answer any questions you have about eligibility.

## Criteria for Eligibility

### Developmental Disability

An adult has:

- significantly impaired intellectual functioning
- significantly impaired adaptive functioning
- these limitations must have started before age 18

### Personalized Supports Initiative

An adult who does not have a developmental disability but has:

- significant limitation in adaptive functioning,

*AND EITHER*

- a diagnosis of Fetal Alcohol Spectrum Disorder (FASD)

*OR*

- a diagnosis of a Autism Spectrum Disorder (ASD is officially referred to as Pervasive Developmental Disorder)



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## What documents are required for eligibility for a person with a developmental disability?

Your family member will need an assessment completed by an approved professional that clearly states they meet the “Diagnostic Criteria for Mental Retardation” cited in the DSM-IV-TR.

The CLBC Assessment Summary Form may also be submitted if section A of the form has been completed by an approved professional.

## What documents are required for eligibility for the Personalized Supports Initiative (PSI)?

Your family member will need:

- A CLBC Assessment Summary Form completed by an approved professional, **AND**
- An Adaptive Functioning report completed by an approved professional that says the person has significant limitations in adaptive functioning. CLBC will accept one of three assessment tools for the Adaptive Functioning report. The assessment report must state which assessment tool was used, **AND EITHER**

**A.** Assessments confirming the diagnosis of FASD completed by an approved professional, **OR**

**B.** Assessments confirming the diagnosis of ASD completed by an approved professional.

## How do I apply for CLBC adult supports for my child who is not an adult yet?

CLBC will review documents for youth after they are 16 years old. CLBC would like to confirm your child’s eligibility for adult services as soon after their 16th birthday as possible. Starting this process early is important. If your child is accessing Ministry of Children and Family Development supports and services you may ask your MCFD worker for assistance with transition planning and with getting the required assessment documentation.

## How long will it take to find out if my family member is eligible for CLBC adult services?

Once all the required documents have been submitted, a CLBC facilitator will review the documents and let you know about eligibility or tell you if other information is needed.

Sometimes, not all required documents are submitted right away or it is not clear from the assessment documents if a person is eligible for CLBC. It may take several weeks or even months to get all the required documents to CLBC so it is very important to begin the process early.

## How will I know the result of the eligibility decision?

Once the decision is made, you will get a letter from a CLBC facilitator to tell you if your family member is eligible for CLBC adult services.

## What happens after eligibility has been confirmed?

A CLBC facilitator will contact you and your family member and talk to you about next steps, timelines and future possibilities. The facilitator will also record information about service requests. You will be given information about the CLBC processes and relevant policies.

## Can I apply for CLBC from outside BC?

Yes, but you must follow the same process and submit the same documents as anybody in BC. While you can apply for CLBC support from outside BC you cannot receive CLBC funded services until you actually move to BC.

*This is an information sheet only. Please refer to the Eligibility for CLBC Supports and Services Policy for specific details. This policy can be found at [www.communitylivingbc.ca](http://www.communitylivingbc.ca) under Policies and Publications > Policies.*

# How to Apply to CLBC

**For youth who are already accessing Ministry of Children and Family Development (MCFD) supports, your first step is to contact your MCFD worker for assistance with transition.**

**For adults, the first step is for you or your family member to contact a CLBC facilitator who can tell you about:**

- the required documents
- the approved professionals who may complete the needed documents, assessments and make diagnoses.

For adults, start the application process by calling CLBC. Toll Free: 1 877-660-2522