

Framst, Quality Service Manager and Norm Carne	Schedule next financial update for March meeting		
TOPIC	DISCUSSION		
North Region Crisis Response Strategy	Wendy Framst gave presentation on North Region Community Crisis Response Strategy		
	ACTION	PERSON RESPONSIBLE	DEADLINE
TOPIC	DISCUSSION		
Shelly Nessman, CLBC Self-Advocate Advisor	Shelly discussed her role as Self-Advocate Advisor and requested feedback		
	ACTION	PERSON RESPONSIBLE	DEADLINE
TOPIC	DISCUSSION		
Manager Evaluations	The version submitted was acceptable.		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	<ul style="list-style-type: none"> Council will provide feedback to Doug Woollard on QSO Review mission, vision and values at April Community Council meeting 		
TOPIC	DISCUSSION		
Review of Provincial Advisory Committee Draft Terms of Reference			
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Letter to be written to CLBC Board of Directors nominating Terry Robertson to be Advisory Committee representative	Barb Warkentine	

TOPIC	DISCUSSION		
Membership Committee	Expiration dates of Community Council members Terms:		
	Bonnie: January 30, 2010		
	Barb: January 30, 2009		
	Ruth: January 30, 2010		
	Bev: November 27, 2009		
	Terry: January 30, 2010		
	Frank: January 30, 2009		
	Vicki: November 2009		
	Kris: November 27, 2009		
	Jenny: November 27, 2009		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Members whose terms are coming due to be contacted	Barb Warkentine	

	DISCUSSION		
	Better orientation of new members		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Review of Orientation of New Members to be added to April Agenda		

TOPIC	DISCUSSION		
Template for Annual Reporting			
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Annual Report to be drafted <ul style="list-style-type: none"> Review of drafted Annual Report Review of Guest Speakers Review Council's input into strategic planning Review Community Council Strategic planning goals at April 4 meeting 	Pat Marshall	By next Meeting on February 21, 2009

TOPIC	DISCUSSION		
Community Council Web pages	Members discussed their research on other Community Council's web pages		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Upload Strategic Plan to website	Pat Marshall	
	Add the following under Projects & Initiatives: <ul style="list-style-type: none"> Review of draft Annual Report Guest Speakers Council's input into strategic planning 		

TOPIC	DISCUSSION		
Email from member of South Island Community Council			
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Respond to questions	Bonnie Fallowfield	
TOPIC	DISCUSSION		
Contact Information	Bounce-back of e-mail.		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Try personal email	Bonnie Fallowfield	

ADJOURNMENT

Bonnie Fallowfield adjourned the meeting at 1:55 p.m.

NEXT MEETINGS

February 21, 2009 – 10:00 a.m. to 2:00 p.m.

March 21, 2009 – 10:00 a.m. to 2:00 p.m.

April 4, 2009 – 9:00 a.m. to 3:00 p.m.