

## A. Corporate Overview

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Community Living British Columbia (“CLBC”) was established in 2005. It is a Crown Corporation accountable to the provincial government through the Minister of Social Development & Poverty Reduction, mandated under the *Community Living Authority Act* (the “CLAA”) to provide a range of supports and services that meet the disability-related needs of eligible adults with developmental disabilities and their families throughout British Columbia. CLBC works to create communities where people with developmental disabilities have more choices about how they live, work and contribute.

### 1. Governance Framework

The governance framework reflected in this Board Governance Manual (the “Board Manual”) defines the roles and responsibilities and the processes for accountability of the Board, the Board Chair, Directors and the CEO, and establishes guidelines that outline how the Board will carry out its duties of stewardship and accountability. The Board Manual incorporates the Board’s responsibilities as set out in the CLAA and the Organization and Procedure Bylaws (the “Bylaws”).

Board directors are expected to be familiar with, and adhere to, all sections of this Manual.

**Section B, Board Structure and Operation** outlines the general roles and responsibilities of the Board, Terms of Reference for individual Directors, the Board Chair and Vice Chair(s), the CEO, and the Board Liaison.

**Section C, Committees** outlines general guidelines for Committees and Terms of Reference for each Committee.

**Section D, Board policies** details the policies and processes that govern the Board’s work.

**Section F, Significant Organizational Policies** includes a list of all significant organizational policies that require Board approval.

**Section G, Legal Framework** includes a copy of the CLAA and the Bylaws.

In keeping with the CLBC Board commitment to continuous improvement and best practices in governance, this Manual will be reviewed and updated at least every two years by the Board through the Governance and Human Resources Committee.