



COMMUNITY LIVING
BRITISH COLUMBIA

Central-Upper Island Community Council Meeting

May 29, 2011
Parksville, BC
9:30am

Present: Russ Keil, Graham Morry, John Dawson, Andrew Fidell, Tiffany Iles, Diane Bieber

Regrets: Heather Cornfield, Heather Porteous, Ryan Salant

AGENDA TOPICS	
TOPIC	DISCUSSION
Acceptance of agenda and approval of last meeting's minutes	Meeting called to order at 9:41am by Russ Keil – Chair Motion to email vote to accept minutes as no quorum by Graham Morry, 2 nd by John Dawson Tiffany to email motion to all members
TOPIC	DISCUSSION
Standing Reports	<p>2.1 Recruitment & Renewal Strategies</p> <p>2.1.1 Recruitment Strategy document against progress</p> <p>Review of progress on tasked items since last council meeting: John – Knights of Columbus Meeting made presentation ask for interest in coming on board – most raised concerned about current time commitments etc. Russ – personalize letter of introduction to CLBC employees throughout the region Tiffany and Russ – handout mock up of potential newspaper ad Russ – to interview through Caitlyn for profile Tiffany – to continue to work with Caitlyn to get ad in papers on and electronic media Russ – doing presentation to parents of children with Autism, will use opportunity to discuss Graham – had meeting with VIU scheduled but was unable to complete due to labour interruption If people show interest in coming on, contact Chair to meet with potential candidate and application process will move on from there</p> <p>2.1.2 Introduction of names/leads for possible council members</p> <p>Members of board introduced to prospective board members, Barbara Anderson and Bill Byrne. Two new prospective board member applications to be processed. Tiffany to contact to get bio from each.</p>

	<p style="text-align: center;">2.1.3 Crisis Response Update – Diane Bieber</p> <p>Due to other obligations, Ryan and Diane have been unable to meet to continue with crisis response issues. No formal update. Diane indicates that there is certainly opportunity to expand program particularly with regard to liaison with hospitals and health care services.</p> <p style="text-align: center;">2.1.4 Youth Transitioning – Russ Keil</p> <p>Recommendations have been submitted but have not yet been elevated to the next level. Discovered that process/protocol is required to vet recommendations to ensure greatest chance of acceptance and implementation. Russ to follow up to see if recommendations have gone to next level or if waiting on protocol.</p> <p style="text-align: center;">2.1.5 Branding Update – Tiffany</p> <p>Update on approval from Caitlyn and introduction of additional paragraph to define CLBC. Ads to be adjusted to include this new general information and sent out to CLBC council (and Andrew) for review, then to Caitlyn for approval.</p> <p>2.2 CLBC Updates</p> <p style="text-align: center;">2.2.1 Quality Assurance</p> <p>Budget cuts are more severe than last year. CLBC is taking more active role to try and secure more funding.</p> <p style="text-align: center;">2.2.2 CPD Manager Updates</p> <p>Completed staffing/hiring process to make temporary positions permanent in Courtenay, Campbell River, Duncan, Nanaimo Many building leases are coming due, Port Hardy, Campbell River, Courtenay to remain the same for the time being. Nanaimo re-location is pending.</p> <p style="text-align: center;">2.2.3 Provincial Advisory Committee</p> <p>No subsequent meetings since last council meeting. As noted in previous council meeting, protocol needs to be in place for recommendations. Ties in with recruitment at local council level to fill board so that more enhanced community engagement can begin. Next meeting June 11, chair to provide report on behalf of local council. Because board is very business focused, opportunity exists to have business experience work to procure more funding, however to assist with more familiarity with self-advocates and parents, series of sessions being held. Sessions were very successful with board members engaging presenters and developing knowledge base and agenda for future projects.</p>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
TOPIC	DISCUSSION		
3. Wow Awards	John was representative on selection committee.		

	<p>Nominations brought forward from throughout the province. Evaluated based on set guidelines (i.e. not in local area). Criteria included length of service, innovator or pioneer, role model for inclusion in community, relationship builder, “other”</p> <p>Russ attended awards ceremony on John's behalf as he was unable to attend.</p> <p>Question was raised as to whether there should be awards announcements. Tiffany to contact either Caitlyn or Marsha to confirm.</p>						
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4. Community Council Training Fund	<p>As discussed at last council meeting, funds available for training and education. Diane has investigated and Russ Keil to be added as new signing authority on account. Determination of use of funds tabled until strategic planning session.</p>						
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5. Strategic Planning Session	<p>5.1.1 Confirm Dates 2 days/overnight 27th & 28th June at the Bayside Quality Resort in Parksville Council members have been contacted via email with contact information in order to book rooms.</p> <p>5.1.2 Potential Agenda Items: Caitlyn to present 1/2 day topic – Community Engagement Workshop Council members to send 2 or 3 areas of focus that they are interested in to council Chair to be added to agenda for planning</p> <p>5.1.3 Confirm Location Bayside Quality Resort, Parksville, BC</p> <p>Facilitator required for session. Andrew has advised he will investigate potential candidates along with Graham.</p>						
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ADJOURNMENT							
Adjourned by Russ Keil 1:00pm							
NEXT MEETING							
Strategic Planning Session – June 27, Parksville BC							