



# Provincial Advisory Committee

January 24, 2015 - Meeting Minutes  
 Marine One, CLBC Headquarters Boardroom

Advisory Committee Attendees	
◆ Claudia Meyerman – Surrey / Delta Community Council; Chair, Provincial Advisory Committee	◆ Eugene Hrushowy – Central and Upper Island Community Council
◆ Marcella (May) Harrington – Central and South Okanagan Community Council	◆ Dawn Robertson – Upper Fraser Community Council
◆ Cheryl Fisher – Thompson Cariboo Community Council	◆ Ashley Baker – North Shore Sunshine Coast Community Council
◆ Lynnetta Beingessner – Kootenay Community Council	◆ Karen Neoh – Vancouver Community Council
◆ Sheryl Demers – North Region Community Council	◆ Catriona Johnson – South Island Community Council
◆ Sue Mann – Simon Fraser Community Council	◆ Norah Flaherty, CLBC Board Member
CLBC Staff	
◆ Seonag Macrae – CEO, Community Living British Columbia ( <i>left meeting at 10:40 am</i> )	◆ Sylvie Zebroff – Manager, Individual, Family and Volunteer Engagement; Committee liaison
◆ Doug Woollard – VP, Organizational Development ( <i>left meeting at 10:40</i> )	◆ Jessica Humphrey - Self Advocate Advisor, Individual, Family and Volunteer Engagement
◆ Zainum Bahadshah – Research & Innovation Lead ( <i>presented 11:25 - 12:00 pm</i> )	◆ Karen Egby – Executive Assistant
Guest	
◆ Pamela Kambo, Regional Consultant, Public Guardian and Trustee	
Regrets	
◆ Onkar Biring, CLBC Board Member	◆ Colleen Larson – North Okanagan Council (yet to be appointed by Board)
◆ Brendan Coyle – Richmond Community Council	

## 1. Welcome

Claudia Meyerman, Chair, CLBC Provincial Advisory Committee called the meeting to order at 9:00 am and announced that this was to be her last meeting as the Chair and Advisory Committee member.

### Approval of Agenda and Minutes

Claudia Meyerman motioned and PAC approved the Agenda for January 24<sup>th</sup>, 2015 Provincial Advisory Committee meeting. There was a minor correction noted on the September 27<sup>th</sup>, 2014 Provincial Advisory Committee meeting minutes.

Claudia Meyerman approved the minutes, as amended.

## CLBC regional operations review

Seonag Macrae, CEO, Community Living BC provided a brief presentation on the organizational changes being made including the new duties of Jack Styan, VP Strategic Initiatives and Senior Management team changes, with the upcoming retirements of Carol Goozh, VP Policy and Program Development and Doug Woollard, VP Organizational Development. Seonag provided the committee with a high level summary about the regional reorganization underway. At present, plans include merging the separated Quality Service and Community Planning and Development teams into integrated offices; and expanding the number of geographical regions from the current 3 to 5, in order to distribute our resources more effectively.

### Action Items:

Seonag Macrae is to provide PAC with the new CLBC Organizational Chart(s).

## 2. Data Request, Response and Update

Based on a previous request from the PAC, Doug Woollard, CLBC, VP Organizational Development provided information on the number of people served by CLBC who had no family involvement of record in their lives. Out of 4813 people living in CLBC funded residential services 2225 did not have a family member **recorded** as being involved in their lives. Discussion followed the options of paid supports; levels of risks as well as the monitoring, licencing and accreditation review of supports for clients who do not have family involvement.

## 3. Board updates

Norah Flaherty, CLBC Board representative provided a brief update on Board and Quality and Service Committee activities, including the current updating of CLBC's Service Plan. The Plan is currently in draft and the final form will be going to the government shortly. The Plan has goal strategies and performance levels built in to the format, to ensure the constant checks and balances required from a government agency are met.

*Seonag Macrae and Doug Woollard left the meeting at 10:40am*

## 4. Vulnerable Adults Community Response Services to Adults

Pamela Kambo, Regional Consultant, Public Guardian and Trustee introduced herself. She explained what her role involved as a Regional Consultant for the Public Guardian and Trustee (PGT). Pamela went on to explain that the PGT is a fee based entity and has two areas of concern, health care and the investigative services.

Pamela did a PowerPoint presentation which gave topic overviews on: What the PGT does and does not get involved with; power of attorney; representation agreements 7 and 9; court appointed estate settlements and pension trusteeship.

At the conclusion of her presentation Pamela offered her contact information, and encouraged Committee members to contact her for more information and assistance directly.

### Action Items:

Pamela Kambo is to send PAC the PowerPoint presentation. Contact information to be shared.

## 5. Individualized Funding Research Initiatives

*(Carried Forward from September agenda)*

Zainum Bahadshah, CLBC Research & Innovation Lead provided an informative presentation about Individualized Funding (IF) research being done at CLBC.

### Action Items:

Due to technical difficulties some video links in the presentation did not play. Zainum will send PAC members the video link for individual viewing.

## 6. Self-Advocate Activity Updates – Editorial Board

Jessica Humphrey, CLBC Self Advocate Advisor, Individual, Family and Volunteer Engagement advised that she and other CLBC employees are working on a document to establish best practices and procedures, so that CLBC eligible individuals and volunteers can travel and participate safely at CLBC events. Jessica proposed PAC members seek feedback on this safe travel topic from their councils – it is hoped this feedback can be used to guide processes going forward, and help in the creation of a checklist for the field staff to use. The PAC supported Jessica’s proposal.

PAC member Cheryl Fisher also brought up the topic of “ride sharing” with self-advocates, and insurance liability issues.

### Action Items:

Sylvie Zebroff will research and report back to the PAC on the insurance requirements for ride-sharing and the rationale concerning an ICBC Driver’s Abstract and liability insurance.

## 7. Committee Report Out:

A round table Committee Report Out followed from the attending members:

**Dawn Robertson, Upper Fraser Community Council:** Will be attending a PechaKucha evening presentation entitled “**inclusive practices**” in Abbotsford this month. PechaKucha is a [presentation](#) style in which 20 PowerPoint slides are shown for 20 seconds each (6 minutes and 40 seconds in total). This format, which keeps presentations concise and fast-paced, powers multiple-speaker events called PechaKucha Nights. The Upper Fraser Council is considering using this technique for an upcoming public presentation.

**Cheryl Fisher – Thompson Cariboo Community Council:** Reported on two projects in her area:

- A. North Okanagan-Shuswap Student Video Contest - 3 winners - each receiving a \$500 bursary. The videos are 5-10 minutes in length, and celebrate inclusion of adults with developmental disabilities and stories from individuals about their employment experiences
- B. The Family Support Project: The proposal is for family mentoring. The council is asking for success stories and information sharing from families.

Cheryl advised that recruitment for the Council remains an ongoing challenge and issue.

**Eugene Hrushowy, Central and Upper Island Community Council:** The Community Council will be looking for new council members at the *Housing Sessions* they are planning to host - there will be 6 sessions in total - 3 this calendar year and 3 next year. The advertising, media, timing, the ‘how’s of the events, are being worked out. The Council is also having a photo project and the subject is to catch people in the act of being welcomed in their communities. There should be a website “Welcoming

communities project” where people can see the results in the future. Eugene also expressed struggles with recruitment of members from outlying areas of Council region, particularly the north Island

**Claudia Meyerman, Surrey / Delta/White Rock Community Council:** Claudia said that her Council has had some frustrations at not being able to recruit new council members as well. They are also working on finding a member to assume the Chair role, as their current Chair’s term is expiring in November. The Surrey / Delta/White Rock Community council is currently working on Housing issues, and the reviewing of their work plan.

**Action Items:**

Sonia Hall, Director, Integrated Services and Supports, Ministry of Social Development and Social Innovation, STADD Project will be giving an update to the Surrey Community Council. Claudia will follow up to see about her availability to present at a PAC Meeting in future.

**Sheryl Demers, North Region Community Council:** Prince George is also using the CLBC teleconference numbers for their meetings. Teleconferencing assists the members in joining in, during bad weather months. Community Council membership is down; and low in the number of members in from all areas of the North Region.

**Ashley Baker, North Shore Sunshine Coast Community Council:** The council are looking for potential new members who are self-advocates and under the age of 30 years old. The North Shore Council held a Transitioning Youth Meet and Greet in November. The purpose was to welcome potential community council members. There was a healthy turn-out of over 40 people, and 7 new people that attended the event showed up for Community Council.

**Lynnetta Beingessner, Kootenay Community Council:** Lynnetta talked about the website “Pain BC” which is a provincial agency support groups (<http://www.painbc.ca/>). Her community council is looking to submit a video for clients who are in pain. Lynnetta informed the PAC that they have a commitment from the local Creston newspaper to run an article assisting in recruiting more council members. Recruitment remains an issue.

**Sue Mann, Simon Fraser Community Council:** Sue said that their community council is also struggling with recruitment. Many members have recently left, due to their community council term appointments concluding. There are some Transition Fairs coming shortly, and hopefully new members can be recruited at that time.

**May (Marcella) Harrington, Central and South Okanagan Community Council:** May instructed the council that South Okanagan Community Council has had a difficult year. Attendance is low and recruitment is needed. A new Aboriginal representative is in the process of being appointed to Council. Family Forums continue to be hosted by the Community Council, with quite consistent turn-out. Many more family members than service providers are participating in current Council.

**Karen Neoh, Vancouver Community Council:** Unlike other regions, there are 13 members on the Vancouver Community Council. Good networking has happened, and the CLBC Vancouver office is helping with networking and recruitment opportunities too. The Council is sponsoring talks and workshops on “How to Prepare for Independent Living”. These are small group discussions, with many topics discussed under the overarching topic of Independent Living.

**Action Items:**

Karen will share with CLBC PAC members any resources that VCC has put together for these workshops. It was generally agreed by PAC members that people, and community in general, want to have access to knowledge resources on “how to do things”.

**Catriona Johnson, South Island Community Council:** reported that the Council has finished their two year work plan. SICC has found that by changing the meeting times to earlier in the day participation has been easier for families. Recent events/items in their region include an upcoming Emergency Response and Self-advocates Seminar; and International Day of Persons with Diversabilities” celebrations on December 3<sup>rd</sup>.

## **8. “Find Supports BC”**

Dawn Robertson gave a brief presentation about the website **Find Supports BC** and explained how it will help individuals and families across the Province. This is an online resource, developed by the Family Support Institute over the past 3 years- <http://findsupportbc.com/#home>. The website also houses the Youth Transition Timeline tool, <http://findsupportbc.com/timeline/> - a project supported in its development by CLBC. Members are encouraged to explore this resource, and share the details with council members.

## **9. CLBC Strategic Plan Refresh – Update**

Jack Styan will be invited to present on this topic at the March 28<sup>th</sup>, 2015

## **10. Discussion on Questions Submitted from Community Council Chairs or PAC Members**

There were no questions at this time.

**Action Items:**

Sylvie Zebroff to ask Randy, Schmidt, Director of CLBC Communication, to come to speak on the possibility of information sharing, direct email contacts and the possible use of recruitment and support through the CLBC Communication department.

## **11. Chair’s Resignation**

Claudia Meyerman, Chair, CLBC Provincial Advisory Committee resigned from her PAC Chair position. She expressed her appreciation for the opportunity to serve on this Committee, and confirmed she will provide PAC Chair-related materials and resources to the next elected PAC Chair (election is scheduled for the next PAC meeting being held on Saturday, March 28<sup>th</sup>

**Action Items:**

Sylvie Zebroff will send information to all PAC members regarding the formal procedures of electing a new Chairperson.

## **12. Adjournment**

The meeting adjourned at 3:15 p.m.

Next meeting and the election for the new PAC Chair will be held on March 27<sup>th</sup> and 28<sup>th</sup>, 2015.