

# *Central Upper Island Community Council*

## *Meeting Minutes*

May 1<sup>st</sup>, 2010

### **I. Call to order**

Eugene Hrushowy, Acting Chair called to order the regular meeting of the Central Upper Island Community Council at 9:40 am on May 1<sup>st</sup>, 2010 in Parksville, BC.

### **II. Attendance**

The following persons were present: Eugene Hrushowy (Acting Chair), Diane Beiber, Doreen Shaw, Heather Porteous, John Dawson, Nicole Dowling, Russ Keil, Andrew Fidell, Mark Christie, Stephen Russell, Joelle Senger (CLBC Team Assistant)

Regrets: Heather Cornfield, Karen Merritt, Ryan Salant

### **III. Approval of minutes from last meeting**

No motion

### **IV. Agenda**

The current agenda is unrealistic due to the resignations located in the Central Island area. Eugene Hrushowy put forward a request to modify the agenda with the assistance of Andrew Fidell and Stephen Russell. Mark Christie would attend after lunch to do a short presentation. Council agreed that the agenda would be modified and moved directly into 2.7 Recruitment & Renewal.

### **V. Standing Items**

#### **a) 2.7 Recruitment & Renewal Discussion**

Andrew Fidell: The significant changes in membership have altered the priorities that the Council needs to focus on. Andrew sees this meeting as a new start, a new beginning to focus on community endeavours and make some lasting changes.

Eugene Hrushowy: We have done a lot of good work that needs to continue. We are at a good point although the reduced membership in the Central Island is a concern. I am hopeful. New members must know clearly what the Council is about and what to expect. If you can

support the value system of CLBC, then this is the right place to be. We can make a difference.

Doreen Shaw: There have been big changes in the Central Island Community Council. After the last meeting, where the new Terms of Reference were reviewed, it was clear that some members could no longer continue on with the Council.

Suggestions: It would be better to approach specific people for the Council instead of blanket recruitment. Recruitment needs to be focused in the Central Island for 2 community members, 2 family members and 1 service provider. Currently there are 8 members representing the Upper Island, and 2 members representing the Central Island.

A Nomination Committee is needed. Eugene Hrushowy volunteered to chair this committee. Doreen Shaw will sit on it as well. Eugene will contact Karen Merritt to determine her interest in being on the committee and taking over its leadership at a future date.

Members, who have names to put before the Council, will first submit the new member Council application, available as attached, to the Nomination Committee for review of the basic acceptability of the application, in regards to the terms of reference and currently suggested focus, as stated above. The Nomination Committee will then present selected nominees to the Council via internet or conference call or at the next Central Upper Island Community Council meeting for voting. Council approved nomination applications will then be sent to Stephen Russell who will review the nomination and submit it to CLBC headquarters for presentation and subsequent consideration by the CLBC Board of Directors, meeting at the end of each month.

**b) 2.4 Provincial Advisory Committee Meeting March 30, 2010**

Russ Keil: At the Provincial Advisory Committee (PAC) meeting it became clear that CLBC is looking for input and advice. Our Council and other Councils can bring advice to the PAC. I believe that Councils need to be aware of this opportunity and it's important to get our Council staffed so that we can start good work. The work we are doing is valuable.

Doreen Shaw: The Community Council reports were summarized into a readable spreadsheet that shows the areas of Community Council issues and areas of focus. Next PAC meeting will be in June or July.

**Action Item:** Russ Keil will email Eugene Hrushowy the PAC Community Council Reports Sept 09-10 for distribution to the Central Upper Island Community Council.

**c) 2.9 CLBC Updates**

Stephen Russell Presentation:

What can Councils do that is out the doors and in our community? The Councils that are doing well have chosen manageable projects and rolled up their sleeves. The key phrase is “Community Engagement.” Use your opportunities to make changes at the local level.

Community Council Manual changes include the Code of Conduct which applies to all. It is important to be respectful when Council members find that their opinions or positions are at variance.

Whatever the Council decides is what each member will support.

When Council takes a position on a matter, it is expected that all members will be in support, regardless of their personal opinions.

As of February 1<sup>st</sup>, 2010 CLBC now supports a new part of the adult population. The Personalized Supports Initiative (PSI) will provide services and supports which are separate from the existing CLBC services and focuses on adults who have either a diagnosis of Fetal Alcohol Spectrum Disorder (FASD) or a Pervasive Developmental Disorder (PDD). Rob Brownlee, the PSI Facilitator may be a great guest speaker to invite to the Council.

**2.9.1** PAC meeting minutes are available to view on the CLBC website. Councils are encouraged to bring forward issues that have provincial impact to PAC meetings. There are now 13 Community Councils. The merging of Councils was necessary so that Councils in all areas can be well supported within available CLBC staffing resources.

Additional staff supports are available for the Community Council. The CLBC Communications department has a Community Relations Specialist that is very helpful with the distribution of pamphlets, handouts or ideas for marketing. Caitlyn Sassaman may be reached at [Caitlyn.Sassaman@gov.bc.ca](mailto:Caitlyn.Sassaman@gov.bc.ca). The Family Partnership Advisor is

available as a resource for Community Councils. Sylvie Zebroff may be reached at Sylvie.Zebroff@gov.bc.ca. The Self Advocate Advisor is available to provide support for self advocates. Shelly Nessman may be reached at Shelley.Nessman@gov.bc.ca. Also, Donna Good Water, the CLBC Aboriginal Advisor may be reached at Donna.Good.Water@gov.bc.ca.

Tools are now available for orientation and presentations for the Community Council. A new video that defines the roles of CLBC staff and Councils will be available for the Council along with a guide that is just being completed.

Further to the work that the Upper Island Council has done in this regard, at the end of March CLBC presented a Crisis Response briefing paper on the current situation in the Central and Upper Island. A demonstration project is being launched in the Central Island area, and a steering group is in the process of being organized. We hope to launch a similar initiative in the Upper Island in the fall.

#### **d) 2.9.2 Quality Service Funding & Updates**

##### Mark Christie Presentation:

Quality Service staff is engaging Service Providers, Individuals and/or Families in a service review process. This service review may include one or more of the following activities:

- Review of service levels to ensure that they are aligned with an individual's disability-related need, resulting in a reduction (or increase) to contracted service levels
- Review of agency contracts
- Redesign of services to ensure the most cost effective and/or least intrusive model of supports is implemented.

Funding approval for new or increased CLBC funded services and/or supports will be made according to the Health and Safety Criteria.

A Residential Options Review was conducted and Quality Service staff will be following up with those individuals who have indicated an interest in moving.

Work Safe BC has identified some CLBC service provider contracts as labour only. CLBC will re-contract those that do not qualify for Work Safe BC.

**e) 3.4 Annual Meeting Schedule**

Council Meetings will be on the second Thursday of each month from 9:30 am to 3:30 pm. The locations will alternate between Courtenay and Parksville with the next meeting occurring in Parksville on June 10, 2010.

**f) 3.7 Funding for Members Attending Conferences**

The Council may consider establishing a budget committee. The committee would decide how to allocate the funds for members attending conferences.

**VI. New business**

- a) Council meetings will not be open to the public until the Council has an opportunity to vote on the issue.
- b) Andrew reviewed Council term expirations. Reappointment forms will need to be submitted to Stephen Russell.  
**Action Item:** Joelle will check the Council member term expiration dates with CLBC headquarters and email the updated list to Andrew Fidell.
- c) The Provincial Advisory Committee has indicated that the Council may only have one representative. Russ Keil and Doreen Shaw were both interested in continuing on in that role. A paper vote was conducted and the votes were compiled by Eugene Hrushowy, Acting Chair. Russ Keil was selected as the PAC representative for the Central Upper Island Community Council.
- d) The Community Council budget is being reviewed.
- e) Administrative staffing for the Council will continue as contracted at this time.
- f) Stephen Russell requested the annual reports from the Council. He will link the two reports together before submission.  
**Action Item:** Heather Mahony will email the Central Island Annual Report to Stephen Russell.  
**Action Item:** Eugene Hrushowy will email the North Island Annual Report to Stephen Russell.

**VII. Adjournment**

Eugene Hrushowy, Acting Chair adjourned the meeting at 3:30 pm

Minutes submitted by: Joelle Senger, CLBC Team Assistant

Minutes approved by: Eugene Hrushowy, Acting Chair

Date: May 26, 2010