



**Provincial Advisory Committee Meeting  
October 3, 2015  
Marine 1, Community Living BC Head Office**

**Attendees**

**Community Council Members:**

Cheryl Fisher, Chair	Ruth Shannon, Richmond
Dawn Robertson, Upper Fraser	Ashley Baker, North Shore Sunshine Coast
Derek McQuillen, Vancouver	Catriona Johnson, South Island
Alex Li, Vancouver	Michelle Goos, South Island
Sheryl Demers, North Region	Mark Skelton, Central and Upper Island
Colleen Larson, North Okanagan	Barb Paciejewski, Simon Fraser
Marcella (May) Harrington, Central and South Okanagan	Victoria Stratton, Surrey-Delta-White Rock

**CLBC Board:**

Onkar Biring  
Jane Holland  
Mona Murray

**CLBC Staff:**

Megan Tardif – Director, Quality Assurance  
Sylvie Zebroff – Family Partnership Advisor, Quality Assurance  
Jessica Humphrey – Self Advocate Advisor, Quality Assurance  
Chris Rae – Communication Specialist, Communications

**Minutes prepared by:**

Kevin Veltheer – Executive Assistant

**Guest:**

Kevin Schubert – Director, Regional Transit Systems, BC Transit  
Danielle Harriott – Accessibility Program Manager, BC Transit

**Call to Order**

The Chair called the meeting to order at 9:10 a.m. and welcomed guests. Each member and guests shared a brief introduction.

**1. Approval of Agenda**

Agenda of the October 3, 2015 meeting was reviewed.

**Motion**

Cheryl Fisher **moved** for approval. Ashley Baker **motioned** and Barb Paciejewski **seconded** the approval of the agenda.

**CARRIED**

**2. Approval of Minutes**

The minutes were reviewed, and amended to include attendance of Barb Paciejewski, Colleen Larson and Victoria Stratton.

**Motion**

Cheryl Fisher **moved** for approval and Barb Paciejewski **seconded** the approval of the minutes as amended.

**CARRIED**

**3. Introduction of new Board Members/PAC Representatives**

Jane Holland and Mona Murray both gave brief introductions of their experience in the field and current roles with the Board of Directors.

**4. Board Updates**

Onkar Biring provided updates on Board Membership, 6 new members, including a new Board Chair. Member profiles are available on the Community Living BC website, also available the website are the minutes for the recent open board meetings. Highlighted the importance of having new members and the new perspectives and work styles they bring.

Mona Murray updated the council on the recent meetings, the value of the orientation meeting as an opportunity to meet with and get to know the staff at CLBC.

Megan Tardif highlighted the board's continued interest in learning about the field by seeking out guest speakers, presentations and stories to share during meetings. Megan also reinforced the importance of the relationship between the Board and the Community Councils, the PAC meetings are meant to be a 2 way communication, allowing for the Board to learn, and for the Committee to learn.

The current schedule of board meetings was provided; the Board has not yet made a decision about locations for next year's meetings.

**5. Self-Advocate PAC Issues Update**

Jessica Humphrey included the latest draft of the Self Advocate Process document with the agenda package. She would like council members to bring back to their regional SAS for feedback, and to

create a broader awareness of the process, CLBC's involvement, and the need to organize/coordinate in respectful ways.

The possibility was raised of providing pre-paid visa cards, which could serve as possible training for employment – balancing/managing financials. However concerns were raised as to the impact such implementation would have on CLBC.

The committee raised concerns regarding the need committee members to get additional car insurance when voluntarily driving self-advocates, however Megan assured the committee that there has been a change in the handbook requirements.

## **6. PAC Self-Evaluation Surveys**

First time that the Provincial Advisory Committee has requested members to complete the survey, meant to be a self-evaluation, which will be collected and collated for discussion at the next meeting.

## **7. CLBC Community Council Websites**

Chris Rae provided a brief introduction as to his role in CLBC. Currently working on updating and refreshing the Community Council pages on the CLBC website, plan to move from a generic template to a more personal site.

## **8. Looking forward 10 years**

Megan Tardif spoke to CLBC's 10 year celebration, and asked the councils to submit photos and share stories to be included on the 10 year anniversary page. More information to follow for use with the councils.

## **10. Guest Presentation – BC Transit Overview: HandyDART**

Kevin Schubert and Danielle Harriott presented on the BC Transit system, and how it partners with the BC Government and contractors to provide service. (Presentation attached)

## **9. Quality Assurance**

There is an ongoing interest to know more about what the Quality Assurance department does, and what Megan's role entails. Megan wants to bring topics that make sense in terms of CLBC's mandate and role with community councils. To have information regarding formal safeguards, places the department is involved in, it's role in addressing people's complaints and concerns.

Megan opened the floor for questions.

## **11. Committee Member Round Table Report**

Each member provided an update on what was happening with their individual councils. Common issue faced by most committees involves recruiting new members.

## **12. Reflection on Innovation**

Catriona Johnson and Jessica Humphrey encouraged committee members to reflect on innovation. Identify what were the incentives, what made it happen, while looking at identifying patterns and themes.

### **13. Confirm Meeting Dates for 2015/16**

Deferred to the New Year, however a conflict was identified with regards to the planned joint PAC/Board meeting scheduled in May.

### **Adjournment**

There being no further business to discuss, Cheryl thanked everyone for attending, and the meeting adjourned at 3:20pm. The next meeting is tentatively scheduled for January 23, 2016.