



Provincial Advisory Committee Meeting

September 24, 2016 - Meeting Minutes
 Marine 1 & 2, Community Living BC Head Office

ATTENDEES

PAC Members	
➤ Ross Spina, Chair; Thompson/Caribou	➤ Dawn Robertson, Upper Fraser
➤ Lynnetta Beingessner, Kootenay	➤ Barb Paciejewski, Simon Fraser
➤ Michelle Goos, South Island	➤ John McCulluch, Vancouver
➤ Mark Skelton, Central and Upper Island	➤ Vicki Stratton, Surrey-Delta-White Rock
➤ Darryl Harand, Central and South Okanagan-acting for Donna Long	
CLBC Board	
➤ Onkar Biring, Board Member	➤ Jane Holland, Board Member
CLBC Staff	
➤ Seonag Macrae Chief Executive Officer	➤ Megan Tardif Director, Quality Assurance
➤ Jessica Humphrey Self Advocate Advisor, Quality Assurance	➤ Sylvie Zebroff Family Partnership Advisor, Quality Assurance
➤ Rebecca Lim Executive Administrative Assistant	
Guest	
➤ Laura Fritz, Manager of Advocacy Representative of Children & Youth	➤ Leanne Dospital Advocate for Service Quality
Regrets	
➤ Ruth Shannon, Richmond	➤ Colleen Larson, North Okanagan
➤ Sheryl Demers, North Region ➤ Donna Long- Central/South Okanagan	➤ Representative from North Shore Sunshine Coast

1. Welcome

New PAC Chair, Ross Spina called the meeting to order at 9:05 am and welcomed members and guests. Each member shared their thoughts of importance to join the PAC.

Approval of Agenda

Agenda for the meeting was reviewed. Two agenda items were re-ordered as requested.

Motion:

It was MOVED and SECONDED that the Committee approves the amended agenda.

CARRIED

Approval of Minutes

Minutes of the last meeting conducted on April 9, 2016 will be reviewed and approved in next PAC meeting on January 28, 2017.

2. Strategic Plan Session

Seonag Macrae, CEO of CLBC presented CLBC's draft strategic plan for the next three years and elicited feedback from the Committee. The final plan will be tabled for discussion and approval on CLBC Board Meeting in November 2016. Final strategic plan will be sent to PAC members and Community Councils after CLBC Board approval.

3. Terms of Reference – Jane Holland

Jane Holland presented the recommendations from CLBC Board on the Terms of Reference for PAC and Community Councils. As per PAC's Terms of Reference, CLBC Board suggested changing PAC Chair term to 2 years instead of 1 year and the Board will appoint at least 2 Board members to act as liaisons to PAC meetings. Board recommendation to the Terms of Reference of Community Councils is that Council Chairs will have quarterly conference calls instead of monthly. Final version of the Terms of Reference will be reviewed and approved during the Board of Directors Meeting on November 16, 2016.

4. Representative of Children and Families (RCY) Presentation – Laura Fritz

Laura Fritz, Manager of Advocacy of RCY gave a presentation on the role of RCY office along with plain language brochures for PAC members to share with their Council members and communities. Laura introduced to PAC the inter-relationship between RCY and CLBC that RCY staff can advocate for youth up to the age of 24 who are eligible for supports from CLBC.

Action item:

Rebecca Lim to email a copy of Laura Fritz's presentation to the PAC.

5. Visit and Introduction – Leanne Dospital, New Advocate for Service Quality

Leanne Dospital described and gave an introduction to her new position as Advocate for Service Quality. She reports directly to the Minister of Social Development and Social Innovation. She acts as

a “watch dog” of services being provided by CLBC and assists in solving problems between individuals and families with CLBC or other service providers.

Action item:

Rebecca Lim to email a copy of Leanne Dospital’s presentation to the PAC.

6. CLBC Board Updates – Onkar Biring

Onkar Biring shared the updates on the appointment of 2 new board members and their background – Daniel Smith of Campbell River, and Barbara Carle-Thiesson of Nanaimo whereas Mona Murray has stepped down. He reported the number of new eligible individuals continues to increase due to the fact that growth rate of transitioning youth continues to go up. He provided an update on CLBC’s internal re-organisation in which Vancouver Island will be the first region to start off on September 26, 2016.

Onkar continued to report on the important focuses CLBC has been working on to encourage inclusion –Inclusive Housing will be presented to BC Non Profit Association Conference in November 2016; Employment Mentors were hired to help promote employment and streamline access to employment for transitioning youth.

Onkar introduced to PAC that CLBC is hosting an online innovation learning event through Innovation Hub – first one will be on innovating co-housing examples in the South Island. In addition, an Aboriginal Project Coordinator was hired to collect examples of success and making recommendations to CLBC. He also reported to PAC that a new family-focused E-newsletter will be launched on September 26th.

7. Committee Member Round Table Report

Each member provided an update on the major events/activities happening within their councils.

8. Support for Community Councils – Megan Tardif

Megan Tardif discussed with the Committee the possibility of hiring new Managers in some Community Councils due to reorganisation. She mentioned she will communicate with managers to make sure they understand the importance of supporting Community Council and they should keep record of Council members’ term. She also collected opinions from Committee on the core administrative supports expected to be available for the Community Councils.

Megan confirmed Council members can set up their own Community Council email addresses. Details can be obtained from Jessica Humphrey or Sylvie Zebroff. In addition, each council has its own budget and information can be obtained from the Manager.

9. Adjournment

There being no further business to discuss, Chair thanked everyone for attending and the meeting was adjourned at 2:05 pm. Next PAC meeting will be held on Jan 28, 2017. The annual joint PAC and Board Meeting will be scheduled on June 9 and 10, 2017.