

COMMUNITY COUNCIL MEMBERS REPRESENTING THE ADVISORY COMMITTEE

- ◆ Russ Keil - Committee Chair; Central and Upper Island Community Council
- ◆ Ruth Shannon - Richmond Community Council
- ◆ Terry Robertson - North Community Council
- ◆ Debra Appleby - Simon Fraser Community Council
- ◆ Catriona Johnson - South Island Community Council (Designate)
- ◆ Darryl Harand- Member, CLBC Board of Directors and Quality and Service Committee
- ◆ Carolyn Terpstra - North Okanagan Community Council
- ◆ Marcella Harrington - Central and South Okanagan Community Council
- ◆ Cheryl Fisher - Thompson Cariboo Community Council
- ◆ Dawn Robertson - Upper Fraser Community Council
- ◆ Claudia Meyerman - Surrey Delta Community Council
- ◆ Norah Flaherty – Member, CLBC Board of Directors and Quality and Service Committee

GUESTS

- ◆ Maddy Harlemovs - Representing the Kootenay Community Council
- ◆ Peter Swayne – Representing the Vancouver Community Council

NOTE: Both individuals have been elected by their respective Community Councils; however, their nominations will not be ratified by the CLBC Board until April, 2013.

REGRETS

- ◆ Karen van Rheen - South Island Community Council

CLBC STAFF

- ◆ Jack Styan - Vice President, Strategic Initiatives
- ◆ Brian Salisbury - Director, Strategic Planning
- ◆ Rena Donald - Executive Assistant

APPROVAL OF AGENDA

The agenda was reviewed and approved.

WELCOME AND INTRODUCTIONS

The Chair called the meeting to order at 9:05 a.m. and welcomed the members. Given the number of new members, and a new Committee chair, each member provided a brief summary of their connection to the community living field.

CLBC UPDATES

Norah Flaherty, Chair of CLBC's Quality & Service Committee, provided an update on issues her Committee has discussed since the Advisory Committee last meeting, including:

- ◆ Task Force Report
- ◆ Quality and Service Committee Terms of Reference
- ◆ CLBC's revised Complaints Policy (more information can be found at www.communitylivingbc.ca/individuals-families/clbc-complaints-process/)
- ◆ CLBC's 2013/14 – 2015/16 Service Plan
- ◆ CLBC's external communications plan
- ◆ CLBC's proposed approaches to innovation and employment

Jack Styan provided an update to Committee members on behalf of Doug Woollard, Interim CEO, and thanked them for their contribution to CLBC and the community. Issues covered included:

- ◆ CLBC's focus on continuous quality improvement initiatives such as the changing role of communications to be more externally focused, website redesign, home sharing review, and an updated whistleblower policy (www.communitylivingbc.ca/about/governance/clbc-whistleblower-policy/)
- ◆ Exploring ways to increase the number of people who use individualized funding
- ◆ WOW awards which recognized employers and had more than 100 applications
- ◆ CLBC's work with the Services to Adults with Developmental Disabilities Committee which is addressing government's 12 point plan to create a more integrated service delivery system

COMMUNITY ACTION EMPLOYMENT PLAN

Jack Styan gave a report on the Community Action Employment Plan and provided an overview of the appreciative inquiry process that led to its creation. The goal is to create 1200 jobs over a three-year period. Areas of focus in the employment plan include the development of local action plans in three communities in BC. Attention will also be paid to capacity building and shifting attitudes. The plan will go to the CLBC Board for approval in January.

Advisory Committee members expressed an interest in Community Councils supporting CLBC's employment goals. Councils have the opportunity to include employment as part of their annual work plans, demonstrating Council alignment with a key organizational goal.

2013/14 CLBC KEY CHANGE INITIATIVES

Brian Salisbury and Jack Styan presented the key change initiatives that are linked to CLBC's three-year Strategic Plan and are intended to support CLBC to make progress on the three key directions in the strategic plan (enhance citizenship and participation; align with the "one government" approach to persons with developmental disabilities; promote innovation and resiliency).

These initiatives are in addition to the work that is carried out every day by CLBC staff. Committee members expressed support for the key change initiatives, recognizing that CLBC still needs to go through a process to determine which initiatives can be achieved given available resources, time constraints, and organizational priorities.

COMMITTEE MEMBER REPORTS

Each member updated the Committee on the recent activities of their respective Community Councils. During this report out, use of the term diversability was discussed. Since there was no unanimity on this issue, Chair Russ Keil invited members to raise this issue with their Community Council. He indicated that if there was sufficient interest, the Advisory Committee could table this as a specific agenda item.

SEPTEMBER COMMITTEE FOLLOW-UP ITEMS

Brian Salisbury responded to two issues that were raised at the last meeting:

- ◆ Regarding the question of whether a parent whose child has died can represent a Council, Brian advised CLBC's position has always been that a parent is considered a parent for life, even if their son or daughter passes away
- ◆ Regarding whether a parent can be elected to a Council in the area in which their son or daughter lives, but they live in another region, Brian advised this is a matter for individual Councils to consider, emphasizing that Councils need to be mindful of the need for all members to be knowledgeable about the area the Council covers

CLBC COMMITMENT DOCUMENT

Brian Salisbury reviewed the draft Commitment Document with members. There was agreement that the document will do much to clarify the expectations that individuals and family members can have in their interactions with CLBC staff. Members acknowledged that individuals and family members also have a responsibility to interact with CLBC staff in ways that are respectful.

TASK FORCE RECOMMENDATIONS IMPLEMENTATION COMMITTEE

Russ Keil and Brian Salisbury reported on the work of the Task Force Recommendations Implementation Committee. Key areas of focus over the next year will be orientation and training of new Council members, an updated Council self-evaluation process; a revised manual, succession planning to support Council member recruitment, and best practices for Community Planning and Development managers to support Councils in their work.

ADDITIONAL ITEMS THAT EMERGED DURING DISCUSSION

The committee asked for an orientation package to be prepared for new Committee members regarding meeting dates, directions and parking. Staff will assemble a draft and circulate it to members in advance of the next meeting.

Next meeting date is April 6, 2013

Meeting adjourned at 3:30 p.m.