
Introduction

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Community Living British Columbia (“CLBC”) was established in 2005. It is a Crown Corporation accountable to the provincial government through the Minister of Social Development, mandated under the *Community Living Authority Act* (the “CLAA”) to provide a range of supports and services that meet the disability-related needs of eligible adults with developmental disabilities and their families throughout British Columbia. CLBC works to create communities where people with developmental disabilities have more choices about how they live, work and contribute.

2. Governance Framework

The governance framework reflected in this Board Governance Manual (the “Board Manual”) defines the roles and responsibilities and the processes for accountability of the Board, the Board Chair, Directors and the CEO, and establishes guidelines that outline how the Board will carry out its duties of stewardship and accountability. The Board Manual incorporates the Board’s responsibilities as set out in the CLAA and the Organization and Procedure Bylaws (the “Bylaws”).

After this introduction, the Board Manual is divided into the following sections:

Governance Structure outlines the general roles and responsibilities of the Board, Position Descriptions for individual Directors, the Board Chair, the CEO and Manager, Administration and Board Liaison, and guidelines for Committees.

Conduct sets out a Code of Conduct to which Board members are required to adhere.

Board Processes details the policies and processes that govern the Board’s work.

Significant Organizational Policies includes a list of all significant organizational policies that require Board approval.

Legal Framework includes a copy of the CLAA and the Bylaws.

The Board Manual represents the governance framework in place at this point in time but given that the Board is striving for continuous improvement and current best practice, the Manual will be reviewed and updated at least every two years by the Board through the Governance and Human Resources Committee.