



**Minutes of the Board of Directors Meeting
Community Living British Columbia
Friday, May 9, 2008**

Attendees:

Lois Hollstedt (Chair)	Ken Crump
Amanda Lennard	M. Lynn Rolko
Colleen Hay	Maurice Mourton
Harvey Venier	Rod Gunn
Joan Rush	Teresa Azak

Presentations

Brian Salisbury, Director of Strategic Planning
Nora Flaherty, Advisory Committee
Carol Goozh, VP Policy and Program Development
Elaine Murray, VP Quality Services
Doug Woollard, VP Community Planning & Development
Richard Hunter, VP Corporate Services
Roz Ingram, Director of Communications
Marsha Goldford, Director of Human Resources
Paula Grant, Director of Quality Assurance

Guests:

Molly Harrington, CEO Crown Agencies Secretariat

Staff:

Rick Mowles (CEO)
Josefina Marchetti (Recorder)

Call to Order:

The Chair called the meeting to order at 12:15 and welcomed the members.

Agenda:

The agenda was reviewed and two items were added: 1) UBC Research Project – Advisory Committee Update and 2) Appointments to the Board. The agenda was approved as amended.

1. Minutes of the Board Meeting – March 25, 2008

Motion

It was moved by Joan Rush, seconded by Harvey Venier, to approve the minutes of the Board of Directors meeting held on March 25, 2008. *Carried Unanimously*

2. Advisory Committee – Transportation Study

On behalf of the Provincial Advisory Committee, Brian Salisbury and Nora Flaherty presented a report on the impact of transportation services for people with developmental disabilities. Transportation is one of the challenging areas that form part of the Advisory Committee's work plan.

The report presented an overview of the current situation, identified the main issues including physical access, high cost, lack of service in rural areas and outside business hours, and provided recommendations. The Board thanked the Advisory Committee and referred the report to Staff for follow-up.

3. Children's Services Briefing Note

Carol Goozh presented a report on children & youth with special needs services delivery. Five options were prepared by the joint committee formed by CLBC and MCFD. The joint committee has recommended Option #4.

Motion

It was moved by Rod Gunn, seconded by Maurice Mourton, to approve Option #4 to be submitted to the Minister as the recommended option for the children and youth with special needs services delivery. M. Lynn Rolko abstained. *Carried*

4. Home Sharing

Elaine Murray updated the Board on the Home Sharing program and informed that as of March 2008, CLBC contracts directly with 1552 home sharing providers and with a number of agencies that deliver home sharing services on behalf of CLBC. Health and safety monitoring continues to be a priority. 95% of the 1552 home sharing providers have been visited and the rest will have visits in May 2008.

Training is also a priority and 41 sessions in 30 communities have been conducted. In addition CLBC will finalize policy to support the monitoring and reporting practices to address the challenges that have been identified.

5. Performance Objectives

Doug Woollard, Roz Ingram, Marsha Goldford, Paula Grant and Richard Hunter, senior management members, presented individual highlight reports outlining their key achievements in Year 2 (2007/08) of the CLBC Operational Plan and the areas that will be the major focus during Year 3 (2008/09).

6. Finance and Audit Committee to the Board

Minutes of the Finance & Audit Committee Meeting – March 20, 2008

Motion

It was moved by Lynn Rolko, seconded by Harvey Venier, to approve the minutes of the Finance and Audit Committee meeting held on March 20, 2008.

Carried Unanimously

Financial Statements – March 31, 2008

Ken Crump presented the CLBC financial statements for the period ended March 31, 2008. Mr. Crump informed that although a deficit was forecast back in September, CLBC implemented measures to reduce it and closed the year with a small surplus. The statements included the statement of operations, statement of financial position, statement of changes in net assets and statement of cash flow.

7. Board Education

The Board had an education session facilitated by Molly Harrington of the Crown Agency Secretariat. The information reviewed the role of the Board and individual Board members, a review of the CLBC legislation, preparation of Annual Service Plans, and issues of accountability and reporting.

8. CEO Report

Community Council Nomination

The CEO presented two nominations for Community Council members. Jean Scriver was nominated for the Prince George and Area and Mary Emmond was nominated for the South Island region.

Motion

It was moved by M. Lynn Rolko, seconded by Colleen Hay, to appoint Jean Scriver as a member of the Prince George and Area Community Council, and to appoint Mary Emmond as a member of the South Island Community Council. The term for both appointments is two years.

Carried Unanimously

- The new CLBC IT Director, Jim Anderson was introduced to the Board of Directors.
- Representatives for Child & Youth Monitoring Report – CLBC and MCFD are developing a joint action plan to deal with the issues identified.
- Corporate Council – The first meeting of the Corporate Council took place on April 25, 2008. The Council is formed by senior management staff from CLBC and the Ministry of Children and Family. The group will meet bi-Monthly. The next meeting will take place on June 16.
- Waitlist Methodology – Government review ongoing.
- Staff Conference – The CEO reported that the 2008 Staff Conference was successful and there was a great response from the staff from all regions.

9. **UBC Research Project - Advisory Committee Update**

M. Lynn Rolko updated the Board on the adult community living research project which operates under the direction of Dr. Tim Stainton from UBC. It is expected that the final research report will be completed in late 2008 or early 2009. It will incorporate research already completed, as well as the results of the current satisfaction survey that was mailed in April, 2008 to families currently receiving services from CLBC.

10. **Appointments to the Board**

Maurice Mourton advised that after a public process by the Human Resources Committee, Lee Doney, from the Vancouver Island region, and Darryl Harand, Kelowna self-advocate, will be recommended to the Minister as members of the CLBC Board of Directors.

Next Meeting

The next regular meeting will be held on Tuesday, June 24, at 11:00. There will be a teleconference on Friday, May 23 to discuss and approve the audited financial statements.

Adjournment

There being no further items to discuss, the Chair adjourned the meeting at 16:15.