



**Minutes of the Board of Directors Meeting
Community Living British Columbia
Tuesday June 24, 2008**

Attendees:

Lois Hollstedt (Chair)	Ken Crump
Amanda Lennard	M. Lynn Rolko
Colleen Hay	Maurice Mourton
Harvey Venier	Rod Gunn
Joan Rush	Teresa Azak

Presentations

Brian Salisbury, Director of Strategic Plan
Richard Hunter, VP Corporate Services
Paula Grant, Director of Quality Assurance

Staff:

Rick Mowles (CEO)
Rena Donald (Recorder)

Call to Order:

The Chair called the meeting to order at 10:45 and welcomed the members. The Board acknowledged that this was M. Lynn Rolko's last Board meeting, thanked her for her dedication to the Board and CLBC and wished her well in the future.

Provincial Government Reorganization

The Board reviewed the June 23 announcement about organizational changes of the Provincial Government, the implications for CLBC with the move to the Ministry of Housing and Social Development with the adult population and the decision to separate the children from CLBC and move them back to MCFD. The Board expressed its concern for families and staff in the weeks ahead as planning to implement the new structure takes place. Information on the plan forward will be circulated and posted as quickly as it is available. The Board asked that the new Minister, Rich Coleman, be invited to the July 29 Board meeting.

Motion

It was moved by Maurice Mourton, seconded by Rod Gunn, to invite the new Minister and Deputy Minister of the Ministry of Housing and Social Development to meet with the Board to discuss plans for the future of CLBC.

Carried Unanimously

Agenda:

The agenda was reviewed and four changes were made: 1) Addition of the CEO Report to be presented by Rick Mowles, 2) Removal of the MCFD/CLBC Accountability Framework, 3) Removal of the Provincial Costing Guidelines Report, and 4) Removal of the Waitlist Report. The agenda was approved as amended.

1. Minutes of the Board Meeting – May 9, 2008

Motion

It was moved by Ken Crump, seconded by Rod Gunn, to approve the minutes of the Board of Directors meeting held on May 9, 2008.

Carried Unanimously

2. Minutes of the Board Conference Call – May 23, 2008

Motion

It was moved by Ken Crump, seconded by Rod Gunn, to approve the minutes of the Board of Directors meeting held on May 23, 2008.

Carried Unanimously

3. Service Satisfaction Survey

Paula Grant presented the findings from the Service Satisfaction Survey to the Board of Directors. There was not significant change from the previous year and discussion followed on the results, disparities between regions and implications, as well as suggestions for changes in the future.

4. Quality Assurance Issues

Paula Grant presented the quarterly update on Quality Assurance Issues. Discussion followed on issues of Complaints, Documentation, Advocate for Service Quality, Office of the Ombudsman, Office of the Public Guardian and Trustee, and mortalities.

5. Advisory Committee/Community Council Structure

Brian Salisbury presented a discussion paper on the present and future roles of the CLBC Advisory Committee and the role of the Community Councils with the Board.

The functioning of the two bodies could be improved by an integration of the two groups and it was recommended that the proposed integration be implemented.

Motion

It was moved by Colleen Hay, seconded by Teresa Azak, that the CLBC Board of Directors amend the Advisory Committee's Terms of Reference such that the Committee is structured to be a direct link to the work of the Community Councils.

Carried Unanimously

6. Finance & Audit Committee to the Board

Ken Crump reviewed the issues of the June 20, 2008 Finance and Audit Committee meeting. It was explained that all issues remaining with the Audited Financial Statements have been settled.

Minutes of the Finance & Audit Committee Meeting – April 30, 2008

Motion

It was moved by Ken Crump, seconded by Harvey Venier, to approve the minutes of the Finance & Audit Committee meeting of April 30, 2008.

Carried Unanimously

Finance & Audit Committee External Member

Motion

It was moved by Maurice Mourton, seconded by Ken Crump, to authorize the appointment of an external member to the Finance & Audit Committee with necessary risk management experience contingent upon government approval.

Carried Unanimously

2008/2009 Operating Budget

Ken Crump and Richard Hunter presented the CLBC 2008/2009 Operating Budget as presented to the Finance & Audit Committee for the period ending March 31, 2009.

2009/2010 Budget Plan

Richard Hunter presented the preliminary budget plan for 2009/2010. The budget will be presented to the Finance & Audit Committee on July 28, 2008, and to the Board at the July 29, 2008 meeting.

It was noted that both this year's budget and next year's budget plan will have to be revised based on the Provincial reorganization decisions. The Children's program transfer will be approximately \$90 million annually.

7. Performance Reporting Framework

Richard Hunter presented the new Performance Reporting Framework proposal to the Board of Directors. The Key Performance Indicators (KPI) and the regular

schedule of reporting these to the Board is a significant step in the providing the Board with information to fulfill its monitoring role.

8. CEO Report

- Community Council action plan and progress on tasks has been developed and sent to the Councils
- External Review of CLBC, scheduled to go to RFP in the fall may be impacted by the changes to CLBC.

Next Meeting

The public segment of the meeting was adjourned at 13:55. The Chair announced that the next meeting will be held on Tuesday, July 29, at 11:00.

In Camera

The Board moved into an in-camera session at 13:55 to discuss Human Resource issues.

Adjournment

The Chair adjourned the meeting at 14:35.