



**Minutes of the Board of Directors Meeting
Community Living British Columbia
Wednesday, June 13, 2007
Hedrick Room – Coast of the North Hotel – Prince George**

Attendees:

Lois Hollstedt (Chair)
Amanda Lennard
Colleen Hay

Harvey Venier
Joan Rush
Ken Crump

M. Lynn Rolko
Rod Gunn
Teresa Azak

Regrets:

George Fulcher and Maurice Mourton

Presentations:

Brian Salisbury (Director Strategic Plan)
Doug Woollard (VP Community Planning & Development)
Joan Warner (Director, Provincial Assessment Centre)

Call to Order:

The Chair called the meeting to order at 2:00pm and welcomed the members.

1. Minutes of the Board Meeting – April 24, 2007

Motion

It was moved by M. Lynn Rolko, seconded by Harvey Venier, to approve the minutes of the Board of Directors meeting held on April 24, 2007. ***Carried***

Minutes of the Board Teleconference – May 9 and May 25, 2007

Motion

It was moved by Ken Crump, seconded by Colleen Hay, to approve the minutes of the Board teleconferences of May 9 and May 25, 2007. ***Carried***

2. Advisory Committee Work Plan – Draft

Brian Salisbury presented the draft of the Advisory Committee work plan for 2007/08. The Committee has identified three areas to focus on: information sharing with the Board, transportation and housing. The Board recognized the importance of this work plan but was concerned about the amount of work in the first year and determined that the Committee should focus only on two areas at this point in time.

Motion

It was moved by Ken Crump, seconded by Colleen Hay, to approve the "information sharing with the Board" and the "transportation" items proposed in the Advisory Committee's work plan. ***Carried***

3. 2007/08 Operational Plan – Draft

Brian Salisbury presented the final draft of the Operational Plan for 2007/08. An executive summary will be submitted to the Board for the Sept. meeting.

Motion

It was moved by M. Lynn Rolko, seconded by Rod Gunn, to approve the 2007/08 Operational Plan, as circulated. **Carried**

4. Waitlist Update

The CEO presented the report of individuals waitlisted for supports and services effective May 31, 2007 (copy attached) and described the revised method of calculating the list. A similar approach will be used to develop a list for children.

5. Consumer Survey

The CEO presented the report on CLBC first service satisfaction survey. 4,796 surveys were randomly distributed from December 2005 to September 2006 to families of children, families of adults and self advocates supported by CLBC. 1,291 surveys were returned to CLBC throughout the province. The survey results are the baseline to compare with future survey results and information.

6. Provincial Assessment Centre – Update

Joan Warner, director of the PAC, presented a report on the PAC current situation and the need for a new facility. Doug Woollard presented, for information purposes, a document containing three options for the new PAC facility. Work will continue to develop the criteria and costing for this project. After some questions the Board thanked Joan Warner and Doug Woollard for the presentation.

7. Staff Survey

This survey was developed as a tool to measure the progress and opinions of the employees. 86% of CLBC employees responded to the survey. Among the strongest items are relationship with managers/supervisors and commitment to CLBC. CLBC will develop an action plan directed at addressing some issues raised by the employees.

8. Minutes of the Finance & Audit Committee Meeting of April 20, 2007

Motion

It was moved by Ken Crump, seconded by Joan Rush, to approve the minutes of the Finance and Audit Committee meeting held on April 20, 2007. **Carried**

9. CEO Report

- *Two new nominations* for the West Kootenay Community Council were submitted to the Board.

Motion

It was moved by Harvey Venier, seconded by Joan Rush, to approve the new nominations for the West Kootenay Community Council. **Carried**

- The CEO presented a plan for *CLBC Organizational realignment* which reflects the need for some leadership adjustments after two years of operation. Carol

Goozh will be VP Policy and Program Development; Elaine Murray will assume the VP Quality Services and Paula Grant VP Quality Assurance.

- The CEO outlined a plan to review the governance of Crown Agencies by the Crown Agency Secretariat.

Adjournment of Public Segment and Next Meeting

The public segment of the Board of Directors meeting was adjourned at 16:10. The next meeting will be held in Vancouver on Tuesday, July 31, 2007 at 11:00 if agenda items warrant a face to face meeting.

In-Camera

The Board moved into an in-camera at 16:11 to discuss a legal issue and emerged from the in-camera at 16:25.

INFORMATION NOTE

UPDATE OF CLBC'S ADULT SERVICES WAITLIST AS OF MAY 31, 2007

Presented to: CLBC Board of Directors

June 13, 2007

CLBC's initial waitlist for adult community living services was created in March 2006 and captured all people and service requests for immediate service needs and future identified and perceived needs.

When publishing the initial waitlist data, CLBC committed to ensure the next waitlist reflected more robust information. To bring greater clarity, CLBC's new waitlist has been divided into two distinct lists:

- Waitlist for Adult Services that are required, but not yet delivered;
- Planning Registry that captures services required for delivery in the next 12-24 month period.

CURRENT WAITLIST

Adult Services that are required, but not yet delivered

697 adults with varying degrees of need requiring 831 services at a total cost of \$19.3 million.

Planning Registry (services that will be required within the next 12-24 months)

633 individuals will require 840 services within the next 12-24 months at a cost of \$19.1 million in 07/08 and \$16.4 million in 08/09.

CLBC anticipates that in 2007/08 over \$10.3 million will be directed to individuals in crisis which would be in addition to the \$19.3 million identified through the waitlist.