



**Minutes of the Board of Directors Meeting
Community Living British Columbia
Tuesday July 29, 2008**

Attendees:

Lois Hollstedt (Chair)	Ken Crump
Amanda Lennard	Darryl Harand
Colleen Hay	Maurice Mourton
Harvey Venier	Rod Gunn
Joan Rush	Teresa Azak

Regrets:

Lee Doney

Presentations:

Carol Goozh, Vice President Policy and Program Development
Brian Salisbury, Director of Strategic Planning
Marsha Goldford, Director of Human Resources
Roslyn Ingram, Acting Director of Communications
Aman Gill, Manager, Facilities and Administration
Rachel Schmidt, Community Relations Specialist

Guests:

Susan McIntyre, Consultant

Staff:

Rick Mowles (CEO)
Rena Donald (Recorder)

Call to Order:

The Chair called the meeting to order at 11:00, welcomed the members, and a special welcome to Darryl Harand, one of two new Board members.

Agenda:

The agenda was reviewed and the Performance Indicators presentation was removed. The agenda was approved as amended.

1. Minutes of the Board Meeting – June 24, 2008

Motion

It was moved by Maurice Mourton, seconded by Ken Crump, to approve the minutes of the Board of Directors meeting held on June 24, 2008.

Carried Unanimously

2. Community Living Employee Engagement Survey

Marsha Goldford and Susan McIntyre presented the Employee Engagement Survey to the Board. Discussion followed on the areas of survey structure, response rate, the breakdown of responses, and overall results. It was determined that the next step will be to review the survey results and develop recommendations for actions, and determine an action plan for 2008. The survey results will be distributed to staff along with the 2008 action plan.

3. Leadership Development

Marsha Goldford presented the Leadership Development plan. Ms. Goldford explained that the goal of the plan is to foster leadership within CLBC's current managers and to encourage leadership among other CLBC staff. A "Call for Expressions of Interest" was sent out to all CLBC employees on July 23. The plan will consist of a two year program designed to prepare candidates to fill future leadership roles within CLBC.

4. Community Relations

Roslyn Ingram and Rachel Schmidt presented the Community Relations report to the Board. Rachel Schmidt outlined her part in the last few months, in cultivating relationships between CLBC and municipalities and MLAs across the province. Ms. Schmidt explained that focused time and presence within Community Councils and CPD Managers has resulted in growing support for a strategic approach to coordinated provincial inclusion initiatives. She also explained that commitments have been secured from MLAs and municipal staff to promote CLBC, foster inclusion, and review official community plans to include language that guides policy and embraces citizenship.

5. Go Green Initiative

Brian Salisbury and Aman Gill presented an action plan on the Go Green Initiative. Mr. Salisbury and Ms. Gill outlined the actions taken, including soliciting staff for "Go Green" ideas and suggestions, and future actions to meet the BC government's goal to be "Carbon Neutral" by 2010.

6. Strategic Planning

Brian Salisbury presented the Timeline to Develop CLBC's Second 3 Year Strategic Plan for 2009/2010-2011/2012. It was explained that CLBC's Vision, Mission, and Values" will continue with minor modifications, with an emphasis on "key directions, goals, and objectives. Community and CLBC board and staff feedback will be obtained through a consultation process once a draft plan is developed.

7. Operations Plan Quarterly Report

Brian Salisbury presented the first Operations Plan quarterly report for the 2008/2009 fiscal year. Some discussion followed.

8. Waitlist Report

Carol Goozh presented the report on CLBC's Waitlist policy and its ongoing progress. Some discussion followed.

9. Children's Transition

Carol Goozh presented the CLBC and MCFD draft work plans for the Children's Transition back to the Ministry of Children and Family Development. CLBC continues to operate children's services and manage the related budget.

10. Corporate Services

a) Minutes of the May 22 and June 20 Finance & Audit Committee Meetings

Motion

It was moved by Ken Crump, seconded by Harvey Venier, to approve the minutes of the May 22 and June 20 Finance & Audit Committee meetings.

Carried Unanimously

b) Financial Statements for the Three Months Ended June 30, 2008

Ken Crump presented the Financial Statements for the quarter ended June 30, 2008. Some discussion followed.

Motion

It was moved by Ken Crump, seconded by Harvey Venier, that the Board accept the June 30 Financial Statements as presented.

Carried Unanimously

c) Children's Transition

Motion

It was moved by Ken Crump, seconded by Harvey Venier, that the Board approve the recommendations of the Finance & Audit Committee regarding the Adult budget and the Children's Transition as follows:

The Adult budget shall be spent only on Adult programming and related supports. Whereas the Children's program is transitioning back to the Ministry

of Children and Family Development, be it resolved that the Children's budget, at the time of transfer, include all transition costs, and that any resulting surplus or deficit will be transferred back to MCFD.

Carried Unanimously

d) 2009/2010 – 2011/2012 Treasury Board Submissions

Ken Crump presented CLBC's draft proposal for the 2009/2010 to 2011/2012 budget submissions which will be presented to Treasury Board. Some discussion followed on the specifics of the plan.

Motion

It was moved by Ken Crump, Seconded by Harvey Venier, that the Board approve the Treasury Board Submissions.

Carried Unanimously

11. CEO Report

a) Nominations for 2 North Island Okanagan Community Councils

Motion

It was moved by Joan Rush, seconded by Harvey Venier, to appoint Kirsten Cacka in Vernon and Jo-Anne Crawford in Salmon Arm as Community Council members.

Carried Unanimously

b) Sponsorship Proposal from the Canadian Association for Supported Employment (CASE) Conference

Motion

After recommendations from the CEO, and some discussion, it was moved by Maurice Mourton, seconded by Rod Gunn, that the Board take on the title sponsorship of this event at \$20,000.

Carried Unanimously

c) Communications Review

The CEO announced that National Communications has been hired to conduct a complete review of CLBC's Communications.

Next Meeting

The public segment of the meeting was adjourned at 14:39. The Chair announced that the next meeting will be held on Tuesday, September 30, at 11:00.

In Camera

The Board moved into an in-camera session at 14:39 to discuss HR issues.

Adjournment

The Chair adjourned the meeting at 14:50.