



**Minutes of the Board of Directors Meeting
Community Living British Columbia
Tuesday September 30, 2008**

Attendees:

Lois Hollstedt (Chair)	Amanda Lennard
Darryl Harand	Colleen Hay
Rod Gunn	Joan Rush
Teresa Azak	

Regrets:

Lee Doney
Harvey Venier
Maurice Mourton
Ken Crump

Presentations:

Brian Salisbury, Director of Strategic Planning
Carol Goozh, Vice President Policy and Program Development
Richard Hunter, Vice President Corporate Services
Roslyn Ingram, Acting Director of Communications
Paula Grant, Director, Quality Assurance
Donna Good Water, Aboriginal Advisor

Guests:

Cairine MacDonald, Deputy Minister of Housing and Social Development
Dr. Rachelle Hole

Staff:

Rick Mowles (CEO)
Rena Donald (Recorder)

Call to Order:

The Chair called the meeting to order at 11:00, welcomed the members, and a special welcome to Cairine MacDonald, the Deputy Minister of Housing and Social Development.

Agenda:

The agenda was reviewed and approved.

1. Minutes of the Board Meeting – July 29, 2008

Motion

It was moved by Joan Rush, seconded by Rod Gunn, to approve the minutes of the Board of Directors meeting held on July 29, 2008.

Carried Unanimously

2. Cairine MacDonald, Deputy Minister of Housing and Social Development

Cairine presented the Ministry of Housing and Social Development's plan for the future of CLBC. Issues discussed include budget, the Children's transition, the change in reporting structure for adults, and the Customized Employment Demonstration Project. Some discussion followed.

3. Centre for Inclusion and Citizenship

Brian Salisbury and Dr. Rachelle Hole, from the University of British Columbia presented a status update on the Centre for Inclusion and Citizenship. The new structure is in response to training needs in our sector. Issues discussed included committee memberships, the Centre's mission, vision, goals, organizational structure, and mandate. Some discussion followed.

4. Aboriginal Advisor Report

Donna Good Water presented her first report on her role working with Aboriginal communities in British Columbia. The report discussed challenges faced by aboriginal people with developmental disabilities and their families and her goals for the future in her new role including determining needs, how to effectively provide support and services to Aboriginal people with developmental disabilities living on reserves, creating "culturally safe" supports and establishing effective communication with Aboriginal communities. Some discussion followed.

5. CLBC Organization and Service Delivery Review

Carol Goozh presented an overview of a management task group related to making our organizational structure and Service Delivery system more effective. Items addressed include reorganization due to the transition of children, the short term process of transition of staff and resources, and the CLBC model post transition. Some discussion followed.

6. Performance Reporting

The Board has developed a series of reports to come to the Board on a set cycle and the following were due in October.

a) Key Performance Indicators

Richard Hunter presented the Key Performance Indicators as presented to and approved by the Finance & Audit Committee. These are new tools to facilitate Board Monitoring of key aspects of CLBC work. The discussion clarified that year to year information would evolve as time went on. .

b) Quality of Life/Safety – Complaints

Paula Grant presented the performance report on Quality of Life/Safety. There are two legal issues and the complaints process is meeting response targets.

c) Communications Issues, Government & Community Relations, Correspondence

Roz Ingram presented the report on Communications that indicated most issues are related to the Children’s transition and the regulation regarding eligibility.

7. Finance & Audit Committee Report

a) Minutes of the Finance & Audit Committee Meeting of July 28, 2008

Motion

It was moved by Colleen Hay, seconded by Teresa Azak, to approve the minutes of the July 28, 2008 Finance & Audit Committee meeting.

Carried Unanimously

b) Financial Statements for the 5 Months Ending August 31, 2008

Richard Hunter presented the Financial Statements for the five month period ending August 31, 2008. Items discussed include Balance Sheet and Cash Flow, Supported Individuals, Adult Services Provision, Children’s services budget, the Children’s Transition, new services, support increases, and Adult Contracted Services. Some discussion followed.

c) Financial Information Act Report

Richard Hunter informed the Board that, as approved by Ken Crump as Chair of Finance and Audit, the annual Financial Information Act Report was made public and posted on the website on September 30.

8. CEO Report

a) Community Council Nomination – South Vancouver Island

Motion

It was moved by Darryl Harand, seconded by Rod Gunn, to appoint Bill Hustler in Victoria as a Community Council member.

Carried Unanimously

b) Long Service Awards – October 2nd, 2008

Rick Mowles announced to the Board that the Long Service Awards are being held in Victoria October 2nd at Government House, and that six CLBC staff members who have each worked for CLBC for more than thirty years will receive special recognition. The Board sent their congratulations.

c) October is Community Living Month

Rick Mowles informed the Board that October is Community Living month and that there are a number of activities going on throughout the province this month. The Communications Department of CLBC is working actively on this project and circulated a list of events.

Next Meeting and Adjournment

The meeting was adjourned at 14:57. The Chair announced that the next meeting will be held on Tuesday, October 28, at 11:00.