



COMMUNITY LIVING
BRITISH COLUMBIA

**Minutes of the Board of Directors Meeting
Community Living British Columbia
Tuesday, September 25, 2007**

Attendees:

Lois Hollstedt (Chair)
Amanda Lennard
Colleen Hay
George Fulcher
Harvey Venier
Joan Rush

Ken Crump
M. Lynn Rolko
Maurice Mourton
Rod Gunn
Teresa Azak

Staff:

Rick Mowles (CEO)
Josefina Marchetti (Recorder)

Presentations

Brian Salisbury, Director, Strategic Planning
Carla Thiesen, Manager, Surrey/Richmond Quality Services
Andrea Baker, Manager, Operational Development
Tim Stainton, School of Social Work, University of British Columbia
Leah Wilson, School of Social Work, University of British Columbia

1. Call to Order:

The Chair called the meeting to order at 11:00 and welcomed the members.

Agenda:

The agenda was reviewed and accepted, as circulated.

New CLBC Communications Staff

The CEO introduced Roz Ingram, Acting Director of Communications, and Candace McGuire, Acting External Relations Advisor. The Board members briefly introduced themselves and welcomed the new staff members.

2. Minutes of the Board Teleconference – September 11, 2007

Motion

It was moved by George Fulcher, seconded by Joan Rush, to approve the minutes of the Board of Directors teleconference held on September 11, 2007.

Carried Unanimously

3. Adult Community Living Research Project

Brian Salisbury introduced Dr. Tim Stainton and Leah Wilson, from the School of Social Work, University of British Columbia. Dr. Tim Stainton is researching the current state of practice with regards to community living services in BC in the areas of young adults transitioning from high school, residential options, non-residential supports and services for seniors. The researchers presented some of the partial results and informed that the study will be finalized in the summer 2008.

4. Crisis Response

Brian Salisbury presented the document "Enhancing Community Capacity to Respond to Crisis". The document is a guide to be used by anyone that wants to explore new ways to respond to a crisis. This work is the result of a number of community discussions led by Dan Collins, Executive Director of Langley Association for Community Living and Brian Salisbury.

Carla Thiesen presented the document "Crisis Response Plan" for Surrey/Richmond/Delta and informed that CLBC has been working on this issue since 2004 (as Interim Authority). Part of this work included contracting an external partner to assist to explore approaches to crisis response. A Steering Committee of community partners is developing a two year plan.

5. Standards for Home Sharing

Andrea Baker presented the report "Standards for Home Sharing", "Health and Safety Checklist for Home Sharing" and "Monitoring Tool for Home Sharing". The standards are divided in four domains: planning; health, safety and advocacy; service delivery; and resources.

This year the focus will be on training and information sharing with our Home Sharing Providers.

Finance and Audit Committee Report

Minutes of the F&A Committee – July 26, 2007 and August 16, 2007

Motion

It was moved by Lynn Rolko, seconded by George Fulcher, to approve the minutes of the Finance & Audit Committee meetings held on July 26, 2007 and on August 16, 2007.

Carried Unanimously

Board Conflict of Interest and Employee Conflict of Interest – Amended Policies

After reviewing the documents and in compliance with the Board conflict of interest policy, Board members disclosed family relationships with CLBC services.

Motion

It was moved by Maurice Mourton, seconded by Rod Gunn, to approve the Board Conflict of Interest and the Employee Conflict of Interest policies.

Carried Unanimously

Budget 2008/09 Submission

Ken Crump advised the Board that the budget submission has been amended to conform to a new presentation format and to include a "Climate Action" section to address the government's goal of reducing green house gas emissions. There was also a minor change in the fiscal forecast in the two years following the budget year.

Financial Situation

Ken Crump reported on the CLBC financial position for the first five months of fiscal year 08.

CEO Report

Advisory Committee –Nomination

Motion

It was moved by Colleen Hay, seconded by Amanda Lennard, to appoint Jerry Laidlaw as a member of the Advisory Committee. ***Carried Unanimously***

Community Councils – Nominations

Motion

It was moved by Maurice Mourton, seconded by Ken Crump, to appoint the following new Community Council members: Stephanie Casey (Upper Fraser), Jennifer Verbeem (Central Island) and Renee Marlatt (Surrey). ***Carried Unanimously***

Long Service Awards - This year, four CLBC staff will receive the Long Service Awards: Dan Douglas, Carol Goozh, Andrea Joyner and Darrell Gradwell.

Community Living Month – A calendar of events celebrating community living month will be forwarded to the Board members.

CLBC Website –CLBC won the International Association of Business Communicators Silver Leaf Award of Merit in the Electronic and Digital Communication, Management Category, for our website.

Family Meetings – Meetings with families are being organized for October and November; Community Councils are involved. The meetings will be announced in advanced so the Board members interested can attend the meetings.

Smithers – Community living services in Smithers have been successfully re-organized with extensive family involvement.

Family Intern Position –Family leadership development through one year internship training. The goal is to support family members to become future leaders in the community.

Next Meeting

The next meeting will be held on Tuesday, October 30, 2007, at 10:00.

Adjournment

There being no further items to discuss, the Chair adjourned the public segment of the meeting at 14:07.

In Camera

The Board moved into an in-camera session at 14:08 to discuss Human Resources issues and emerged from the in-camera at 14:30.