



Richmond Community Council Meeting

April 23, 2012

#230 – 5611 Cooney Road, Richmond BC

3:00 pm to 5:00 pm

Present: Ruth Shannon, Ella Huang, Raymond Ho

Guests: None

CLBC Staff: James White, Acting CPD Manager,
Michele Frewin, Recorder

Regrets: Janice Barr, Vincent Li, Nick Johnston, Barbara Thomas-Bruzzese,
Rhianna Coyle, Brendan Coyle

AGENDA TOPICS

TOPIC	DISCUSSION		
Welcome & Introductions	Meeting called to order at 3:10		
TOPIC	DISCUSSION		
Approval of previous minutes from February 27 th , 2012	Minutes Approved by: Ella Huang Seconded by: Ruth Shannon		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Minutes Approved		
TOPIC	DISCUSSION		
Manager's Report	<ul style="list-style-type: none"> ✚ Transition Fair – about 30 families attended. All participants felt it was still beneficial even though the numbers were down. It gave all the community partners an opportunity to ✚ Transitioning youth turning 18 before September will be given direct funded respite 		
	ACTION	PERSON RESPONSIBLE	DEADLINE
		James	
TOPIC	DISCUSSION		
Annual PAC Meeting Update from Meeting on	✚ Spoke about Provincial Day and the process. Alison Bond, Deputy Minister for MSD was in attendance		

April 14, 2012			
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Sharing information	Ruth Shannon	
TOPIC	DISCUSSION		
Discussion Family Focus Evening May 3 rd , 2012	<ul style="list-style-type: none"> ✚ There will be a few parents there to present and to let people know how their IF funding is going ✚ Nancy McNeil will do a presentation on Individualized Funding ✚ There will be three parents on the panel ✚ Ella will check with Michele closer to the date for numbers ✚ Discussed set-up (Head table with four chairs, nancy and parents) ✚ Table tent for presenters – James to give Michele the list of names for this and she will make sure they are done up ✚ We need five table hosts (Sharon & James plus 3 others) 		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Find 3 more people to host tables	James White	May 2, 2012
TOPIC	DISCUSSION		
Strategic Planning	<ul style="list-style-type: none"> ✚ We must have a strategic planning meeting by the end of May ✚ We will do a four hour meeting later in the day and bring in dinner ✚ We will aim for Tuesday, May 15th, James will see if Caitlyn Sassaman would like to come and facilitate 		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	James to see if Caitlyn is able to attend	Council Meeting	
TOPIC	DISCUSSION		
Information Sharing Opportunity	✚ To be discussed at a later meeting, deferred		
	ACTION	PERSON RESPONSIBLE	DEADLINE
TOPIC	DISCUSSION		
Discuss Social Gathering for Jan and Megan	✚ <i>Ruth to check on the availability of Megan, Jan & Barbara for this</i>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
		Ruth Shannon	
NEXT MEETING			
May 15 th , 2012 – 4:00 pm to 8:00 pm – Strategic Planning			