



South Island Community Council Meeting

Date: April 29, 2014

220 – 174 Wilson Street, Victoria

Present:

Mary Emmond, Catriona Johnson, Doug Nutting, Bev Kissinger, Veronica Somers

Regrets:

Sharon Sinclair, Nigel Livingston, Michael Langridge, Ethel Underwood, Kam Judge, Todd Ormiston, Louise Doucet, Mary Harber, Kristen Kay, Michael Hayes,

AGENDA TOPICS	
TOPIC	DISCUSSION
Review march Minutes: Acceptance, or corrections \ Agenda additions	<ul style="list-style-type: none"> • Call to Order - 5:30 • March Minutes accepted.
TOPIC	DISCUSSION
PAC Report	<ul style="list-style-type: none"> • April 24 – PAC notes from Sharon • Problems with recruitment province-wide • Lots of interesting projects going on. • Resource Fair, Catriona is now chair. • Brian Salisbury is retiring. Sylvie Zebroff is taking on next phone call next month. • Catriona will start doing the PAC phone meetings. Bev and Sharon will back her up.
TOPIC	DISCUSSION
Committee Reports	<p>Community Engagement</p> <ul style="list-style-type: none"> • Resource Fair a success. • Pacific Institute for Sports Excellence attended. Saturday is their big festival. We will try and get the word out for them. It will take place at the PISE playing field. • Recreation Forum – May 23rd – invitations are ready. There is the potential for a community sports festival with PISE, and a physical literacy program for adults with disabilities, hopefully starting in September 2014. They have offered programs for children in the past. • Coach Assistant Training Course is a possibility. • Songhees Wellness Centre Tour – It was planned for May 16, depending on turnout. As this is the Friday of long weekend, maybe we will postpone it

	<p>until June.</p> <ul style="list-style-type: none"> • One Day – September 6 - planning has started. Kristen is liaison. <p>Strengthening Committee has not been meeting.</p> <p>Employment Committee has not been meeting.</p> <p>Transition Committee has not been meeting.</p>
TOPIC	DISCUSSION
CLBC Update	<p>Recruitment</p> <ul style="list-style-type: none"> • Kristen, Kam and Doug will have to be nominated again, as they resigned in support of Service Providers. Bev has to be renominated as well. Catriona will fill in the Nomination forms and forward them to Della. • In Northern BC there is no problem with recruitment. Each Council member is responsible for his or her replacement. • A rep from a Service Provider with PSI agencies would be a good addition to our Council. • Council budget is \$6,000 as of April 1, 2014. This is for travel and food. This does not include the Admin Assistant, which is a separate contract. The budget is not meant to be used as funds for events like the Resource Fair. If registration fee for a Resource Fair is required, that has to be structured into the budget. Council money is meant to support the Council, not to support other groups. • Commitment to Quality of Care Document – it has been worked on for last 18 months. It is being completed. • Employment – first year of initiative completed. • Community Action Employment Plan – increase focus on people with Autism and FAS through PSI. Establish a framework to measure employment outcomes. • Select a fourth pilot for 2014-15 fiscal year. • Ongoing training for CLBC staff and service providers. • Regionally – There was an Employment Conference in Parksville with 60 participants. It was well-attended by employment agencies, school districts and others. • CLBC Strategic plan - Jack Styan will be rolling out the three year plan, refreshing it as it moves along. CC and PAC chairs will have the opportunity for input during the June 7 Meeting in Vancouver. This is the yearly PAC meeting which Council Chairs and CPD Mgrs attend. • March 29 PAC minutes – Veronica will forward these to Catriona. There will be a workshop on June 6. • Veronica recommended that the Strategic Plan for 2014 be made for two years, as we aligned our Plan with CLBC’s 3-year plan. Many Councils have written a two-year plan.
TOPIC	DISCUSSION
Service Provider Up-	<ul style="list-style-type: none"> • There were no service provider up-dates.

dates			
TOPIC	DISCUSSION		
Review of 2012-2013 SICC Strategic Work Plan Goals	<ul style="list-style-type: none"> • Each Committee is to look at the Plan from its point of view. Catriona will email each Committee and see if they will have a meeting before the next Council Meeting. She will ask everyone to attend the next Council Meeting so that the Plan can be reviewed. • We could plan a half day retreat in September. • What does the Council want to achieve each year? Regarding the Annual Report for the fiscal year, how were goals met? • Catriona will draft up the Annual Report for the next meeting. The rest of the meeting will focus on reviewing the Work Plan. • CLBC Leads will attend the appropriate Committee meetings. 		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Review Strategic Plan	Each Committee	June Council Mtg
	Contact Committees re. having a Strategic Plan meeting before the next Council Meeting.	Catriona	
	Draft Annual Report	Catriona	June Council Mtg
TOPIC	DISCUSSION		
Eligibility for Home and Community Care and CLBC services	<ul style="list-style-type: none"> • Home and Community Care – if someone is eligible for HCC and CLBC dollars, what is the process for getting services in place? • There is a Practice Guideline that both HCC and CLBC have to work with. Victoria is the only area without HSCL- nursing support. • If eligible for both – there is a Provincial Committee looking at that. • Guideline is provincial – but each health authority does it differently. 		
TOPIC	DISCUSSION		
Recruitment	<ul style="list-style-type: none"> • Jennifer Deacon was supposed to come tonight as a potential SA Council member. Veronica has outlined the responsibilities of a Council member to Jennifer. Catriona will follow-up with Jennifer. • Lee Kissinger is interested in being a SA on the SICC. • The June meeting will be a good opportunity to review the new Handbook. We can decide some formal boundaries about the responsibilities of members. • PSI agencies who may want a rep on our Council – <ul style="list-style-type: none"> ○ Sooke Family Resource Society – Nicky Logan, ED. Serve PSI clients. ○ Osanis, Oscar, ED. ○ LNV, Wendy-Sue, ED. ○ Veronica will find out the other two PSI agencies re. recruitment. • Catriona will contact Nicky Logan. • Catriona will contact members re their intentions to continue being Council members. 		

	<ul style="list-style-type: none"> Mary Emmond– meetings are public, so she can still attend. Mary E. is no longer a voting member. Her insight will be very helpful as the SICC re-focuses itself. 		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Follow up with Jennifer Deacon	Catriona	May Council Mtg
	Find names of all PSI agencies	Veronica	May Council Mtg
	Contact Nicky Logan, Sooke Family Resource Society	Catriona	May Council Mtg
	Contact Council members regarding their intentions to stay on Council	Catriona	May Council Mtg
TOPIC	DISCUSSION		
SICC Resource Fair Table	<ul style="list-style-type: none"> Our table needs to be more interactive. The Engagement Committee will look at this. 		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	How to make SICC Table at Resource Fairs, etc. more interactive.	Engagement Committee Chair	May Council Mtg
ADJOURNMENT			
Meeting adjourned at 6:50pm Moved by <u>Mary E</u> 2 nd by _____			
NEXT MEETING			
Date: <u>May 27, 2014</u> Time: <u>5:00 p.m.</u> Location: <u>220 – 174 Wilson St, Victoria, B.C.</u>			