

## Fraser Region Community Council Meeting

Newport Village, Port Moody

Time: 5:30 pm – 7:30 pm

Date: January 30, 2017



<b>Chair:</b>	Ryan Jamieson (in Sue's absence)
<b>Attendees:</b>	Bob Kashyap, Ashley Baker, Deb Appleby, Courtney Dinahan, Shari Mahar, Linda Wu, Vera Anderson, Barb Paciejewski, Laurie Geschke
<b>Guests:</b>	Ryan Jamieson, Jackie Malekpour, Carlos Canizales
<b>Regrets:</b>	Sue Mann, Conrad Tyrkin, Maxine Wilson, Massi Bakhshain

<b>AGENDA TOPICS</b>		
<b>Item 1: Minutes and Agenda</b>		
<b>Discussion:</b> Have asked Carol to send minutes in PDF so people can print off better if they're having problems with Word format.		
 <b><u>CARRIED</u></b>		
<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>
<ul style="list-style-type: none"> <li>○ Minutes to be sent to all members of council</li> <li>○ Agenda submissions sent to Carol Broomhall Council Secretary. <a href="mailto:Carol.broomhall@gobaci.com">Carol.broomhall@gobaci.com</a></li> <li>○ Agenda sent to Council Members</li> <li>○ Add for Old Business for follow up to the agenda</li> </ul>	<ul style="list-style-type: none"> <li>Carol Broomhall</li> <li>All Council Members</li> <li>Carol Broomhall</li> <li>Carol Broomhall</li> </ul>	<ul style="list-style-type: none"> <li>As soon as possible</li> <li>1 week prior to meeting</li> <li>3 days prior to the meeting</li> <li>By next meeting</li> </ul>

<b>AGENDA TOPICS</b>		
<b>Item 1: PAC Report</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>• No longer have Self Advocate Adviser and Family Adviser</li> <li>• Will give fuller report at next Council meeting in February.</li> <li>• PAC and Councils will be getting more support from local CLBC offices.</li> <li>• Would like to have a consistent spot on the Agenda for PAC – finding out from other Council members info they have gathered from the community and what they should be passing on to other PAC members.</li> <li>• On the Chair calls, there seems to be more of a focus on one or two Councils per call.</li> </ul>		
<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>
Present full PAC report	Barb	February 2017

<b>AGENDA TOPICS</b>		
<b>Item 2: CLBC Report – Ryan Jamieson</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>• Have talked with other Councils to ask for best practices on how their Councils are run.</li> <li>• Other Councils have sub-committees and often will take half an hour within the meeting to break into sub-groups to discuss specifics. Might be a good idea – particularly for Recruitment Sub-Committee</li> <li>• Could also bring in other outside people for Sub-Committees. Could be a recruitment strategy – see if they are interested in participating in the Council later on.</li> </ul>		

- **Overview of Council Survey questions:**
- Most people thought we needed better planning of goals and activities
- Split responses on whether we gather feedback from individuals, families and communities on the work of the council – could be a future sub-committee
- Agree have a good range of people on the Council
- Split responses on effectiveness of meetings
- Majority promote the work of the Council in the community – Always or Often
- Suggestions – have outreach meetings, create high-priority goal (ie housing), keep Council engaged and relevant
- Are there any surprises? No surprises around goals – no written plans or goals so difficult to actualize
- Ryan will send the survey out by email
- There were some questions around the Recruitment Sub-Committee. Ryan has gone through all related paperwork. In the beginning he can get most things up to date. Need to do Criminal Records Checks, Membership Agreements for all members. Currently can serve 6 years on Council (3 terms of 2 years each), then one year off, then can participate for another 6 years. Barb, Bob, Maxine, Linda, Sue – will get a re-appointment package (are past their 2-year terms).
- Quorum is 51%, so currently 8 people.
- Maximum number is 15 – with 50% +1 is person with a disability or family member.
- Discussion around people’s attendance at meetings. Says in guidelines that anyone who has missed 3 consecutive meetings may be taken off the Council, but think that there should be leeway on that. The important thing is contribution – and communication and contribution. If people are not able to attend as many meetings, but are still keeping in contact and contributing in the eyes of the other Council members, then suggest accommodations be made.
- Need 8 members who are family – have that
- Need at least 1 self advocate – have 3
- Need at least 4 community members (no connection to community living) – have 2 (Massi & Maxine)
- Carol could ask Port Moody Fire Captain if he or one of his team are interested in being on the Council.
- Don’t have any formal Sub-Committees yet.
- Suggest Vancity is a huge champion and could be more involved – Shari has connection to Pinetree Vancity
- People interested in Recruitment Committee: Ashley Baker, Shari Mahar, Vera Anderson, Linda Wu
- Think important to have the Recruitment Committee spearheaded by a family member.
- Think Recruitment committee membership should change once a year – in April when new fiscal year begins.
- Concern that in 2020 there may be a number of people stepping down at the same time. May need to intentionally stagger the renewal.
- Ryan is compiling an e-folder of all Council documents

Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> <li>• Will ask Port Moody Fire Dept if they are interested in being on the Council. Need to clarify timing – and who asks. See Work Plan Action Item below.</li> </ul>	Carol or Ryan	February or March 2017

AGENDA TOPICS
<b>Item 3: Development of Council’s 2017 Work Plan</b>
<b>Discussion</b>
<ul style="list-style-type: none"> <li>• Would like to have Work Plan finalized by end March.</li> <li>• Laney Bryenton is available to come and facilitate the Council’s Work Plan in February.</li> <li>• Wonder if we need longer than 2 hours to strategize the work plan. Could cost a significant amount to bring in Laney for the day.</li> <li>• Sylvie and Jessica are also available for free.</li> <li>• We have the funds if we need to.</li> <li>• Appreciate doing a full day of planning – and have it by someone with the outside.</li> </ul>

- Think Laney would be very good.
  - Also think our Chair should approach another Chair to see what they are focusing on
  - Think if we all read the Council's Terms of Reference, it's all laid out there what the Council's focus and mandate should be. Within that, the Council's goals can surface.
  - Laney is available on February 27<sup>th</sup> (Monday) or Feb 25 (Sat).
  - Suggest ask Jessica Humphries or someone from another Council come to the February meeting to help us start thinking of ideas in preparation.
  - If it were on a Saturday, could run from 10 – 4 with 1 hour for lunch
  - Suggest create a Communications Committee
  - Vancity will run banners across their branch screens for community agencies – good for recruiting on the Council
  - Want at least 8 people able to attend the planning session.
  - Suggest we split into 3 smaller groups now and discuss Work Plan and Recruitment – for 20 minutes. Get back together at 6:55 pm.
- **Summary of small group discussions:**
  - **Events** – in Coquitlam have a lot of community organizations – a place to introduce ourselves to community
  - Discussion led to what is the purpose of the Council?
  - One suggested the Community Council was created to be the eyes and ears for CLBC in the community. We became CLBC's community arm to bring in feedback, and then hope there is action on that. Need to understand what feedback or information CLBC is looking for. We have lofty ideas – housing and employment – but we have no teeth. We need clear direction on what would be meaningful for CLBC to hear from community. Think CLBC is disconnected from happenings on the ground. The Council has that connection to families and community.
  - Question: Is there a common understanding among the group?
  - Thought we were stewards helping people gain access. Thought it was more a focus on supporting community to have access to information about CLBC and community living. Thought the Council was to pave the road so more reliance on community than CLBC for supports.
  - Another perspective was that the Councils were created to promote community living information and people with disabilities – help expand knowledge of community members and neighbors, school districts and educators so greater understanding and acceptance of, and engagement with, people with disabilities.
  - CLBC does also need to know more about what community members are thinking. It is a 2-way flow of information.
  - Thought we had an advocacy role – to see where the concerns were in the population and bring those back to CLBC and see if changes could be made.
  - Trying to create a community without barriers, and see what we can do to help people understand where there are barriers.
  - Not clear who our stakeholders are, so difficult to get feedback from them.
  - Wonder about having an info-mercial in the Tri-Cities. Likely CLBC would need to vet that.
  - Suggest could create something for Vancity TV banners.
- **Recruitment** – easier to recruit once we get a work plan in place.
  - Suggest a communication committee be formed as well, and a community investigation committee – try to find different events we could be a part of.
  - Geographic area is now Burnaby to Maple Ridge
  - Targeting more people who are 30 -55 and community members – for the next 2 spots on the Council
  - Could target extra people just for sub-committees – ie Youth for a youth sub-committee
  - Get more involved with Port Moody Fire Hall and see about partnering on pancake breakfast.
  - Ryan offered to connect with the Fire Dept
  - Suggest could have someone from HandyDART or TransLink come to make a presentation at one of the Council meetings

Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> <li>Ryan will send Doodle to Council re: best dates to have an all-day planning session</li> <li>Council members need to fill out the Doodle link</li> <li>Ryan will ask Jessica and Sylvie if they are available to come to the February Council meeting to start conversations around planning</li> <li>Shari will ask Laney what her availability is for February and March</li> <li>Ryan (or Carol, as mentioned previously) will connect with Port Moody Fire Dept. But question whether should wait until work plan further developed so can give better developed pitch</li> </ul>	Ryan	February 2017
	All Council	January 2017
	Ryan	February 2017
	Shari	January 2017
	Ryan, Carol	February or March 2017

AGENDA TOPICS		
<b>Item 4: Treasury Report</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>Have approximately \$2,800 left in this year's budget</li> </ul>		
Action Items:	Person Responsible:	Deadline:

AGENDA TOPICS		
<b>Item 5: Self Advocates' Report</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>None – Conrad was away, Courtney had nothing to report and it was Ashley's first meeting.</li> </ul>		
Action Items:	Person Responsible:	Deadline:

AGENDA TOPICS		
<b>Item 5: Old Business/ New Business</b>		
<b>Discussion</b>		
Suggest it would be nice to have a Council Potluck at the next meeting, since the December potluck was cancelled due to extreme weather.		
Action Items:	Person Responsible:	Deadline:

<b>Next Meeting: February 27, 2017</b> <b>Time: 5:30 pm – 7:30pm</b> <b>Location: CLBC Port Moody Office</b>
--