

Community Living BC – Simon Fraser Region
400-205 Newport Drive
Council Meeting Minutes
May 28, 2008, 7:00pm – 9:00pm

Present:, Linda Weinberg (Chair), Jacqueline Jordon, Debra Appelby, Ludo Van Pelt, Richard Faucher

CLBC Staff Present: Glenn Campbell, Fateh Esmail, Kerry Lawson, Soheila Ghodsieh
Peggy Langdon (Recorder)

Absent: Paul McDonnell, Jim Wong, Nader Wahba, Barbara Thomas

1. **Adoption of Previous Minutes** – Jacquie was present at last meeting. Moved with corrections noted by Linda Weinberg/seconded by Ludo/Approved

08/09 Budget

Glenn presented information regarding the budget:

- Funding allotted for Individualized Funding for adults, these monies will be available in the next couple of months.
- Funding allotted for Adult Direct Funded Respite – expecting to have 2 to 3 people removed from the waitlist each month.
- Information on service expenditures from the beginning of the fiscal to date handed out by Glenn.
- Glenn indicated that any savings from services will stay within the region, he also noted that a Crown agency can't by legislation run over budget.
- Discussion around setting up community based meetings to establish a procedure regarding crisis requests
- Glenn will provide council members with a snap shot of budget each month
- Community Councils 08/09 budget will be provided to members once finalized.
- Contact Glenn or Fateh regarding budget or program information

Community Meetings

Kerry presented on the process of setting up community meetings using a proven example of the Upper Fraser. Kerry noted that these meetings resulted in Action Plans, the action plans and progress to be shared with families. Meetings to be identified through mail out to families, self-advocates, service provider and community leaders. Due to the size of the Simon Fraser region it was suggested to have 4 meetings to cover all geographic areas: Burnaby, New Westminster, Tri Cities and Maple Ridge. A proposed date for meetings is October with mail outs to take place a month prior to meetings (the letter used for the Upper Fraser will be revised and used for Simon Fraser community meetings). It was also suggested to have a translator attend meetings and mail out letters to be transcribed in obvious ethnic languages. Kerry will email council members with Upper Fraser community council action plan.

3. Minute taker

Kerry is in the process of meeting with Susan Rees to set up a contract for the job of minute taker, the contract term will run till March 31, 2009. Susan will be attending the June 18th meeting.

4. Council Membership

Linda announced that her term is up in June, Kerry to follow up with Linda regarding the current terms (2 or 3 years) for each council member. It was noted that there is a need for parent (of younger children) and self advocate representation. Both Richard and Deb have individuals that are interested as potential members. Deb to follow up with sending membership application forms to people of interest, completed forms will be returned to Deb.

5. Joint Board / Community Council Meeting

Linda gave a short overview of the meeting to members; she found the meeting to be both interesting and hopeful.

“Respitivity” Program

Kerry presented on a successful program developed in the Victoria area, local hotels freeing up rooms for families of children and adults to allow for respite relief. Mimie Davis, co-ordinator of the Victoria program is willing to come over and mentor anyone who is interested in setting up the program. Kerry has information packages on the program if you should require one.

Waitlists

Handout of Adult Waitlist numbers was given to council members, at this time the data for the children’s waitlist is not available, CLBC’s IT department is in the process of uploading this information into the PARIS system, once completed this information will be made available to the council members. Kerry made note that the waitlist for children’s services is much higher than the adults. It was also noted that children transitioning to adult services should be prioritized on the adult waitlist. Linda felt this was an issue that the council members could address at the community meetings.

***Nomination procedure for new members:**

To have the committee at full-size at 15 members, we need to add 1 person of aboriginal background, one self-advocate and hopefully two persons who are family members of persons with disability. The fifth person could be any person interested but not someone representing an organization.

Interested persons can fill out the application form and email or fax it back to the Newport office.



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7. Next Meeting – agenda items

- Council Membership
- Planning for Community Meetings

Meeting adjourned at 9:15 pm.

Next Meeting: June 18, 7:00 pm – 9:00 pm, 400-205 Newport Drive, Port Moody

CLBC Community Living Council – Simon Fraser Region

Action Items – January 16, 2008

Action Items	Due Date	Who's Responsible	Complete (✓)
The Council asks that CLBC staff prepare a summary of the Community Living Council and how it works.	Nov. 21	S.Ghodsieh	✓
Find out if there are specific times that interviews are being conducted for new CLBC Facilitators, so that interested Council members may participate. This information will be provided before the minutes are distributed.	Oct. 26	S. Haffey	✓
Find out how much money was made available for IF in the SF Region? Throughout the province? Who is eligible for IF?	Jan. 16/08	S. Ghodsieh	✓
Find out the procedure for adding another self advocate to the Council.	Jan. 16/08	L. Weinberg	✓
Send contact info to Linda for Vancouver CL Council.	Feb. 27/08	T. Mellios	✓
E-mail CLBC Admin Budget to Council members.	Feb. 27/08	F. Esmail G. Campbell	✓
Contact John Talbot re: facilitating the clarification of the CL Council's role	Feb. 27/08	R. Faucher	
Write a press release regarding waitlist and lack of funding for services. To be presented at the next council meeting	April 23/08	J.Wong	
Write a letter to families inviting them to a "Family Gathering" for the purpose of collecting stories to be included with a press release	April 23/08	L. Weinberg	
Ongoing family gatherings will be organized in the Simon Fraser Region	June/08	Council	
Provide information necessary to write accurate and relevant press release	April 23/08	G. Campbell	
Mail out the letter of invitation for Family Gathering Event	May/08	G.Campbell	
Provide more detailed information to council regarding budget 2007/08 as well as 2008/09	April 23/08	G. Campbell	✓
Contact Doug Woollard and request that a family member from the board attend next council meeting with him	April 23/08	S.Gillan	✓

Organize a recruitment committee meeting for potential new members	April 23/08	L.Weinberg	
Send resume of potential minute taker to Council	May 28 meeting	J.Wong	✓
Send Blank Application Form to the Nominating committee members	May 28 meeting	K. Lawson	✓
Linda to inform the nominating committee on the type of candidate the council is seeking	May 28 meeting	L.Weinberg	
Send letter circulated at the Resource Fair to Jim for inclusion in the minutes	May 28 meeting	L.Weinberg	
Circulate 08/09 budget Details at the Next meeting	May 28 meeting	G.Campbell	✓
Send sample letter to the community meetings used by the Upper Fraser Community Council	May 28 meeting	K. Lawson	✓
Email council members with Upper Fraser CC action plan	June 18 meeting	K. Lawson	
Glenn to provide snap shot of budget for June	June 18 meeting	G. Campbell	
Kerry to inform council members of current member terms	June 18 meeting	K.Lawson	