



## West Kootenay Community Council Meeting

November 3, 2008

Sandmann Inn

Castlegar BC

1:00pm –4:00pm

<b>Present:</b>	Sandi McCreight (Council Chair)	Lorraine Podovelnikoff (Minutes)
	Rob Wicharuk (CPD Manager)	Janet Royko
	Helen Lorimer	Brenda Jagpal
	Laurie Tetlock	Nick Toner
	Sandrelle Fraser	

### Regrets:

Angela LaVarnway, Nancy Gurr

<b>AGENDA TOPICS</b>			
<b>TOPIC</b>	<b>DISCUSSION</b>		
Acceptance of agenda and approval of last meeting's minutes	Agenda prepared and accepted by Council members.  All in favour		
<b>OLD BUSINESS</b>			
<b>TOPIC</b>	<b>DISCUSSION</b>		
Inclusion Contest Update	Inclusion contest was a great success and the demand for T-shirts has been intense.		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	Pictures and article to be submitted to local papers.	Sandi McCreight	02/11/2008
<b>NEW BUSINESS</b>			
<b>TOPIC</b>	<b>DISCUSSION</b>		
Ordering More T-Shirts	Requests for more T-shirts have been intense. Can Council support printing more shirts? <ul style="list-style-type: none"> <li>• Motion to order an additional 150 shirts by Sandi McCreight. <ul style="list-style-type: none"> <li>○ Seconded by Helen Lorimer</li> <li>○ All in favor.</li> </ul> </li> </ul>		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	▪ Draft letter to major agencies to request their participation in	Sandi McCreight	07/11/2008

	<p>this process.</p> <ul style="list-style-type: none"> <li>▪ Fax letter to major agencies.</li> <li>▪ Order T-shirts</li> </ul>	Lorraine Podovelnikoff	30/11/2008
		Sandi McCreight	31/12/2008
<b>TOPIC</b>	<b>DISCUSSION</b>		
Membership	<p>Discussion regarding current membership – some terms will be up for renewal in February, 2009.</p> <p>Effective councils need committed members and regular attendance at meetings. Council needs to lead rather than manager.</p> <p>Council members need clarity on their role, achievable goals and concrete action.</p>		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>TOPIC</b>	<b>DISCUSSION</b>		
Work Plan	<p>Draft WK Community Council Work Plan 2008-2009 was distributed and reviewed. Key components include:</p> <ol style="list-style-type: none"> <li>1) Building Welcoming Communities</li> <li>2) Accountability</li> <li>3) Financial Decision Making</li> </ol>		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	<ul style="list-style-type: none"> <li>• Commitment to rotate Council meetings to 2 different areas each year.</li> </ul>	Sandi McCreight	2009
	<ul style="list-style-type: none"> <li>• At that time, Council members may attend that town's council meeting to highlight CLBC gaps in community or arrange for other opportunities for building community awareness.</li> </ul>	Council	2009
	<ul style="list-style-type: none"> <li>• Rachel Schmidt has developed a brochure which could be used as an introduction at the town council meetings. If brochure approved, Rob to send brochure to Council members.</li> </ul>	Rob Wicharuk	30/11/2008
	<ul style="list-style-type: none"> <li>• Co-host a community</li> </ul>	Council and CLBC staff	2009

	<p>forum.</p> <ul style="list-style-type: none"> <li>• Brochure</li> <li>• Co-host open house</li> <li>• Post Meeting Minutes on Website</li> <li>• Obtain copies of Official Community Plans for respective areas to determine whether any reference is made to disability related issues. Bring to next meeting.</li> <li>• Discussed giving back to community and to find a community event Council can piggy back on.</li> </ul>	<p>Council Council and CLBC staff Lorraine</p> <p>Janet – Nakusp, Kalso, Silverton, New Denver. Laurie – Grand Forks Sandi – Castlegar</p> <p>Council members</p>	<p>Tabled Jan/Feb 2009 December 2008</p> <p>08/12/2008</p> <p>08/12/2008</p>
<b>TOPIC</b>	<b>DISCUSSION</b>		
Self-Advocate Sub-Committee	Establishment of a Self-Advocate sub-committee. East and West will have a facilitator in place to assist with this committee. Anna Depretto has been selected for the West Kootenays. Most activity will take place via e-mail.		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	Council members requested to sit on this committee.	Laurie Tetlock and Brenda Jagpal to contribute.	Ongoing
<b>TOPIC</b>	<b>DISCUSSION</b>		
Personnel Sub-Committee	<p>Establishment of a Personnel sub-committee- Laurie, Sandi and Brenda have agreed to sit on this committee. Members and respective terms are as follows and were requested to be put in the Minutes:</p> <p><b>3 year term</b> effective Jan. 30/07: Nick Toner Janet Royko Sandi McCreight Sandrella Fraser Brenda Jagpal</p> <p><b>2 year term</b> effective Jan. 30/07: Laurie Tetlock Helen Lorimer Nancy Gurr Angela LaVarnway Vince Devito has <b>resigned</b></p>		

	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
	<ul style="list-style-type: none"> <li>Review current terms (above) and determine process for accepting new applications.</li> <li>Establish Terms of Reference (Rob will email draft Terms)</li> <li>Email Brenda name of any potential new Council members</li> </ul>	Brenda Jagpal and Laurie Tetlock	08/12/2008
		Brenda Jagpal and Laurie Tetlock	03/12/2008
		Council Members	03/12/2008
<b>TOPIC</b>	<b>DISCUSSION</b>		
Communication Sub-Committee	Establishment of Communication sub committee. Sandi McCreight, Janet Royko, Helen Lorimer, Sandrella Fraser to sit on this Committee. Lorraine will assist with CLBC web page.		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>TOPIC</b>	<b>DISCUSSION</b>		
Draft Strategic Plan Update	Distributed and reviewed by members. CLBC in midst of transitioning children's services – will become an adult only program. Anticipated timeline is March 31, 2009.		
	<b>ACTION</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>ADJOURNMENT</b>			
Meeting adjourned at 4:00 pm			
<b>NEXT MEETING</b>			
DATE: Monday, December 8, 2008 WHERE: CLBC Boardroom - TIME: 1:00 to 4:00pm			