

**North Shore Coast Community Council**  
**Minutes of June 23<sup>rd</sup>, 2007**

Attendees: Mary Dowdall, Liz Barnett, Cheryl Baker, Coranne Anderson, Glen McClugan, Peter Russell, Karen Sweetzir

Chair: Cathy Abraham

Guest Speaker: Jule Hopkins

Absent: Fiona Galvani, Patrick Hull, Rick King, Maria McKee, Yvonne Barabash

Minutes by: Isabelle Listar

**1. Adoption of Agenda**

No additional items to add to the Agenda

**2. Minutes of May 12, 2007 Council meeting**

No amendments to Minutes.

**3. Presentation – Jule Hopkins, Manager, Service Accountability and Safeguards, CLBC recently completed Discussion paper called: **Responding to Vulnerability, A Discussion Paper about Safeguards & People with Developmental Disabilities.****

This discussion paper is meant to be used as an introduction to safeguards for self-advocates, families and service providers. CLBC's Service Accountability and Safeguards Advisory Committee identified the importance of and need to assist people within our sector to understand the concept and components of safeguards.

**The purpose of establishing Safeguards is to reduce the vulnerability of individuals with Developmental Disabilities.**

**Defining Safeguards:**

4 types of Safeguards:

- 1) Community safeguards
- 2) Personal safeguards
- 3) Formal safeguards
- 4) Informal safeguards

Each of these safeguards has a strength and a purpose.

CLBC believes the need to build a safeguard mentality, to bring awareness to self-advocates, family members, CLBC staff, service providers and the general public, to educate the public on the importance of rights and safeguards in the lives of people with developmental disabilities. CLBC staff will foster, promote and encourage establishing safeguards for individuals with disabilities. A booklet has been produced, called *Rights & Safeguards: A Guide for Self-Advocates*.

This booklet is a unique tool to help self-advocates understand their rights and show ways to help keep themselves safe. This booklet is intended to help build awareness in the community about the importance of rights and safeguards in the lives of people with developmental disabilities.

#### **Strategies to Introduce Safeguards:**

- Liaise with school boards, facilitate presentations at schools, incorporate Safeguards into curriculum for children and youth.
- Distribute booklets, brochures and materials on Safeguards to service providers, self-advocates, parents of children with disabilities, youth and individuals with developmental disabilities.
- Provide a Workshop on how to create Informal Safeguards
- Provide training to Facilitators

CLBC has created an Annual Health & Safety Checklist for people who are providing services to individuals with a developmental disability living in their own home.

#### **4. Selection of Facilitator for strategic planning in September, 2007**

Community Council members reviewed the Biographies of 4 individuals who responded to CLBC's Request for Qualifications.

Glen McClughan moved:

**"that we select Gavin Perryman as our strategic planner"**

Karen Sweetzir seconded the motion.

Passed.

Gavin will do a presentation at the next council meeting scheduled for September, 2007.

Mary Dowdall is in discussion with Gavin as to planning for presentation to Council.

#### **5. Vancouver Coastal Satisfaction Survey**

CLBC completed a survey with self-advocates and families in the Spring of 2006.

The intention of the survey was to establish a baseline for measuring progress and identifying any areas where improvement is needed. The benchmark for this Survey was set at 75%.

595 surveys were mailed, 132 people responded, 22% response rate

Glen McClughan suggested using a computer program called ShareVision.

Advantages of ShareVision:

Share Vision is an online survey available to the Community Council at no cost.

Staff has expertise on how to design survey questions (ShareVision employees volunteer their time to develop questions to families).

## **6. CLBC Operational Plan**

Operational Plan distributed to Council members at meeting.

Handout of Information Bulletin regarding - CLBC Organizational Realignment

CLBC will be realigning several Senior Management positions in order to enhance and streamline operational procedures and continue to ensure the best quality services and supports to the individuals and families we serve.

## **7. Challenges for North Shore Region in planning for individuals**

Some solutions identified:

Community Planning & Development Manager to focus on obtaining paid employment for individuals who are capable of working in the community.

Connect with Community - Develop a network of community support services

Facilitators to liaise with the business community to secure employment opportunities for individuals with disabilities.

Work with community to develop an emergency response protocol, and establish safeguards.

Build more awareness within the community as to the needs of people with developmental disabilities.

## **8. Community Councils Update**

Purpose of Council meeting is for it's members to discuss interactively, sharing their ideas and experiences with issues surrounding delivery of services to individuals with disabilities, how their services are delivered and outcomes are achieved, allocation of funding, how to creatively respond to the needs and interests of the individuals and families CLBC supports.

Recognize that the Council is at the beginning stage of development.

Cathy Abraham is in the process of finalizing the draft of 'Introduction to the Council' document. Discuss framework of Terms of Reference.

At the next council meeting in September discussion will take place with Gavin Perryman in regards to Strategic Plan. Strategic Plan will provide council with a vehicle to present to the community.

Glen McClughan to contact Tim Stainton (Principal Investigator) of Research Team, Community Living Research Project. Tim Stainton is responsible for research material at CLBC.  
Tim to share information with Community Council.

The Community Living Research Project is exploring the Community Living supports and services available locally, provincially, nationally, and internationally for adults with developmental disabilities.

#### **9. Communication with families/service providers and highlights of our meetings**

Doug Woollard to arrange informational meetings with the community in the Fall.  
A council member will attend these meetings.

#### **10. Next meeting**

The next Community Council meeting will be determined based on Gavin Perryman's schedule.  
Mary will notify council members of date.