



**Kootenay Community Council Meeting
November 28th, 2013**

Present: Donna McCready, Jennifer TerWoord, Kayleigh Postmus, Madeleine Harlamovs
Regrets: Nick Toner, Susan Davis, Lynetta Beingessner, Kathleen Elias

Minutes recorded by: Jennifer TerWoord

AGENDA TOPICS			
TOPIC		DISCUSSION	
		<i>Acceptance of agenda and approval of last meeting's minutes (Sep.23/24,2013)</i>	
1. Review of Minutes		<ul style="list-style-type: none"> • Correction – need a PAC Rep not card • Accepted 	
TOPIC		DISCUSSION	
2. CHAIR UPDATE		Chair Conference calls have been very helpful. <ul style="list-style-type: none"> - Hear what is going on around the province - Recruitment an issue province-wide - Terms of reference has been updated and Joanne/Brian came & updated Orientation session is also available for new members (see attachment of what session would look like)	
		ACTION	PERSON RESPONSIBLE
		n/a	
TOPIC		DISCUSSION	
3. CLBC UPDATE		Phoebe Scotland, new facilitator will be taking on Council (Please see attached role as defined by Council) Request 6 month chair extension for Board. Last PAC meeting is January – that will be last meeting Rack cards follow-up Developed Job Description for Phoebe. Council budget reduced as not fully utilized. CLBC seems to be more diligent in reporting large topics to members. <ul style="list-style-type: none"> - Feel this is good for Council members to be aware of issues. 	
		ACTION	PERSON RESPONSIBLE
		Develop recruitment strategy	Phoebe

TOPIC	DISCUSSION		
MEMBERSHIP	<p>Membership: Lynnetta, Madeleine, Donna, Kayleigh, Kathleen, Nick, Susan Currently 7 members Recruitment strategy will be developed by Phoebe. Need Rack cards (Phoebe) Need introduction package (Phoebe) Madeleine going to be joining parent groups. Perhaps Phoebe can accompany Madeleine (or other council members) to provide introduction and support.</p>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Get Rack cards Prepare introduction package Join parent groups and meet with parents	Phoebe Phoebe Madeleine/other Council members/Phoebe	
TOPIC	DISCUSSION		
DISCUSSION Questions for hiring new CEO for CLBC	Council gave feedback as per requested.		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	n/a		
TOPIC	DISCUSSION		
GOALS WORKPLAN TO BE DEVELOPED	<p>Increase membership (Orientation, Introduction) Increase awareness through exiting events throughout the region. eg. Council member promoting DD on a Fall Fair etc. Connecting CLBC staff and Council members on events that CPD are already planning.</p>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Develop and implement recruitment strategy	Phoebe/Council members	
ADJOURNMENT			
NEXT MEETING			
January 21 st 10-12 PST	January 25 th PAC Meeting	February 24 th & 25 th Council Meeting Place TBD	