



Kootenay Community Council Meeting
November 4th, 2014
Chamber of Commerce Building, Creston, BC
10am-2pm

Council Present: Donna McCready, Kayleigh Postmus, Susan Davis, Kira Bernier

CLBC Staff Present: Jennifer TerWoord, Gwen Higgins, Phoebe Scotland

Guests Present: Terry Nowak, Anne Jimmie, Jimmy Onfrychuck

Regrets: Kathleen Elias, Lynnetta Beingessner

Minutes recorded by: Phoebe Scotland

AGENDA TOPICS

TOPIC	DISCUSSION		
1. Review of agenda	<ul style="list-style-type: none"> • Meeting called to order 10:15am • Vote on Terry's nomination to Council was added to the agenda • Motion to approve the amended agenda (Donna), seconded (Kayleigh), all in favour 		
2. Review of Minutes from September 18 and 19, 2014 meetings	<ul style="list-style-type: none"> • Motion to approve (Donna), seconded (Kayleigh) • Approved (all in favour) 		
TOPIC	DISCUSSION		
3. OLD BUSINESS a) Terms of Reference	a) Update to Council that Sylvie Zebroff will hope to attend one of the Kootenay Community Council meetings in person in the near future.		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Provide Sylvie with information about next meetings and plan attendance	Phoebe	Ongoing
TOPIC	DISCUSSION		
4. CHAIR UPDATE	<ul style="list-style-type: none"> • Kira attended her first Chair conference call on September 25, with support from Phoebe. She provided an update to Council on the call content. Council also agreed that it would be useful to receive the Chair conference call minutes ahead of their meetings, so that they can ask questions to Kira if they have any. • Kira attended her second Chair conference call on October 30 and will give the Council an update at the next meeting, after the minutes from that call are available. 		
	ACTION	PERSON RESPONSIBLE	DEADLINE

	Attend Chair conference calls and report information back to Council	Kira, with support from Phoebe	Ongoing
	Send copies of the Chair conference call minutes to all Council members	Phoebe	Prior to each Council meeting

TOPIC	DISCUSSION		
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5. PAC MEETING UPDATE	<ul style="list-style-type: none"> A full update will provided at the next meeting since Lynnetta was not present. 		
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	ACTION	PERSON RESPONSIBLE	DEADLINE
	Provide PAC meeting update	Lynnetta	December 2

TOPIC	DISCUSSION		
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6. CLBC UPDATE	<ul style="list-style-type: none"> Information was provided about communications from the new CEO, Seonag MacRae, whom Kootenay staff met with on November 3. 		
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	ACTION	PERSON RESPONSIBLE	DEADLINE
	n/a		

TOPIC	DISCUSSION		
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7. RECRUITMENT UPDATE	<ul style="list-style-type: none"> Motion to approve Terry Nowak’s appointment to Council, following discussion of her completed nomination paperwork. Motion (Donna), seconded (Kayleigh), all in favour Recruitment packages were provided to the two guests at this meeting, Anne and Jimmy Lynnetta needs to complete her reappointment paperwork The Council recognized Donna and Susan’s retirements from Council and celebrated their contributions over their last six years on Council 		
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	ACTION	PERSON RESPONSIBLE	DEADLINE
	Send Terry’s nomination paperwork to Lynn Davies for approval and term start date determination	Jennifer	December 2
	Provide information regarding next meetings to Anne and Jimmy	Phoebe	November 25
	Complete Lynnetta’s reappointment paperwork	Lynnetta/Phoebe	December 2

TOPIC	DISCUSSION		
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8. BUDGET	<ul style="list-style-type: none"> A budget update was provided. The Council is slightly under the projected year-to-date budget. 		
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	ACTION	PERSON RESPONSIBLE	DEADLINE
	n/a		
TOPIC	DISCUSSION		
9. DISCUSSION OF COMMUNITY EVENTS FOR COUNCIL INVOLVEMENT	<ul style="list-style-type: none"> Terry and Donna gave information about their research into options for the dance, which is scheduled for March 13, 2015. The Rotocrest Hall in Creston seems to be the most likely venue, and is tentatively booked. Council will need to organize set-up and decorating, obtaining a liquor license and arranging a bartender, the photographer (info provided about hiring Shannon Gill), catering, DJ. Pain BC Webinar or radio show episode. Phoebe has been in contact with Pain BC about this project and will follow up to have additional details to present to Council at the next meeting. Kira and Phoebe will follow-up with the volunteer coordinator for Sam Steele Days about Kira's potential involvement. Kira has some ideas about approaching those with diversabilities at the high school, but will discuss this with the Sam Steele organizers before proceeding. Council reviewed a draft newspaper article from Lisa Bourget (CLBC Communications) and has decided to proceed. Quotes from Council members about what being on Council means to that person need to be added to the article in order for it to be ready. Council will begin by placing it in a local Creston newspaper. 		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Get more details about catering options (including costs) for the dance.	Terry/Donna	December 2
	Complete Serving it Right training and research requirements for the liquor license	Terry	December 2
	Reserve dance date with photographer	Terry	December 2
	Research DJ options for the dance (talk to Richard)	Jimmy/Donna	December 2
	Contact school group regarding help with set up for dance	Donna	December 2
	Prepare a save-the-date flier for the dance	Phoebe	December 2
	Prepare a rough draft of the budget for the Council dance	Phoebe	December 2
	Follow up with Pain BC to move forward with radio show and/or webinar	Phoebe	December 2
	Follow up with volunteer coordinator for Sam Steele	Kira/Phoebe	December 2

	Days Provide Council member contact information to Lisa Bourget so that she can contact members to prepare their quotes for the newspaper article	Jennifer	November 13
ADJOURNMENT	Motion to adjourn (Donna), seconded (Kayleigh), all in favour. Adjourned at 1:44pm.		
NEXT MEETINGS	December 2 and January 13 by conference call. Meetings are scheduled for 10am Pacific time, 11am Central time.		