



Minutes of the Board of Directors Meeting Community Living British Columbia

**Tuesday, November 28, 2006
From 10:05 to 15:45
Airport Square –Marine One Room**

Attendees:

Lois Hollstedt (Chair)
Amanda Lennard
Colleen Hay
George Fulcher

Harvey Venier
Joan Rush
Ken Crump
M. Lynn Rolko

Maurice Mourton
Rod Gunn
Teresa Azak

Presentations:

Doug Woollard
Elaine Murray
Brian Salisbury

Staff:

Rick Mowles (CEO)
Josefina Marchetti (recorder)

Guest:

Minister Tom Christensen

Call to Order

The meeting was called to order at 10:05. The Chair welcomed the members and introduced the new Board member Harvey Venier.

Agenda

The agenda was reviewed and accepted with the addition of "Audit Committee Plan" in item #6, Corporate Services.

Minutes of the Board Meeting of October 31, 2006

The Board reviewed the minutes of the October 31 meeting.

Motion

It was moved by Maurice Mourton, seconded by George Fulcher, to approve the minutes of the Board meeting of October 31, 2006, as presented. ***Carried***

Community Councils

Doug Woollard presented the nominations for the Community Councils in the following regions: Vernon (two additional candidates), Surrey, Delta/Richmond, East Kootenay, North Island, Simon Fraser, Thompson Cariboo and Upper Fraser.

Motion

It was moved by Maurice Mourton, seconded by Rod Gunn, to approve all the nominations for the Community Councils in the above regions, as presented. **Carried**

Livingstone Inquest Recommendations- CLBC Response

CLBC has received from the Jury a list of recommendations regarding the inquest into death of John Livingstone on 25 January 2005 which was found to be an "accidental death". Paula Grant presented this document to the Board as well as CLBC's response to those recommendations. The Board was concerned about the recommendations. These concerns will be reflected in the response to the Coroner's office.

2007 – 2010 Draft Service Plan

Brian Salisbury presented a final draft of the Service Plan for the period 2007 – 2010. The Service Plan is required by the BC government from all Crown Agencies and it sets out objectives and strategies CLBC will use to achieve its goals. The final document will be submitted to the Minister on December 15, 2006 and will be posted on CLBC's website on February 20, 2007 once the final budget from government is announced.

The Board approved the 2007-2010 Service Plan in principle.

Residential Options Project

Elaine Murray presented an updated report on the Residential Options Project outlining the process of interviewing individuals and families about possible alternatives to group home living.

Adult Transition Working Group Wind Up

At this point of the meeting the Board and Minister Tom Christensen joined the Adult Transformation Working Group to formally thank the members of the ATWG for the important role they have played in establishing CLBC as the new Crown agency responsible for the delivery of supports and services for adults with developmental disabilities.?

In-Camera

Minister Tom Christensen joined the Board meeting and was welcomed by the Chair. The Minister and the Board members moved into an in-camera session at 13:00 and emerged from the session at 14:00. The issues discussed included the focus of CLBC Treasury Board presentation and relationship with government.

Corporate Services

Minutes of the F&A Committee Meeting of October 27, 2006

Ken Crump, Chair of the F&A Committee, presented the Board with the minutes of the Finance and Audit Committee meeting held on October 27, 2006.

Motion

It was moved by Ken Crump, seconded by Lynn Rolko, to approve the minutes of the F&A Committee meeting of September 6, 2006. **Carried**

Financial Statements

Ken Crump presented the CLBC Financial Statements for the period ending October 31, 2006. The statements included the statement of operations, statement of financial position, statement of changes in net assets and the statement of cash flow. The statements indicate staff are managing resources to ensure there will not be a deficit at the year end.

Motion

It was moved by Ken Crump, seconded by Maurice Mourton, to approve the CLBC Financial Statements for the period ending October 31, 2006, as presented. ***Carried***

Banking

Ken Crump presented to the Board an updated banking policy. The policy establishes the framework for the administration and control of banking arrangements.

Motion

It was moved by Ken Crump, seconded by Rod Gunn, to approve the Banking policy, as presented. ***Carried***

Audit Committee Plan

Ken Crump informed that the Office of the Auditor General had presented the proposed audit plan for the year ending March 31, 2007 and a draft of the engagement letter. Ken Crump advised that the audit plan reviewed audit objectives and audit responsibilities of the auditors, audit approach to high-risk areas, the engagement team, timetable for work and fees.

BCACL Sponsorship Request

The BC Association for Community Living has requested CLBC to consider a \$7,500 sponsorship for its conference which will be held on June 14-16, 2007 in Prince George.

Motion

It was moved by Maurice Mourton, seconded by George Fulcher, to approve a \$7,500 sponsorship to the BC Association for Community Living 2007 Conference.

Carried

CEO Update

Paris Computer System

The CEO informed the Board that the MCFD – SWS legacy IT system is being phased out and, as of December 01, 2006, adult files will only be entered into the Paris system.

Vancouver Foundation

Vancouver Foundation is processing first approvals of the Family Independence Fund (full presentation at February Board meeting).

Fahlman Appeal

Will be heard on December 15, 2006.

Next Meeting

The next Board meeting will take place on Tuesday, January 30, 2007 at 11:00 am.

Adjournment

There being no further items to discuss, the public segment of the meeting was adjourned at 14:45 pm.

In-Camera

The Board moved into an in-camera session at 14:50 to discuss Human Resources issues including the approval of the minutes of the HR committee, and emerged from the session at 15:40.