



**Minutes of the Board of Directors Meeting  
Community Living British Columbia**

**Tuesday, September 26, 2006  
From 11:00am to 2:50pm  
Airport Square –Hudson Room**

**Attendees:**

Lois Hollstedt (Chair)	George Fulcher	M. Lynn Rolko
Amanda Lennard	Joan Rush	Maurice Mourton
Colleen Hay	Ken Crump	Rod Gunn

**Presentations:**

Carol Goozh	Paula Grant
Doug Woollard	Richard Hunter

**Staff:**

Rick Mowles (CEO)  
Josefina Marchetti (recorder)

**Call to Order**

The Chair welcomed the members and called the meeting to order at 11:05 am.

**Agenda**

The agenda was reviewed and accepted with the addition of one item: Minutes of the Board Teleconference held on September 13, 2006.

**Minutes of the Board Meeting - August 29, 2006**

**Motion**

It was moved by Rod Gunn, seconded by Lynn Rolko to approve the Minutes of the August 29, 2006 Board Meeting.

***Carried***

**Minutes of the Board Teleconference – September 13, 2006**

**Motion**

It was moved by Maurice Morton, seconded by Rod Gunn, to approve the minutes of the Board teleconference held on September 13, 2006.

***Carried***

**Provincial Assessment Centre Planning**

The VP for Community Planning and Development, Doug Woollard, presented a report of the Provincial Assessment Centre (PAC). Two issues were discussed: 1) the relocation of the PAC to a permanent site and 2) the reduction from 12 beds to 8 in the lower mainland and a shift to more outreach capacity.

The development of a concept plan is underway and will come to the board when it is completed.

### **Mortalities and Hospitalizations**

The Director of Policy, Paula Grant, presented the report on deaths from June to August 2006 and the report on serious hospitalizations in 2006 of adults supported by CLBC. The Board requested future reports to be in summary form with comparisons to previous reports. The Board also asked that the report be expanded to include critical incidents which did not require hospitalizations when this information is available in the new software program.

### **Standards for Home Living Services - Adults**

The Director of Policy, Paula Grant, presented a draft of the “Standards for Home Living Services for Adults”. The standards were developed for unlicensed and unaccredited homes in consultation with service providers, families and our staff and will add to the monitoring tools available to evaluate service quality.

### **Service Accountability and Safeguards Project Work Plan**

The VP Quality Services, Carol Goozh, presented the “Service Accountability and Safeguards Draft Project Work Plan”. The development of the Safeguards will ensure that supports and services are provided in a safe and high quality manner. The Board asked that regular reports on this work be provided as the plan unfolds.

### **Corporate Services**

#### **Financial Statements for the Period Ended August 31, 2006**

Richard Hunter presented the CLBC Financial Statements for the period ending August 31, 2006. The Financial Statements included the Statement of Operations, Statement of Financial Position, the Statement of Changes in Net Asset and the Statement of Cash Flows. The statements were presented to the Board for information purposes. The statements show that although projected spending on adult contracted services will be overspent at year end, savings in administration and increased interest revenues will result in a balanced budget.

### **CEO Update**

- Long Service Awards, six CLBC employees will receive this award in a ceremony that will be held on Tuesday, October 3, 2006.
- Valerie Richmond, CLBC’s coordinator of communications, has left CLBC to accept a position as ministerial assistant with the Ministry of State for Act Now.
- There is a coroner’s inquest taking place in Prince George on the case of a client who died 2 years ago.
- The Family Focus Conference will be held in October and all the Board members are invited to attend. It will be an interesting and informative conference and Lynn Rolko will participate as a speaker.

### **In-camera session**

The Board moved to an in-camera session at 2:07pm to discuss Human Resources Committee issues and the Board self-evaluation.

**Next Meeting**

Next meeting will take place on October 31, 2006.

**Adjournment**

The meeting was adjourned at 2:50 pm.