

Surrey – Delta – White Rock Community Council

#110 – 7525 King George Boulevard

Surrey, BC V3W 5A8

T: 604-501-8310

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Community Council Meeting

Wednesday, January 28th, 2015 – 6:30 p.m.

Present: Edwina Jeffrey (chair), Alison Scholefield, Vicki Stratton, Laila Karim, Cindy Bain, Vernon Hudson, Claudia Meyerman and Wendi Mackintosh

Regrets: Zorica Medved

Guests: Millie Beckel, Spectrum Society - Potential Community Council member
Nina Kaur – Potential Community Council member
Linda Beck – Potential Community Council member

CLBC Staff: Sharon Rose, CLBC CPD manager
Josefina Marchetti, recorder

1. Call to order

The Chair called the meeting to order at 6:35 p.m.

2. Welcome STADD

- The Chair introduced Sonia Hall, STADD director, and Kari Grath, STADD navigator.
- STADD (Services to Adults with Developmental Disabilities) early implementation site was implemented in Surrey, one year ago.
- STADD is a service available to help youth and young adults, between 16 and 24 years old, plan and access services and supports as they move to adulthood.
- Sonia and Kari answered questions from the members. Sonia offered to send the PowerPoint presentation to all the Council members, and to come back to update the Council in the near future.

ACTION: Chair/CPD Manager to follow-up possibility/availability for May, 2015 meeting.

3. Agenda

The agenda was reviewed and accepted with the following addition: Election of new Provincial Advisory Committee representative and Claudia Meyerman's resignation.

Review and approval of the minutes of November 26th, 2014

Motion

It was moved by Wendi Mackintosh, seconded by Vicki Stratton, to approve the minutes of November 26th, 2014, as circulated.

Carried Unanimously

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4. Work plan goals review and action

a) Family forums/workshops

The Council reviewed the schedule of guests and events for the year 2015, and made a few changes.

- Family forums: the Council discussed a one-day forum with two different sessions. This would provide family members with an opportunity for networking. The Council will discuss further at future meetings. The dates for these forums have not been determined yet.
- Other guests the Council would like to invite are: Cari Barenko Hoffman, Advance Care Plan, Fraser Health; a representative from the Public Trustee; and a representative from the Family Support Institute.
- The Chair suggested not inviting any guests to the Council meeting in February and resume in March.

ACTION: For the March, 2015 meeting Chair to provide edited Calendar of Council Speakers; Workshop/Forums for Families.

b) Website updates

- At the last Council Chairs' monthly teleconference, Edwina Jeffrey asked if the picture on the Council's webpage (within the CLBC website) could be changed and how many pictures can be uploaded. CLBC confirmed that it is working to improve the software being used to manage the web pages and to expand the profile of the Councils' web pages.
- The Council will further discuss what type of photos they would like to see on the Surrey/Delta/White Rock webpage.

ACTION: Josefina will ask the Head Office about the number of photos that can be uploaded.

c) Membership

i. Communication updates:

Lisa Porcellato, CLBC Community Relations, provided the Chair with a newspaper ad posted by the Council in a different region. The ad was used to recruit members for the Community Council. The Council reviewed the ad but won't use it at this point.

ii. Chair nomination:

The term of the current Chair was extended until March, 2015. The Council will elect the next Chair at the April 22nd, 2015 meeting.

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iii. *Vice-chair:*

The Chair reminded the Council that the Vice-chair position is still vacant and needs to be filled. No nominations were received during this meeting.

iv. *Upcoming renewals of member terms:*

The following members' terms will expire in January, 2015: Cindy Bain and Vicki Stratton.

Cindy and Vicki expressed their interest to continue as Council members for one more term.

Motion

It was moved by Wendi Mackintosh, seconded by Laila Karim, to approve the nomination of Cindy Bain and Victoria Stratton for a second two-year term.

Carried Unanimously

5. Reports:

a.) **Monthly Chairs' teleconference**

- The October, 2014 and the November, 2014, monthly Chairs teleconferences were chaired by Sylvie Zebroff, CLBC Family Partnership Advisor.
- The Council Chair attended both teleconferences. Only notes from the November meeting were distributed among the members for their review. The Chair informed that she didn't receive the notes from October.
- As always, Council Chairs from the different CLBC regions presented an update on the work done and their work plans.
- One of the highlights of the November teleconference was the announcement of a dedicated conference line and access set up for the use of the Council Chairs, and their administrative support staff.
- The Community Councils' web pages were another highlighted topic during this teleconference. Sylvie Zebroff announced that CLBC Communications is working on expanding the profile of Councils' web pages. In the meantime, Sylvie will be the central contact for anything related to this topic.

b.) **Provincial Advisory Committee (PAC) update**

- Claudia Meyerman, Chair of the PAC, presented an update of the last PAC meeting. Some of the highlights from this meeting were:
- CLBC will launch a project to move to five geographical regions and a re-structure of all the regional offices through the implementation of an integrated service model. CLBC will do this within its current administrative budget.
- PAC members also received a report on how many individuals have no associated family members or relatives. The numbers were extracted from the PARIS system, which CLBC uses for its database.

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- PAC members also heard presentations from: Jessica Humphrey, self-advocate advisor; and Zainum Bahadshah, research/innovation lead; and Public Guardian and Trustee office.
- The next PAC meeting will take place on March 28th, 2015.

c.) News from Seonag McRae, CLBC CEO

The Chair asked the Council members if they are receiving the InfoFlash/InfoBulletin that CLBC sends out via e-mail. The InfoFlash is sent out via e-mail to all CLBC staff and Community Council members, every two weeks. The InfoBulletin is a communication that is only sent to Community Council members, every 5 to 6 weeks. Vicki Stratton informed that she hasn't been receiving these emails and could be because she changed her email address not long ago. Josefina confirmed that there's a spreadsheet on the CLBC system that each office use to update contact information for all Council members.

ACTION: Josefina will make sure the head-office is using this right list to extract email addresses.

d.) Sharing information

- i. Newton Community Response Network (CRN) – Event on October 25th, 2014. Wendi Mackintosh attended this event. Wendi informed that the event was not very well attended. More meetings will be set up for 2015.
- ii. Supports for Individuals with Developmental Disabilities (SIDD) – Event on November 26th, 2014. The event was cancelled.

6. CLBC updates:

Employment roundtable – January 15th, 2015. Due to time constraints, the Chair offered to send the employment roundtable notes to the members via email. The Chair informed the members that this roundtable was a very good event and there will be more employment roundtables to come.

ACTION: Chair to send notes to council members.

7. Claudia Meyerman's resignation and representative election

- Claudia Meyerman informed the Council that due to professional reasons, she had to resign as a member of the Surrey/Delta/White Rock Community Council; therefore, she resigned as the representative to the PAC and the PAC Chair.
- The Surrey/Delta/White Rock Community Council will elect a new PAC representative. PAC will elect a new Chair.

8. Adjournment and next Council meeting

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The Chair adjourned the meeting at 8:50.

The next Council meeting will take place on February 25th, 2015, at 6:30.