

Surrey Community Council Meeting Minutes September 18, 2008

Present: Cheryl-Anne Hendy Madeleine Addison
Coreen Windbiel Marie Sabine
Jane Moon Renee Marlatt
Larry Shareski Sandra Cottingham

Regrets: Connie Hulley

Absent: Rachhpal Sidhu Kris Pointon

CLBC Staff: Sharon Rose, Surrey CPD Office Manager
Josefina Marchetti (recorder)

Call to Order

The Chair called the meeting to order at 4:15 and welcomed the members.

Agenda

The agenda was reviewed and accepted with the addition of one item:
"Resignation of the Council Chair"

Resignation of the Council Chair

The Vice-Chair, Sandra Cottingham, informed that Laurie Guerra resigned as the Surrey Community Council Chair. The Council agreed that Sandra Cottingham act as Chair until the end of her term as a Council member.

Marie Sabine was nominated to replace Sandra Cottingham as the Vice-Chair.

Motion

It was moved by Sandra Cottingham, seconded by Coreen Windbiel, to appoint Marie Sabine as the new Vice-Chair. *Carried Unanimously*

Minutes of the Community Council Meeting of June 26, 2008 and July 24, 2008

Motion

It was moved by Marie Sabine, seconded by Larry Shareski, to approve the minutes of the Community Council meetings held on June 26 and July 24, 2008. *Carried Unanimously*

Manager's Update

Staffing update

- Lora Weller and Tiffany Zogheb are currently on maternity leave.
- Anya Mostrenko will assume a facilitator position in the Upper Fraser Region on October 6, 2008.
- Gisele Duquette has been hired (as an auxiliary) and will replace Anya as an adult facilitator. Gisele started on September 8.

The Surrey CPD office is still one facilitator short. When there is a permanent position vacant, CLBC is not able to fill that position with permanent staff until the transition of children's services to MCFD is complete.

Transition of Children's Services to MCFD

Some leads have been identified both in CLBC and MCFD to begin discussions about the transition process. CLBC expects to hear from MCFD soon about its service delivery model. At this point, CLBC is still working as always. The Surrey CPD manager will keep the Council updated on the transition process as it progresses.

Copy of a letter sent by MCFD to its staff was distributed to the Council members. Among other things, the letter states that the process should be finalized prior to the end of this fiscal year.

Dr. Paul Wehman's Workshop in October

The Surrey CPD office is hosting a workshop on employment to be held on Wednesday, October 29, 2008 at the Surrey Museum, from 9 to 4. Dr. Wehman is from the Virginia Commonwealth University and he will address issues involved in transition planning, identify obstacles and will present strategies for overcoming those obstacles. Invitations will be sent to individuals served by CLBC, who are in the age range 16 to 25 and their families.

Strategic Plan – Community Council and Bobbi Noble

At the July 24th Council meeting, the council agreed to host a consultation meeting with Bobbi Noble as the facilitator. This consultation will allow Bobbi to get input and help her develop the CLBC's 3 year Strategic Plan. This session will be attended by Community Council members and community members that represent the cultural diversity of the community. It will take place on November 6, 2008, from 6 to 9, at the CLBC Surrey Quality Service Office.

Budget

The CLBC Quality Service Office has a new acting manager, Cheryl Blake, and a new senior contract coordinator, John Bergman. The CPD manager is requesting the Council to select a meeting when Cheryl and John could attend so they can speak to the budget, as we are currently 6 months into the fiscal year.

Develop a Strategy to Invite 25 to 30 Persons to the Session with Bobbi Noble on November 6, 2008

The consultation session with Bobbi Noble will provide input and will help her develop the CLBC's 3 year Strategic Plan. It will take place on November 6, 2008, from 6 to 9, at the CLBC Surrey Quality Service Office. It was agreed that each council member invite two community persons that represent Surrey's cultural diversity, Council members are to send the names of those attending to Josefina, by October 23.

Zero Based Budget

The Community Council worked on a zero based budget using the numbers from the last fiscal year.

Council Recruitment – Nominations Committee

The Council has acknowledged the need of a permanent nomination committee. The Council also wants to recruit members from other sectors of the community and is interested in having some members from the aboriginal community.

Strategic Plan Finalized

The Strategic Plan was reviewed by the Community Council. The structure of the Plan is Goal, Objective and the Action Plan. The Council members review the goals one by one and finalized it. The Strategic Plan prepared by the Surrey Community Council will be sent to the CLBC Vice-President, Community Planning and Development.

Draft of the Survey

During the July meeting the Council decided to prepare a Survey to be sent to all the adult individuals served by CLBC. The purpose of the survey is to identify areas of need for individuals who receive support from CLBC. Sandra Cottingham, Madeleine Addison and Marie Sabine worked on a draft of the document which was approved by the rest of the Council members.

The survey will be mailed on October 1, 2008 and the Council expects to receive them back by October 17, 2008. Sandra Cottingham will be responsible for the editing of the document. Coreen Windbiel will be responsible for stuffing, stamping and mailing the surveys.

Next Meeting

The next regular meeting will take place on Thursday, October 23, 2008 at 6:00pm.

Adjournment

There being no further items to discuss, the Chair adjourned the meeting at 9:15pm.