

MINUTES
 North Okanagan Community Council Meeting
 March 21, 2009

TOPIC	
1.	<p>Welcome</p> <p>In attendance: Jo-Anne Crawford, Helmut Herrmann, Kathleen Nelson, Henry Sundquist, Sue Philips, Kirsten Cacka, Patricia Winters, Lynne Barisoff (Chair) Bill Tidsbury (RECORDER) Grant Hufman (by phone), Guest :Jocelyn Cartwright (CBC Contract coordinator - by phone) Regrets - Patrick Allwood</p>
2.	<p>Additional agenda items</p> <p>#8Group home staffing- QS has engaged in the discussion with some Service Providers.</p> <p>Process described:</p> <p>When Agencies identify inadequate funding, the process begins with a look at the Service Provider template to ensure equity. The template is in use with a number of agencies. They provide data and the template provides a basis for negotiation. Comments -Henry - New template is a major improvement. Issue comes down to individual issues –then negotiation is needed. Grant – template is not intended to remove the negotiation process – provides a framework.</p> <p>Some of the issue for service providers around staffing is retention. However, the economic downturn has actually increased the availability of some staff. Service providers identify some of the challenge as the fact that the overhead costs are not being addressed.</p>
3.	<p>Approval of agenda</p> <p>Sue moved ; Patricia seconded Carried.</p>
4.	<p>Conflict of interest declaration – Kirsten C declared on group home staffing issue she put on the agenda.</p>
5.	<p>Review and approval of previous month minutes</p> <p>- No corrections – Joanne moved – Patricia seconded Carried.</p>
6.	<p>Old business</p> <p>a) Service provider letter and discussion Change to “NOCLS” to “NOCC” on letter Delete “and “ in second paragraph. Action -Discuss issues in April meeting re: strategy. Patricia W. moved to send letter as corrected. Helmut H. seconded. Carried.</p> <p>b) Update on nominations One reference checked out – Helmut will check on second reference on Monday Action – Bill to email reference checklist to Helmut. Action - Helmut to fan out recommendation. Info back to Helmut with a</p>

recommendation to Bill. Bill will move the process forward to the Provincial Board.

Nomination received from Revelstoke Service Provider

- Discussion – our member for rural providers is filled. We currently need to have Vernon representation

Action – Jo-Anne to respond to latest nomination

Action – Bill to follow up with Allison M re: newspaper article

7. Member updates

Jo-Anne Crawford,

Mystery dinner Apr 25 – working on fundraiser with Shoe String theatre.

Shifting service to support more employment. Looking at school to work transition project in Salmon Arm with community partners.

Helmut Herrmann,

Met with an accountant on the RDSP at the Independent Living Society. Was a good presentation from an accountant's perspective – may be returning in the Fall.

Kathleen Nelson,

Transportation – Salmon Arm now has two buses – this has been a good addition.

Henry Sundquist,

A number of Customized employment presentations are coming up.

May 25 - Cary Griffin at the Prestige.

Working with the mayor and council in Siccamous on non-profit housing. May 28 meeting with BC non profit housing society.

Have secured a trail climber – Community recreational initiative society. The organization has a broad focus for many different disabilities. Looking for a topper for a kayak – Approximate cost will be \$2500. Trying to develop Vernon as a tourist destination for people with disabilities.

Handout on MHSD disability strategy.

Sue Philips - no new activity.

Kirsten Cacka,

Went to VDACL board. Is planning on connecting with the VDACL self advocates.

Lynne Barisoff

Working on a respite project – this is starting to come together.

Patricia Winters

- Has been involved with Julie on Seniors Project. The response to the project from CLBC HQ has been positive.

8. Group Home staffing – QS has engaged in the discussion with some service providers.

Process described:

When agencies identify inadequate funding, the process begins with a look at the Service Provider template to ensure equity. The template is in use with a number of agencies. They provide data and the template provides a basis for negotiation.

Comments -Henry - New template is a major improvement. Issue comes down to

<p>individual issues –then negotiation is needed. Grant – template is not intended to remove the negotiation process – provides a framework. Some of the issue for service providers around staffing is retention. However, the economic downturn has actually increased the availability of some staff. Service providers identify some of the challenge as the fact that the overhead costs are not being addressed.</p>
<p>9. Plan to enhance options in large group homes Grant and Bill are framing a process to put together a plan to move forward on this idea. Council is interested in the process. Would like updates on progress. Council is supportive of the enhancement process.</p>
<p>10. Salmon Arm Community Resources Co-op 7 organizations have formed a cooperative – Jo-Anne reviewed the history of its development. The focus is on improvement of services with true collaborative initiatives that increased capacity. Process began with a POD (Partners in Organizational Development) grant. Information meetings resulted in a decision to form a Cooperative. Members are also part of the Salmon Arm Social Issues committee.</p>
<p>11. Council work plan process Plan to conduct this process September/October when the details of the CLBC transformation are more fully understood and available. Action – Bill to look at a facilitator – Jane Ritchie a possible.</p>
<p>12. Council Annual report – Handout Action – Council members to review and get back to Bill with comments Action – Bill to submit for March 31 Action - Bill to add in those whose terms have ended. Arnold identified as deceased. Add in the number of times we have met and dates and locations.</p>
<p>13. CLBC changes- Regional Ex Dir positions are to be rolled out.</p>
<p>14. June 20 joint meeting attendance Council to think about agenda items to put forward for the agenda on June 20. Lynne attending - other members will consider Action – Members to notify Lynne if interested and available to attend.</p>
<p>15. QSO issues a) Budget ➤ Budget allocation has been received. Draft plan is due by March 31. Meeting to be held March 24 with staff – both QS and CPD to go over the allocation has it is currently set. Requirements have been specified for spending. Key focus – individuals on waitlist with little or no services – this will include those with respite only (likely \$5,000 or <).Actual commitments to families are yet to be established. Issue of over commitment around annualization of last years services. Concerns also about some projects that may need support – Srs, project and employment project. April or May council will see the draft budget and targets for 09/10 ➤ Project occurring on waitlist – 209 individuals on waitlist. Will be followed</p>

Grant has not received any information from Innovations in Vancouver re: the Seniors project and its reports.

Action – Grant will request reports from Brian Salisbury

Action – Henry to pass on carry forward costs for project to Grant.

b) One time money – Presentation by Jocelyn

Process

Contract being processed by CLBC admin for year end.

- Overview of mechanisms by Jocelyn
- Term of reference – The terms developed will be part of the deliverables which are contracted for.

Jocelyn available to be involved in framing either in person or by phone. Would be glad to help with rating guide.

Complexity is determined by value - < \$ 50,000. Small amounts don't require RFP. Projects over \$5,000 will require more than one vendor with proposals. Evidence needs to be available and should demonstrate fairness in the processes followed. The Sub-Committee would be part of a review panel for the projects. Dollars should be outside of typical service delivery – ie not respite.

Evidence, in the form of a paper trail, should be available that shows that there were no conflict of interests in the process.

Accountability

Council will need to be perceived as fair and open. There will need to be clear definitions for future scrutiny. Need for consistency across the awarding process as well as the follow up on outcomes and the demonstration of value

Definition

- Funding will be one time in nature, The Council will be able to make recommendations for future funding within the budget allocation process that is followed by CLBC. The projects should clearly understand that the funding they are receiving through this process has no future commitment by CLBC.

Sub-committee – Jo-Anne Crawford, Lynne B, Helmut H,

Action – Jo-Anne to email out dates for potential meeting of committee in April.

Action – Thoughts and suggestions to go to committee members.

- It would be good to see how the funding the council has can be leveraged with other money. Ie only funding 75% of a project. People required to look for other sources

Action – Grant to present to council after the budget is finalized .

Council is appreciative of the support from the QS manager (Grant Huffman), in working to have this level of funding support and participation with QS, made available to the Council.

<p>16. Plans for October Community Living month Consideration to be given to a road show in October – The timing should be good for a number of announcements at that time of year.</p>
<p>17. Upcoming meetings/Information</p> <ul style="list-style-type: none"> ▪ Safe and Secure book copies handed out. ▪ BCACL conference June 4 – 6 ▪ Apr 2 Autism Awareness Day ▪ Get on the Train – Vernon May 5 ▪ April 23 Sue Swenson presentation
<p>18. Tabled items for future meetings DESC presentation - Sept MHSD strategy review CLBC business plan around moving new funding out based on planning.</p>
<p>19. April 25 - meeting cancelled due to lack of quorum May 23 - meeting shifted to Salmon Arm. at Okanagan College</p>