



## North Shore/Coast Community Council Meeting

April 22<sup>nd</sup>, 2013

#210 – 1200 Lynn Valley Road, North Vancouver

4:00 pm to 7:00 pm

**Present:** Ashley Baker, Janice Pearson, Sandy Parkinson, Corinne Hunter (Called in), Sue Daspe & Diane Tucker

**Guests:** Jennifer Wheadon & Tricia Lins, CLBC Include Me

**CLBC Staff:** George Sartori, Michele Frewin

**Regrets:**

AGENDA TOPICS									
TOPIC	DISCUSSION								
Welcome & Introductions	Meeting called to order at 4:10 pm <ul style="list-style-type: none"> <li>✚ Introductions were made around the table</li> </ul>								
TOPIC	DISCUSSION								
Approval of previous minutes from	<p><b>Minutes Approved by: None to approve this date</b></p> <p><b>Seconded by:</b></p> <table border="1"> <thead> <tr> <th>ACTION</th> <th>PERSON RESPONSIBLE</th> <th>DEADLINE</th> </tr> </thead> <tbody> <tr> <td>None</td> <td></td> <td></td> </tr> </tbody> </table>			ACTION	PERSON RESPONSIBLE	DEADLINE	None		
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None									
TOPIC	DISCUSSION								
Overview of Community Council Manuals	<ul style="list-style-type: none"> <li>✚ George went over the Community council binders,</li> <li>✚ Binder handed out to members</li> <li>✚ Page 14 reviewed</li> <li>✚ Page 64 reviewed – Codes of Conduct</li> <li>✚ Page 16 – Media</li> <li>✚ Page - Expenses &amp; Claim forms (Michele will email out contact information in case there are any questions)</li> <li>✚ Page 22 – Role of the Chairperson</li> <li>✚ Page 20 – Nomination of the Chair &amp; Co-Chair</li> </ul> <table border="1"> <thead> <tr> <th>ACTION</th> <th>PERSON RESPONSIBLE</th> <th>DEADLINE</th> </tr> </thead> <tbody> <tr> <td></td> <td>George</td> <td></td> </tr> </tbody> </table>			ACTION	PERSON RESPONSIBLE	DEADLINE		George	
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	George								
TOPIC	DISCUSSION								

Election of Chair & Co-Chair	<ul style="list-style-type: none"> <li>✚ Sandy Parkinson as Chair</li> <li>✚ Diane Tucker as Co-Chair</li> </ul> <p>Members unanimous on Sandy and Diane as Chair &amp; Co-Chair</p>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Vote	Council	
TOPIC	DISCUSSION		
Discussion of Recruitment Strategies for members	<ul style="list-style-type: none"> <li>✚ Council as a team</li> </ul>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
TOPIC	DISCUSSION		
Managers Report	<ul style="list-style-type: none"> <li>✚ George will invite Caitlyn Sassaman, Community Relations Specialist at CLBC HQ to be invited to next council meeting to help develop a strategic work plan for the next year</li> </ul>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
		George Sartori	
TOPIC	DISCUSSION		
"Include Me" Presentation	<ul style="list-style-type: none"> <li>✚ Include me overview document handed out</li> <li>✚ CLBC as a provincial funder for people with developmental disabilities didn't have a measurement tool</li> <li>✚ Conducting surveys with supported individuals – contracted a data analysis company (Malatest)</li> <li>✚ Surveys based on supported individuals and what they think about the services – these surveys will help CLBC to establish continuous quality improvement</li> <li>✚ Surveys are being conducted in the Fraser region and Vancouver Coastal region to start with</li> <li>✚ Self-advocates have been hired to conduct the surveys</li> <li>✚ Initiatives is on the CLBC website under programs</li> <li>✚ Tricia spoke to the domains, self determination, social inclusion, rights, emotional and physical well being; these are the questions being asked to individuals about their lives</li> <li>✚ Surveys are conducted in privacy and are confidential</li> <li>✚ Tricia gave a snapshot of how the surveys are conducted <ul style="list-style-type: none"> <li>○ 50 questions, time takes approx one hour</li> </ul> </li> <li>✚ Questions: <ul style="list-style-type: none"> <li>➤ Jen Wheadon (604) 209-5848 or</li> <li>➤ Tricia Lins (604) 375-7662</li> </ul> </li> </ul>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
	Education	Jennifer Wheadon &	

		Tricia Lin	
TOPIC		DISCUSSION	
Work Plan	<ul style="list-style-type: none"> <li># George spoke coming up with a work plan for council Recruitment for council members</li> <li># Setting goals – having Caitlyn Sassaman come to meeting and help us come up with goals for our work plan</li> <li># Community living month – George spoke about last year’s events in North Vancouver, Richmond and Powell River</li> <li># Enlightenment to the community around employment. (Possibly create a database to engage youth and employers).</li> <li># Ashley spoke about being involved in the creation of video around employment – North Shore Connections created. Ashley will see if she can get a copy to show the council.</li> <li># Corinne – customized employment with school district – PRACL discovery process for individuals. Student graduated and wanted to work in child care – student did her work experience and employment counselor looked into further education – located an online course she participated in and since then has been hired by one of the child care programs. (<i>Steps to employment around customized employment, what is the student interested in and what type of skills do they have and what is required to support them in paid employment</i>).</li> <li># CLBC has employment programs around the province</li> <li># Youth transition Group – streamlining of the services for youth <ul style="list-style-type: none"> <li>o Focusing on employment</li> <li>o MCFD, MSD, CLBC, Parents, School District involved on the North Shore committee</li> </ul> </li> <li># George spoke about the navigator position that is being developed; this position will help people navigate the various systems. George will provide more information on this as it rolls out</li> <li># June meeting for Caitlyn</li> </ul>		
	ACTION	PERSON RESPONSIBLE	DEADLINE
		George Sartori	
NEXT MEETING			
June 12th , 2013 Time: 4:00 pm to 7:00 PM			