

**MINUTES**  
**North Okanagan Community Council Meeting**

<b>DATE:</b>	<b>Saturday, October 25, 2008</b>
<b>TIME:</b>	<b>10:00 am to 3:00 pm</b>
<b>LOCATION:</b>	<b>Vernon Community Living Centre Suite 201, 2802 – 30<sup>th</sup> Street, Vernon</b>

1. Welcome and introduction of guest speakers:
  - In attendance – Patrick Allwood, Kirsten Cacka, Jo-Anne Crawford, Helmut Herrmann, Sue Phillips, Susan Shewchuk, Noelle Typusiak, Patricia Winters (CHAIR) Bill Tidsbury (CP&D MGR), Dianne Trudel (CP&D RECORDER)
  - Regrets – Lynne Barisoff, Carolyn Christiansen, Dianne Mumm, Kathleen Nelson, Henry Sundquist.
  - Introduction of guest speakers – Julie Armitage, Senior Parents' Group and Carol Goozh, CLBC VP of Policy & Programs.
2. Seniors' innovation presentation:
  - Julie Armitage was hired as a Family Resource Developer (aka Seniors' Outreach Worker) through a CLBC Innovation Grant with Kindale as the host agency. Her contract runs from July 2008 to July 2009. Julie can be reached at 307-4216.
  - Julie works with Rena Ludwig, CLBC Facilitator, and participates in the Senior Parents Group which meets twice a month.
  - Provides peer support by connecting with families in the community and creating opportunities to have families connect with each other.
  - Arranges guest speakers and workshops of interest to ageing families.
  - Is in the process of developing a Resource Guide for senior parents.
  - Focus on caregiver sustainability – need to support the family as a caregiver.
  - Working with Eileen, VDACL, in creating a "Life Book" – a place to house all important information regarding a supported person. Will contain such info as emergency contacts and numbers, medications, health and safety plans, family history, daily routines, important documents, etc.
3. Additional agenda items:
  - Strategic Plan and Annual Council Report to be added at #8 – Old Business.
4. Approval of agenda:
  - Helmut motioned to approve, Noelle seconded, carried.
5. Conflict of interest declaration:
  - No conflicts.
6. Review and approval of September 20, 2008 minutes:
  - Noelle motioned to approve, Sue seconded, carried.

7. Member updates:

- Susan – This is her last meeting as her 2 year term is at an end. Thank you to all council members and best wishes for the future – it looks like some good things will be happening.
- Patrick – Continuing to work on creating a theatre group. Did not receive Innovation Grant this year.
- Noelle – October is Foster Parent Month. Appreciation lunches and awards have been occurring.
- Jo-Anne – SACL has started an Arts Club and is also involved in the Salmon Arm Dance that is happening on November 1<sup>st</sup>. The SACL mascot is a fish “SACL Sammy” and will make an appearance at the Salmon Arm Fall Parade. SACL has started some host agency contracts which provides a variety of day activities for self advocates. Attended a service provider meeting where discussions were held on various topics – children’s services going back to MCFD, the CLBC costing tool, the crisis response contract through DESC Services. Note that crisis response is available to families as well as service providers.
- **ACTION:** Noelle motioned to invite Lance (DESC Services) to do a presentation to council, Susan seconded, carried.
- Helmut – Transit has expanded its services to Enderby. Geoff White, a great source of information on wills and estates, will be doing a workshop at Kindale in Vernon on December 2<sup>nd</sup> or 3<sup>rd</sup>.
- Sue – Chocolates are being sold as a fund raiser for the Resource Centre in Enderby.
- Patricia – Some agencies are going through accreditation again. VDACL is having their Festival of Trees fund raiser on November 28<sup>th</sup> at the Prestige. Will include a silent auction.
- Noelle – Independent Living (aka Vernon Disability Resource Centre at the People Place) is having a fund raiser at the Prestige on November 8<sup>th</sup>. Funds to benefit their youth group “Y.O.U.”

8. Old business:

- a) Council name has been corrected on web site.
- b) Council minutes are still to be posted to web site. CLBC Communications Department is working on this.
- c) Manager evaluation and Member self evaluation process has been completed. Noelle distributed a draft copy which was reviewed by council members. Recommendation to add another topic/opinion on Council relationship with Provincial Board.  
**ACTION:** Add to evaluation questionnaire “We have been effective in our working relationship with CLBC Senior Management” (consensus was 2 Strongly Disagree and 3 Disagree) and “We have been effective in our working relationship with the Provincial Board” (consensus was that all Strongly Disagree). Noelle to update the evaluations and council to approve at next meeting.
- d) Council budget adjustments have been done. Spreadsheet distributed.
- e) A variable annual amount will be available for “short term projects”. Kirsten motioned to approve, Noelle seconded, carried. Will need to set up a funding committee. Suggested name: “S.P.O.T.” Special Projects & One Time Grants.
- f) Bill presented results from email vote on funding allocation.
- g) Communications letter update – tabled to next meeting.
- h) Strategic Plan Meeting – October 28<sup>th</sup> at the People Place from 1 pm to 3 pm.
- i) Annual Council Report – tabled to next meeting.

<p>9. New council members nomination committee status:</p> <ul style="list-style-type: none"> <li>▪ Helmut and Jo-Anne volunteered to be on committee. Kirsten to make a decision.</li> <li>▪ Need to have a recruitment strategy. Mail out, Social Planning Council, radio spots, free advertising on Shaw community channel, service clubs, volunteer bureau, newspaper advertising, college instructors, doctors, physiotherapists?</li> <li>▪ Problems in recruiting due to apathy, time constraints, fatigue.</li> <li>▪ Deadline for applications is December 5<sup>th</sup>.</li> <li>▪ <b>ACTION:</b> Dianne to email application form to all members.</li> <li>▪ <b>ACTION:</b> Bill to email copy of recruitment ad to all members.</li> </ul>
<p>10. Carolyn Christiansen resignation:</p> <ul style="list-style-type: none"> <li>▪ Carolyn's letter of resignation, effective immediately, was read to council.</li> <li>▪ Noelle motioned to accept letter of resignation, Patrick seconded, carried.</li> <li>▪ <b>ACTION:</b> Patricia to ask permission to attach letter of resignation to council minutes.</li> </ul>
<p>11. Correspondence:</p> <ul style="list-style-type: none"> <li>▪ Service providers hand delivered a letter to Patricia to present to council.</li> <li>▪ Letter read to council which stated their concerns regarding CLBC's policies and practices.</li> <li>▪ Sue motioned to receive, Susan seconded, carried.</li> <li>▪ Sue motioned to communicate with service providers requesting that they be invited to do presentation to council, with possible recommendations, at November's meeting, Susan seconded, carried.</li> <li>▪ <b>ACTION:</b> Patricia to contact writers to advise that their concerns will be discussed further and request that they attend the council meeting in November.</li> <li>▪ Noelle motioned to allot time for Bill and Grant to respond to service providers' concerns, Susan seconded, carried.</li> <li>▪ <b>ACTION:</b> Noelle to scan and email copy of service providers' letter to council members.</li> </ul>
<p>12. Project funding committee:</p> <ul style="list-style-type: none"> <li>▪ Still need volunteers for committee.</li> </ul>
<p>13. Essay contest sub-committee:</p> <ul style="list-style-type: none"> <li>▪ Volunteer judges: Sue and Jo-Anne.</li> </ul>
<p>14. Council process for new Chair:</p> <ul style="list-style-type: none"> <li>▪ Patricia is resigning as Chairperson effective immediately.</li> <li>▪ Chair submissions should come after new council members are elected.</li> <li>▪ Lynne (co-chair) to act as Chair until new council convenes and a new Chair is elected.</li> </ul>
<p>15. CLBC changes update:</p> <ul style="list-style-type: none"> <li>▪ Tabled to next meeting.</li> </ul>
<p>16. Satisfaction Survey results:</p> <ul style="list-style-type: none"> <li>▪ Tabled to next meeting.</li> </ul>
<p>17. Model discussion:</p> <ul style="list-style-type: none"> <li>▪ Tabled to next meeting.</li> </ul>

18. Policy discussion:

- Carol Goozh was introduced to council. Carol gave some history on her experience as well as some background on CLBC.
- Carol is working on the new service delivery model and would like some suggestions from council as well as any feedback in general.
- Feedback from council members:
  - Transition issues – ball is being dropped.
  - Case management is wanted and needed.
  - One person contact for families on ALL issues.
  - New staff have no history/knowledge of clients.
  - New staff don't know resources.
  - New staff don't share info with service provider partners.
  - Info on clients not given to service providers.
  - Group homes are NEEDED.
  - CLBC not listening to what families really want.
  - True choice is still not an option for families when dealing with CLBC.
  - Respite as a "right" – MCF says yes / CLBC says no!
  - Not enough respite available for families.
  - Ease the burden of record keeping for families.
  - Need to put \$\$ in early to save \$\$ later / crisis avoidance.
  - PCP's are being dumped on agencies.
  - Transition and senior parents' issues are main concerns.
- Recommendations to Board:
  - All families to have facilitator as a main point of contact.
  - Facilitators to have budget knowledge before planning process takes place.
  - Discretionary funds available to facilitators for short term requests that do not require a plan.
  - Power imbalance correction – do not pit facilitator against analyst.
  - Co-location of QSO and CP&D.

19. Next meetings:

- November 22<sup>nd</sup> in Salmon Arm.
- December – no meeting.
- January 17<sup>th</sup> in Vernon.