

Upper Fraser Community Council

Date: May 12, 2015

Garden Park Towers

Time: 6:00 pm

Attendees: Maggie Metcalfe (chair), Brenda Gillette, Natalie Fortin, Donalda Madsen, Sylvia Dirks (vice chair)

Regrets: Judy Garrett, Dan Collins, Mike Keating, Kathleen Rake, Dawn Robertson, Jerry Laidlaw

Guest: Randy Schmidt, Director of Communications, CLBC

Agenda Topics

Topic	Discussion
Introductions	The council welcomed Randy Schmidt to the meeting
Review	Review of May agenda. As there was not a quorum, the council could not formally approve that agenda. Review of minutes of April 14, 2015 council meeting. There were no edits.
Communications Support	<p>Randy has been with CLBC for 6 months. He has been involved in public affairs for the past 10 years. Lisa Porcellato is the council's communication liaison. Randy is trying to find ways to effectively communicate with families in order to keep them apprised of current information from CLBC. The council suggested that it could be in the form of questions and answers which are often easier to read; also asking the family if that they have a question that could be answered in the next communications notification. It was also recommended that the information be clear and concise and that it be just a one pager. Families feel overwhelmed when they receive large documents. Randy noted that there is a self-advocate editorial board who reviews the CLBC newsletter before it goes out to the public. The council suggested that the newsletter could also be forwarded to service providers who have family and self-advocate distribution lists. It was also recommended that an invite to the newsletter go out to families and self-advocates to find out who wants it.</p> <p>Randy stated that the council updates will be completed by the end of summer. The communications department is considering asking the Community and Development SAS's to do the updates.</p>

CLBC Update	Kerry noted that Jody Stuart is the new regional director for the North.		
Provincial conference call	Maggie informed the council that the Fraser council chairs and vice-chairs, including the Simon Fraser region, will be meeting with Jai Birdi and Dan Collins on May 13, 2015 to discuss housing issues. Maggie also states that there is a Provincial meeting of council chairs and PAC representatives with the CLBC board and senior management scheduled for the evening of June 5 th and all day on June 6 th . As Maggie will on vacation, Sylvia has agreed to attend on her behalf.		
RDSP	The council has decided upon inviting Steve Williams to present of RDSP. The plan is for this to occur in the Fall of 2015.		
	<i>Action</i>	<i>Date</i>	<i>Person Responsible</i>
	Follow up with Steve Williams to find out when he is available	June 16, 2015	Tiffany McCurdy
	To secure a date for the presentation	June 16, 2015	Council members
Procurement and Eligibility information	The working group met on May 12, 2015 to review the information that is sent by CLBC to self-advocates and families. The group agreed that the current information is too overwhelming for families. The group will be working on making the information more relevant and concise.		
Petcha Kucha	The working group met on May 11, 2015. The group is recommending that the focus should be on celebrating inclusion. The plan is to have some entertainment and refreshments at the beginning of the Petcha Kucha. It was noted that Lisa Moy from the social work department at the University of the Fraser Valley attended the meeting and is happy to be part of the planning. Brenda suggested that respitallity could be part of the Petcha Kucha. The working group is hoping that the event can take place in the Spring of 2016.		
Other	Brenda noted that Dr. Al Kondelensi will be presenting on social capital on November 2 nd and 3 rd , 2015 in Chilliwack		
Meeting Adjournment	8:45 pm		
Next Meeting	June 16, 2015 at 6:00 pm at the CLBC office in Abbotsford (#201 – 2777 Gladwin Avenue)		