



COMMUNITY LIVING
BRITISH COLUMBIA

Board of Directors Meeting Minutes

March 21, 2018

Marine Boardroom, CLBC Head Office,
7th Floor, 1200 West 73rd Avenue, Vancouver BC

The Board Chair introduced the Board and Management, and then explained the format of CLBC Board meeting.

Question and Answer Period

In order to improve communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

The Board received a question about Home Share Providers from Mary-Lou Fedora who attended the meeting in person. The Board Chair responded to this question.

Public Presentations

There was one public presentation by Doreen Shaw, Kenyon's King Pins Society Microboard

Attendees:

Tom Christensen – Board Chair
Onkar Biring – Board Member
David Everett – Board Member
Jane Holland – Board Member
Mike Watson – Board Member

David Babych – Board Member
Barbara Carle-Thiesson – Board Member
Diane Friedman – Board Member
Eileen Stewart – Board Member

Regret:

Dan Smith – Board Member

CLBC Staff:

Seonag Macrae – Chief Executive Officer
Richard Hunter – Vice President, Finance and Chief Financial Officer (*via call*)
Jack Styan – Vice President, Strategic Initiatives
Lynn Davies – Vice President, Regional Operations
Sara Miller – Vice President, Corporate Services
Megan Tardif – Director, Quality Assurance
David Toone – Director, Contract and Risk Management
Alex Afanasev – Manager, Internal Audit
Rebecca Lim – Executive Assistant to the CEO
Donna Nordmann – Board Liaison (Recorder)

Guests:

David Galbraith, Deputy Minister
Kathy McLaughlin, McLaughlin & Associates

Call to Order

Tom Christensen, Board Chair, called the Public Board Meeting of March 21, 2018 to order at 9:05 a.m. and welcomed members of the board, executives, and guests.

Story Telling

Barb Carle-Thiesson introduced a video titled "*I.F. Works*"

1. Approval of Agenda

Agenda of the March 21, 2018 meeting of the Board of Directors was reviewed.

Motion

It was **MOVED** and **SECONDED** that the Board approves the agenda.

CARRIED

2. Business Arising from the Previous Meeting

2.1 Approval of Minutes of January 25, 2017 Meeting

The minutes of the January 24, 2018 meeting of the Board of Directors was reviewed. There was no business arising from the previous meeting and minutes.

Motion

It was **MOVED** and **SECONDED** that the Board approves the minutes as presented.

CARRIED

3. Board Education:

3.1 Presentation "Emerging Trends in Governance"

Kathy McLaughlin gave her presentation and responded to questions from the Board.

3.2 Presentation "Employment - ANSO"

Jack Styan provided an update on the project so far and CLBC's plans for 2018-19. Jack responded to questions from the Board.

4. Strategic Issues:

4.1 CLBC's 2018/19 Mandate letter

The Board received, in February 2018, CLBC's 2018/19 Mandate Letter. Tom discussed the Mandate letter with the Board.

4.2 CEO Report

Seonag Macrae discussed her CEO Report and responded to comments and questions from the Board.

5. Board Committee Reports:

5.1 Finance and Audit Committee Report

David Everett reported that CLBC is getting close to the fiscal year end and is forecasting a balanced budget.

5.2 Quality and Service Committee Report

Jane Holland reported on the performance report and noted that complaints were down.

5.3 Governance & HR Committee Report

Eileen Stewart reported that PSEC reporting guidelines for Executive and Director Compensation Disclosure for 2017/2018, have not been provided as of the date of this meeting and are expected in May 2018. In previous years, the Board has delegated the signing of the disclosure attestation to the Board Chair to meet the PSEC submission deadline.

Motion

It was **MOVED** and **SECONDED** that the Governance and HR Committee recommends to the Board to authorize the Board Chair, or another appropriate member of the Board, to approve and sign the attestation statement for the Executive Compensation Disclosure and Board Directors' compensation disclosures for submission to PSEC.

CARRIED

6. Directors' Reports on Community Interactions/ External Events

Onkar Biring reported on his recent attendance at a WOW Award event in February 2018.

7. Story Telling

Diane Friedman presented her chosen video "*Ted Kuntz shares a deeply moving story of his son's presents.*"

8. Volunteer for New Stories

Eileen Stewart and David Babych will be presenting new stories in the next meeting on May 17, 2018.

9. Adjournment

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

Motion

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

CARRIED

The meeting adjourned at 12:06 p.m. The next Board meeting is scheduled for May 17, 2018 in Vancouver, BC.