

## Fraser Region Community Council Meeting

**Newport Village, Port Moody**

**Time: 5:30 pm – 7:30 pm**

**Date: May 29, 2017**



<b>Chair:</b>	Vera Anderson
<b>Attendees:</b>	Deb Appleby, Linda Wu, Conrad Tyrkin, Barb Paciejewski, Laurie Geschke, Sue Mann, Bob Kashyap, Maxine Wilson
<b>Guests:</b>	Carlos Canizales, Ryan Jamieson
<b>Regrets:</b>	Courtney Dinahan, Massi Bakhshain, Shari Mahar (due to family emergency), Ashley Baker (due to injury)

### **AGENDA TOPICS**

#### **Item 1: Minutes and Agenda**

**Discussion:** Have asked Carol to send minutes in PDF & Word so people can print off better if they're having problems with either format.

#### **CARRIED**

Questions arising from the Minutes – Sue will follow up on her task this month.

Changes to the Agenda:

Council Budget will be moved to Item 2 of the Agenda.

Will add Conrad & People First to Item 6 of the Agenda.

Agenda accepted as amended.

Business Arising:

Council received a Thank You note in appreciation of the Movie Tickets that were donated.

<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>
<ul style="list-style-type: none"><li>Minutes to be sent to all members of council</li></ul>	Carol Broomhall	As soon as possible
<ul style="list-style-type: none"><li>Agenda submissions sent to Carol Broomhall Council Secretary. <a href="mailto:Carol.broomhall@gobaci.com">Carol.broomhall@gobaci.com</a></li></ul>	All Council Members	1 week prior to meeting 3 days prior to the meeting
<ul style="list-style-type: none"><li>Agenda sent to Council Members</li></ul>	Carol Broomhall	By next meeting
<ul style="list-style-type: none"><li>Add for Old Business for follow up to the agenda</li></ul>	Carol Broomhall	

### **AGENDA TOPICS**

#### **Item 1: Report from the Chair**

##### **Discussion**

- Last month was the Council elections – held every year in April. All positions are one year only.
- The retiring Chair will serve in a mentorship capacity. The Council Handbook does not give direction regarding the parameters of mentorship.
- It was suggested that Sue (retiring Chair) could mentor as a Co-Chair.
- What do we do when decisions need to be made and we're not meeting? Can decisions be made by email? Yes, as long as there is a quorum – 50% + 1 of all Council members.
- Who collects the votes? The Council Chair.
- Sue or Barb could go to the PAC meeting on June 10<sup>th</sup> in Vera's place.

- The Table Officers are the Chair, Vice Chair, and Treasurer.
- Think there should be a discussion on whether there should be a Co-Chair model or only one Chair.
- Think the Co-Chair model is a good idea – more a feeling of support and inclusiveness. It is supported by CLBC.
- Motion: To create a position for outgoing Chair to mentor the incoming Chair for a term of up to 12 months.
- Discussion: Clarification on length of term of Co-Chair
- Question
- Motion passed
- Need to confirm Barb as PAC Rep.
- Motion to appoint Barb Paciejewsk as PAC Rep
- Motion passed
- There is a CLBC policy in place for employees that if they live less than 32 km from where business is being conducted, they cannot stay in a hotel with costs covered. Otherwise they can try to share a room with someone. Sue is not willing to share a room with someone she doesn't know, so will not attend the PAC meeting.
- Think this is not fair to family members serving on the Council and volunteering their time. It also doesn't allow time for networking before and after the meeting – an important opportunity to connect and learn.
- Sue is 2 km below the 32 km limit.
- Suggest if they want more parent volunteers in Community Councils, CLBC needs to review its policies.
- Suggest this be brought up at the next provincial PAC meeting.
- The Council has a budget. Why don't we pay for one night's hotel room? Important to be at the location to network.
- Any money coming from CLBC is public money, so cannot go against the policy.
- Going to the PAC Meeting is an important part of Council member training. Think Council should be able to make a decision on what training they cover the costs of.
- Council will pursue with Meaghan and Jessica if an exception can be made in future years regarding this issue.

Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> <li>• Follow up with Meaghan and Jessica if an exception can be made in future years regarding the issue of hotel costs not covered if attendee lives less than 32 km from venue.</li> </ul>	Chair	June 26

## AGENDA TOPICS

### Item 2: CLBC Report – Ryan Jamieson

#### Discussion

- Ryan passed out letters regarding people's appointments and re-appointments on the Council.
- Council budget for 2017-2018 has been confirmed as \$4,000.
- New Practice & Service Advisor (PSA) position has been created – handles planning with families and the contracting side as well. Many Senior Contract Coordinators in the province have rolled into this position.
- Ashley Chapman is the new PSA in the Port Moody office.
- Ryan talked with some people at the School District to see if there were any interest in being part of the Council. Will also talk with the Coquitlam Rec Centre to see if there is interest there as well.
- Some Council members are still not receiving the CLBC Info Flash. If people did not receive the May 25 Flash, please email Ryan.
- Ryan is trying to get training to update the website himself.
- Question about the Council meeting during summer months: Is there a reason why Council doesn't meet during the summer? Are people interested in working through the summer?
- Originally, Council was only meeting 4 – 6 times per year, then increased to 10 times.
- Does make it challenging to try to get a lot done before the summer break, when new fiscal year begins April 1.
- Many Councils meet in all but summer months, others meet through the summer, others don't meet as often in the winter when travelling is challenging. A wide range of meeting schedules across the province.
- Could look at it 2 ways – could either meet through the summer but recognize that people may be away during

the summer. Or only committees could try to meet during the summer.

- Suggest could have one meeting during the summer, because our September meeting isn't until the end of September so in effect the Council doesn't meet for 3 months.
- Vote on whether people would like to have 1 meeting or 2 meetings during the summer.
- Suggest we meet at the end of August.
- Sub committees could choose to meet over the summer if they wish.
- Suggest have Chairs of each sub committee in place before the end of June so that people know who the key contact person is in each committee.
- Motion to meet in the first 2 weeks of August. Agree on Wednesday, August 9, 5:30 – 7:30 pm at CLBC Port Moody Office.

Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> <li>• Have Chairs of each sub committee in place before summer</li> </ul>	All Council	June 26
<ul style="list-style-type: none"> <li>• Summer Council meeting scheduled</li> </ul>	All Council	August 9

## AGENDA TOPICS

### Item 3: Development of Council's 2017 Work Plan

#### Discussion

- Vera is part of the Mayor's Sub Committee. Vera, Shari & Maxine have had 2 meetings so far.
- Will ask CLBC for letterhead and a few brochures.
- CLBC has provided badges for Council. Suggest Council get badges through CLBC as well.
- Maxine knows many of the local Mayors and will help pave the way to access them. Vera will do the actual presentations.
- Need approval for a letter to be taken in.
- Thought they would start in Port Moody & Coquitlam. Will visit Anmore & Belcarra as well. Maple Ridge & Pitt Meadows CL agencies already have a good relationship with their municipalities.
- Need to find out how things are going in Burnaby and New West.
- Reviewed Vera's letter – in the 2<sup>nd</sup> paragraph: add the word "existing" so reads "already existing relationship"; change "clients" to "people we support"; change "intellectual disability" to "developmental disability".
- Simon Fraser Region is being changed to Vancouver Coastal East.
- Question around clarifying who CLBC provides services to. Ryan will confirm who is supported through PSI's
- Discussion around whether we can use the word "diversability" rather than "disability". Something that will be considered for the future.
- Motion to send Vera's letter to the Mayor & Council of Coquitlam.
- Ryan will have it typed and put on letterhead, then sent to Vera for review.
- Conrad will join Vera and Maxine when visiting the Mayor.

Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> <li>• Ask CLBC for letterhead and a few brochures</li> </ul>	Vera	June 26
<ul style="list-style-type: none"> <li>• Confirm who is supported through PSI's</li> </ul>	Ryan	June 26
<ul style="list-style-type: none"> <li>• Have Vera's letter typed and put on letterhead, then sent to Vera for review.</li> </ul>	Ryan	
<ul style="list-style-type: none"> <li>• Conrad will join Vera and Maxine when visiting the Mayor.</li> </ul>		

<b>AGENDA TOPICS</b>		
<b>Item 4: Treasury Report</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>• Right now we only have 2 expenses – food for last meeting and food for this meeting.</li> <li>• Confirmation that we have \$4,000 in the budget.</li> <li>• Laurie doesn't think that she got reimbursed for the movie tickets – which would go into last year's budget.</li> </ul>		
<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>

<b>AGENDA TOPICS</b>		
<b>Item 5: PAC Report &amp; Discussion</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>• If there is anything that has come up that we think is an issue and should be brought up with the PAC and dealt with province-wide, please let Barb know.</li> <li>• Vera had the Quarterly Chair Phone Call on April 27. New support options for pre 19 year old youth and aboriginal youth in the region.</li> <li>• Recognize that in many Councils there is difficulty in recruiting parents. Are interested how this Council recruited so many family members.</li> <li>• "How to Recruit Parents onto Community Council" is a presentation topic for the June PAC Conference.</li> <li>• Would like Council members to share thoughts on how we could recruit more parents, and have them ask other parents what their ideas may be.</li> <li>• Maxine called a large number of parents in the community to attend a meeting on housing, and also asked them about participating on the Council.</li> <li>• What was important to them was asking them what their needs and goals were. Their number one goal was for their children – once they leave high school – to have a range of suitable housing within their home community where they already have contacts.</li> <li>• The strength of the agencies, like Simon Fraser Society, helped form strong groups of parents and families.</li> <li>• Some agencies are very good at connecting parents. That starts with the service providers. Some are better than others with this. CLBC could support more with this. Also many younger parents are not connecting as much with kids being integrated into school. So not connected as much to agencies.</li> </ul>		
<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>
<ul style="list-style-type: none"> <li>• If there is anything that has come up that we think is an issue and should be brought up with the PAC and dealt with province-wide, please let Barb know.</li> </ul>	All Council	Ongoing

<b>AGENDA TOPICS</b>		
<b>Item 6: Self Advocates' Report</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>• Conrad told the Council that BC People First is offering a free workshop about the use of language in the sector. Wonder if there are any meetings that they could present this at. Hope to present to 700 people by end of 2017 on "The R Word."</li> <li>• Suggest that they send info on the presentation to the District PAC, which they can share with the individual school PACs.</li> <li>• Suggest talk about other words that are inappropriately used as well.</li> <li>• Suggest they say the "R" word should be "Respect"</li> <li>• Council members will try to find some opportunities for BC People First to present. If anyone knows of anything, please email Ariel at <a href="mailto:bcpfcoordinator@gmail.com">bcpfcoordinator@gmail.com</a></li> <li>• CISS is a member of the Chamber of Commerce. Maxine is going on behalf of CISS to the opening of the new Chamber of Commerce.</li> </ul>		

<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>
<ul style="list-style-type: none"> <li>Try to find some opportunities for BC People First to present. If anyone knows of anything, please email Ariel at <a href="mailto:bcpfcoordinator@gmail.com">bcpfcoordinator@gmail.com</a></li> <li></li> </ul>	All Council	Ongoing

<b>AGENDA TOPICS</b>		
<b>Item 7: Old Business/ New Business</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li>None.</li> </ul>		
<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>

<b>AGENDA TOPICS</b>		
<b>Item 8: Committee Work</b>		
<b>Discussion</b>		
<ul style="list-style-type: none"> <li></li> </ul>		
<b>Action Items:</b>	<b>Person Responsible:</b>	<b>Deadline:</b>

<b>Next Meeting: June 26, 2017</b> <b>Time: 5:30 pm – 7:30 pm</b> <b>Location: CLBC Port Moody Office</b>
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