

Fraser Region Community Council Meeting

Newport Village, Port Moody

Time: 5:30 pm – 7:30 pm

Date: September 25, 2017



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| Chair: | Vera Anderson |
| Attendees: | Deb Appleby, Linda Wu, Sue Mann, Massi Bakhshain, Shari Mahar, Conrad Tyrkin, Barb Paciejewski, Maxine Wilson |
| Guests: | Carlos Canizales, Ryan Jamieson, Rhonda Smith, Jackie Malekpour |
| Regrets: | Courtney Dinahan, Ashley Baker |

AGENDA TOPICS

Item 1: Minutes and Agenda

Discussion: Have asked Carol to send minutes in PDF so people can print off better if they're having problems with Word format.

Previous Minutes – M/S/C as amended.

Agenda – addition of Rhonda Smith, CLBC Staff, as first Item.

| Action Items: | Person Responsible: | Deadline: |
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| <ul style="list-style-type: none"> ○ Minutes to be sent to all members of council ○ Agenda submissions sent to Carol Broomhall Council Secretary. Carol.broomhall@gobaci.com ○ Agenda sent to Council Members ○ Add for Old Business for follow up to the agenda | <ul style="list-style-type: none"> Carol Broomhall All Council Members Carol Broomhall Carol Broomhall | <ul style="list-style-type: none"> As soon as possible 1 week prior to meeting 3 days prior to the meeting By next meeting |

AGENDA TOPICS

Item 1: Administrative Housekeeping

Discussion

- Confirmation of whether Ashley Baker is still a member of the Council. She is, but she has moved so has difficulty coming to the meetings. Discussion of ways Council could support her attending.
- Confirmation that Laurie Geschke has resigned.
- Distributed checklists of what needs to be done administratively for each member of the Council – ie. If Criminal Records checks have expired.
- Community Council webpage – Rhonda is responsible for posting the Council Minutes on the Webpage.
- The Council does have the option of posting more on the site.
- Other Councils have videos of events, calendars, and links for resources. Could add a section on Your Community Council at Work (with photos).
- If we have information we want to add, we can forward to Rhonda.
- Rhonda will get a copy of the CLBC Communications Photo Release Form.
- The name of the CLBC region we represent has been changed to Vancouver Coastal East.
- We need to have our own process internally to decide what is a good representation of the Council in the community and online.
- Will create a Communications sub-committee of the Council to figure out what would be good to post on the website – and a process for that -- then forward to Rhonda.
- Shari and Massi are interested in being on the Communications Committee, along with Rhonda.

| Action Items: | Person Responsible: | Deadline: |
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| <ul style="list-style-type: none"> Distribute a copy of the CLBC Communications Photo Release Form Communications sub-committee will recommend CLBC website content and other ways to represent the Council | Rhonda Shari, Massi, Rhonda | Oct 30, 2017 Ongoing |

| AGENDA TOPICS |
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| Item 2: Report from the Chair |
| Discussion |
| <ul style="list-style-type: none"> Vera attended a Mapping meeting on June 28 & 29 (Jessica Humphries presented) and got lots of good information to help us do Community Mapping. There are many inclusive areas in the community that we could help highlight. Jessica is willing to come to one of our meetings to present to the entire Council – maybe in November. Are people interested? Yes. August the 9th the Council held a Community BBQ – hosted by CISS and with Ryan Bar-B-Q-ing. Had a lot of good dialogue and successful networking. Other impressions of the BBQ: Appreciated how much the CLBC staff and CISS summer students helped out, so could leave the Council members free to mix. A great success: everyone contributed – either by bringing guests or food, or taking photos. We likely have a new recruit – Cathy Dudley, a high school teacher. We should generate a list of where all of the people came from – ie Vancity, employment specialist at high school, School Board, Gabi & Jules, etc. People there could do sub-committee work – they wouldn't have to be on the Council itself. We want to make sure we maintain the contacts. Vera has a full list of people attending. Important to follow up with the guests, and make sure we have the Council email activated. Need to know how it works – who it goes to. Ryan will find out. Thanks to Shari, Maxine, Conrad & Vera, who are on the Committee making presentations to City Councils. Thanks to other CLBC Council members who attended the meetings. Sept 18 – presented to Coquitlam City Council and the Assistant Mayor. Sept 19 – presented to Port Moody Council & Mayor. Sept 21 & 22 – visited the Port Coquitlam Parks & Rec Dept. City of Port Coquitlam & Port Moody will proclaim October as Community Living Month. Would like others from the Committee to elaborate on the Coquitlam City presentation. Maxine mentioned that the City is not currently as open to initiatives around inclusion as some other municipalities, such as Port Moody and Port Coquitlam. Suggest we encourage Coquitlam to partner more with Port Moody & PoCo, so they can learn from them. Barb mentioned that at Port Moody there was openness and willingness to jump in and do things. They are well-organized. Able to compliment them on what they have done and hope they will continue to build on what they already have re: inclusive initiatives or practices. Shari mentioned that the Port Coquitlam discussion focused more on the barriers and challenges, such as their City staff are not as well trained around accessibility and inclusion. Suggest we try to find opportunities for their staff to get further training through CLBC. Suggest if there's something going on in this community that City staff would benefit from, CLBC could send out information/invitations on events happening at various Community Living agencies in the area. For example, some children with autism are not able to access some rec facilities because staff don't have training. Would be great to open up access. Ryan will get contact info for the Port Coquitlam Parks & Rec Manager and make initial contact. Conrad spoke with Port Coquitlam staff as well and had a good conversation. Community response is that they would be more inclusive if there were more supports in place to facilitate that. |

- Also encouraged City staff to include people with disabilities in discussions around disability/accessibility issues
- Port Coquitlam is very accommodating.
- Communication is 2-way. What we've heard so far is that there needs to be more support from CLBC to allow full inclusion. That's what they're hearing from Community groups.
- Don't have to have dollars attached to supports – again, can support in training/educational ways.
- Want to thank everyone who supported these discussions.
- Wonder if we should have a 1-hour Open House during Community Living Month – inviting City staff and others.
- Think we should build on the BBQ – bring the community together, like we did at CISS.
- Guests at the BBQ included:
 - Barb invited: Nadya Merchand, Vancity Acct Manager, nadya_merchant@vancity.com, 604-877-2518
Sonia Leroux, VanCity Malliadville Branch, sonia_leroux@vancity.com
 - Maxine invited: Diane Sowden from Children of the Street (school access)
Lisa and Patrick Beecroft - Gabi and Jules Bakery 2302B Clarke St. PoMo
(employ those with a dev. Disability) GabiAndJules.com 604.492.4226
 - Ryan invited: Christine Scott from Kinsight
 - Shari invited: Kevin Luginan from Community Ventures Society (CVS)
 - Massi invited: Kia Afsher, a Realtor
Jodie Wickens, a parent and politician
 - Vera invited: Kathy Dudley, a High School Teacher who also teaches at Douglas College
kathy_steve@telus.net 604.552.2224
Hope Taylor, works at Douglas College with those with div. disabilities
htayl12@douglas.college.ca or 604.942.1365
- A lot of organizations do events during Community Living Month.
- CISS & CVS join together to do various CL events. They could schedule one for next year.
- May not be able to pull together for this year, but will definitely put in the plans for next year.
- We'll know tomorrow if we'll be able to present in front of Port Coquitlam City Council tomorrow night.

| | Person Responsible: | Deadline: |
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| <ul style="list-style-type: none"> • Confirm what the Council email is and find out if activated and how it works (and who it goes to). | Ryan | Oct 30, 2017 |
| <ul style="list-style-type: none"> • Encourage Coquitlam to partner more with Port Moody & Port Coquitlam, so they can see what inclusive practices they have. | Committee presenting to City Councils | Oct 30, 2017 |
| <ul style="list-style-type: none"> • Try to find opportunities for Port Coquitlam staff to get further training (relating to accessibility and inclusion) through CLBC. | Committee presenting to City Councils | Ongoing |
| <ul style="list-style-type: none"> • Get contact info for the Port Coquitlam Parks & Rec Manager and make initial contact. | Ryan | Oct 30, 2017 |
| <ul style="list-style-type: none"> • Continue to build on the BBQ – bring the community together at various CL events. | All Council | Ongoing |

AGENDA TOPICS

Item 3: CLBC Report – Ryan Jamieson

Discussion

- Suggest we change the Committee name of the Recruitment Committee to the Membership Committee.
- A vote was held. M/S/C to change the name.
- Ashley, Linda & Vera are listed as being on that Committee.
- Vera is still not getting the Info Flash.
- Massi needs to be nominated for re-appointment. Her term expired in June.
- Shari & Conrad nominated Massi for re-appointment. A vote was held and she was unanimously voted in.

- A number of Council members have not yet completed the Annual Self-Evaluations, sent in March. Ryan will send them out again.
- Would like to hire someone to help us articulate our work plan. We have a direction, but not measureable goals.
- Ryan has volunteered to do that. He has done work plans for businesses before.
- Conrad wants to make sure it is plain language.
- Suggest Ryan meets with a small group of Council members – not the entire Council.
- Would have one meeting, then go away and figure out finer detail on who could do what.
- Ryan and Vera can talk about it, set a date, then send an email to the entire Council and see who is available.
- Shari will update the plan and then send it to Ryan.
- If anybody has ideas, send them to Ryan.
- Should be pleased with all that Council has accomplished and how much work has been put into the work plan.
- “One team, one dream” – can be our tagline.
- M/S/C that we move forward with developing the Council Work Plan.

| Action Items: | Person Responsible: | Deadline: |
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| • Send out the Annual Self-Evaluations again for Council members to complete. | Ryan | Oct 30, 2017 |
| • Help articulate the Council Work Plan – update the Work Plan then send to Ryan. | Shari | Oct 30, 2017 |
| • Email Council to see who is interested in participating in further articulating the work plan. | Ryan, Vera | Oct 30, 2017 |
| • Send ideas on developing the work plan to Ryan. | All Council | Oct 30, 2017 |

| AGENDA TOPICS | | |
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| Item 4: Council’s 2017 Work Plan | | |
| Discussion | | |
| <ul style="list-style-type: none"> • Was discussed in the Agenda item above. | | |
| Action Items: | Person Responsible: | Deadline: |
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| AGENDA TOPICS | | |
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| Item 5: Treasury Report | | |
| Discussion | | |
| <ul style="list-style-type: none"> • Would like to propose that we order nametags for every person on the Council, so we’re more visible when in community. They add credibility. CLBC will pay for the new nametags. • We spent \$102.77 for the cost of the BBQ. The venue was free and much food was donated. • Another expense was the gift certificates from last year carried over to this year’s account -- \$96. • Also secretary/minute-taking fee. So with food costs as well, the total spent this fiscal year is \$830. • Suggest we could host events at a local Rec Centre for families, or at Inlet Theatre at Port Moody City Hall. • Could host an education event for Tri-City staff, Burnaby, and New West. • Would likely take 3 months to organize – so January/February 2018. • Would also like to host another event where Family members can come and say what they think CLBC could do for them. • Can CLBC add something about the Community Councils in their Info Flashes? • Is it possible for the Councils to have a Facebook page? Ryan will explore. | | |
| Action Items: | Person Responsible: | Deadline: |
| • Order nametags for all Council Members | Ryan | Oct 30, 2017 |
| • See if CLBC staff can support hosting an education | Ryan | Oct 30, 2017 |

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| event | | |
| <ul style="list-style-type: none"> See if CLBC can add something about the Community Councils in their Info Flashes | Ryan | Oct 30, 2017 |
| <ul style="list-style-type: none"> See if the Council can have a Facebook page | Ryan | Oct 30, 2017 |

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| AGENDA TOPICS | | |
| Item 6: PAC Report | | |
| Discussion | | |
| <ul style="list-style-type: none"> CLBC website has been re-designed. Randy Schmidt talked about what they'd like to do with the Community Council page. They're wanting to put together a new Home Page on the website, and organized more by the key users (ie staff). Also want to make the site more mobile friendly and have better search functions. Will have our Community Council page. Then spoke about Community Mapping. Think our Council could go out and do Mapping workshops in our local Community. Other Councils have long lists of work done, but they seem to be on-going activities. We have a number of agencies in our area that are very active. There are likely opportunities for us to partner more with local agencies. We would need to do much more outreach. CLBC can't approach specific agencies to partner, because it may be seen as favoritism. As a Council, though, it's important to find out what's happening around us and not duplicating efforts. We could invite ALL of the local service providers to a meeting or event to find out what others are doing. We need to make sure we treat everyone fairly. There is an Employment Roundtable that has a number of CL agencies participating, along with other community/business organizations. That could be a point of contact for connecting with a range of people. We need to remember that our year is in line with CLBC's fiscal year, which is April 1 – March 30. CLBC is launching an Aging Toolkit in October. | | |
| Action Items: | Person Responsible: | Deadline: |
| <ul style="list-style-type: none"> Explore opportunities to partner more with local agencies – do more outreach. | TBD | Ongoing |

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| AGENDA TOPICS | | |
| Item 7: Self Advocates' Report | | |
| Discussion | | |
| <ul style="list-style-type: none"> BC People First is having trouble getting into the school district. Diane Sauden, a friend of Maxine, is interested in meeting with this group to help them access schools. Conrad will email his coordinator's contact info to Maxine, for her to pass on to Diane. Conrad gave information to a teacher recently on People First to share with other teachers during their Pro D day. BC People First are looking for voluntary advisors. Diane would likely be willing. Ashley has moved and is having a hard time with transportation. Ryan will look at what is possible – if people she lives with can help her, or if Council needs to pay for a cab part way. | | |
| Action Items: | Person Responsible: | Deadline: |
| <ul style="list-style-type: none"> Email People First coordinator's contact info to Maxine, for her to pass on to Diane. | Conrad | Oct 30, 2017 |
| <ul style="list-style-type: none"> Explore ways to support Ashley to attend Council meetings if she is interested in continuing | Ryan | Oct 30, 2017 |

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| AGENDA TOPICS | | |
| Item 8: Old Business/ New Business | | |
| Discussion | | |
| <ul style="list-style-type: none"> • Kathy Dudley would like to join the Council. The Membership Committee has connected with her. • Maxine and Vera would like to nominate her. • Vera and Maxine spoke with 2 references for Kathy and she was given great references. • Kathy can attend any meeting as a guest. She can only be formally appointed to the Council once her Criminal Records Check has been completed. • Have tried to reach Courtney, and we understand that this would have been her last meeting. Without putting her forward for re-nomination, we will lose her from the Council. • We should keep in mind that we would like someone similar to her on the Council. Or if she is able at a later date to participate more, we would welcome her back. • Acknowledged that she has been going through difficult times, and she has only been able to attend sporadically. • We need to make a decision within the next month whether she is interested in coming back on the Council. • Confirmed that the next Council meeting is October 30th, and Vera will be away so Sue will preside. Linda will also be away. • For the next 4 or 5 meetings, Shari will only be able to stay until 6:20 pm. • Carlos will make sure dinner is set up by 5:10 pm so we can start on time. • Vera will confirm that the Youth Advocate will come to present in October. | | |
| Action Items: | Person Responsible: | Deadline: |
| <ul style="list-style-type: none"> • Make sure dinner is set up by 5:10 pm so we can start on time. • Confirm that the Youth Advocate will come to present in October. | Carlos Vera | Oct 30, 2017 Oct 30, 2017 |

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| AGENDA TOPICS | | |
| Item 9: Committee Work | | |
| Discussion | | |
| <ul style="list-style-type: none"> • Already discussed earlier in the meeting. | | |
| Action Items: | Person Responsible: | Deadline: |
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| Next Meeting: Oct 30, 2017 Time: 5:30 pm – 7:30 pm Location: CLBC Port Moody Office |
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