

Fraser Region Community Council Meeting

Newport Village, Port Moody

Time: 5:30 pm – 7:30 pm

Date: November 27, 2017



Chair:	Vera Anderson
Attendees:	Deb Appleby, Shari Mahar, Maxine Wilson, Barb Paciejewski, Sue Mann, Linda Wu, Kathy Dudley, Christine Delancy
Guests:	Ryan Jamieson, Amanda
Regrets:	Conrad Tyrkin, Ashley Baker, Massi Bakhshain

AGENDA TOPICS

Item 1: Minutes and Agenda

Discussion: Have asked Carol to send minutes in PDF so people can print off better if they're having problems with Word format.

- Thank you to Sue for chairing the previous meeting
- Introduced Amanda, a new CLBC Facilitator
- Welcomed Deb to the Membership Sub-Committee
- Welcomed Kathy Dudley – a new Council member. A skill development teacher at Charles Best Secondary, she knows many of the people on the Council. Also a contract Facilitator at Douglas College.
- Welcomed Christine Delancy – a prospective Council member. She's a Transitions Educator with the school district.
- Other Council members introduced themselves.
- Will add a discussion on ways Council can support self advocates as an Agenda Item

CARRIED Minutes accepted as amended.

CARRIED Agenda accepted as presented.

Action Items:	Person Responsible:	Deadline:
○ Minutes to be sent to all members of council	Carol Broomhall	As soon as possible
○ Agenda submissions sent to Carol Broomhall Council Secretary. Carol.broomhall@gobaci.com	All Council Members	1 week prior to meeting 3 days prior to the meeting
○ Agenda sent to Council Members	Carol Broomhall	By next meeting
○ Add for Old Business for follow up to the agenda	Carol Broomhall	

AGENDA TOPICS

Item 1: Report from the Chair

Discussion

- In September, the Sub-Committee for Mayor and Council – visited each Tri-City Mayor & Council with the aim to developing partnerships and to request that October be proclaimed Community Living Month.
- Shari, Maxine, Conrad, Vera are on that Sub-Committee.
- Great support from other Council members – attending the various presentations.
- Received a proclamation from Port Moody and Port Coquitlam that October be Community Living Month.
- Meeting with Jessica Humphreys was moved to the Spring. Will likely focus on community mapping in April, in the next fiscal year.
- The Work Plan will be the main focus of the meeting today.

Action Items:	Person Responsible:	Deadline:

AGENDA TOPICS

Item 2: CLBC Report – Ryan Jamieson
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Discussion

- Has been a busy month.
- Attended the BC Non Profit Housing Association conference. Over 1300 people attended, with over 100 educational sessions. CLBC was there with BC Housing. Jack Styan presented.
- There may be a program for pulling in Census information that could be relevant for our mapping initiative. Ryan has more details on it.
- Right Fit Pilot Project with Paul Gauthier – trying to match people in wheelchairs with appropriate housing. Ryan has a meeting scheduled with him.
- Interesting presentation at the housing conference: Dialogue with thought leaders and the social change movement – by Al Etmanski
- Met with Special Olympics a couple of times – Ashton Black. Would like to do an event in February with Special O - focusing on nutrition education for the community. The Pinetree Rec Centre is interested in hosting it.
- The nutrition person wants to present to the Council what they're doing.
- Will need to look at the Work Plan to see if this fits in.
- Has asked if she's interested in joining the Community Council – Ashton is an Urban Planner by trade.
- STADD would like to present to the Council as well – Julie Strep and Meghan Taylor-Reid, among others.
- We need to find out the topic and see if it fits within the Council's Work Plan.
- Should they present to us, or should we have them present to us and a larger audience?
- If we have speakers, we should have a walk-away plan of what to do with the information.
- Ask for a one-page outline of what the presentation is about, who could benefit, what could be the outcome, what are the costs.
- We could have a quarterly forum with City Staff and other community members.
- Film Festival next weekend – InclusionBC – on December 3rd in New Westminster.
- Project Everybody Art Festival – December 1st at The Roundhouse in Vancouver.
- WOW Awards – have had a limited response. November 30th deadline for nominations. Go to CLBC website to submit -- <http://www.communitylivingbc.ca/projects/recognition-awards/widening-our-world-wow-awards/>
- Ryan has lots of ideas from staff on community engagement and education. Could use them in the Work Plan.

Action Items:	Person Responsible:	Deadline:

AGENDA TOPICS

Item 3: Council's 2017 Work Plan

Discussion

- Education is a priority.
- If Council members were doing a wish list, what would people like?
- **First Goal: Strong functional, knowledgeable representative of the community**
- We've done well with this. Have clarified our roles, done recruitment activities.
- Reminder of the Recruitment Sub-Committee, who can deal with all recruitment activities.
- Vera and Sue's sharing of the role has been important in Succession planning
- Will add Terms of Reference to the "To Do" list.
- **Outreach is another goal**
- Would like to connect more with the school districts and let them know that we are an expert resource and potential partner.
- Christine is working with STADD on a workshop/presentation for a February Pro D Day.
- Would be a good idea to have Shelley Gerber involved.

- Some new ideas would likely fit into this Outreach area.
- The Nutritional Night would be as much about connecting people of all abilities as it is about nutrition.
- Coffee & Donuts at churches; volunteer to gift wrap at malls and talk about Council.
- Could connect with some schools and see if some would be interested in volunteering to spread the word
- Hot chocolate or hot dogs outside of Thriftys – and then talk with people while they're there
- Taxis, HandyDart, Transit police and security guards – ask them to an info session
- Christmas Train, Lights at LaFarge, Booths at various malls in the Tri-Cities
- Host some speaker events
- Christmas Craft Fairs
- Vancouver Island hosting a rave with free pop and chips for everyone in the community to attend
- Partner with other organizations or businesses to donate food
- Could host a monthly Forum in different Tri-Cities communities
- Vancity has an Immersion Program for new employees to visit various community organizations.
- Could look at targeted events to invite key community members to
- Could utilize local services to pay for the catering – ie from CISS
- One workshop could be Conrad talking about his employer and us purchasing some of the Gabi & Jules food
- Focus on who is a good ambassador in the community, and who we might like to educate more
- STADD could come and speak to people in community
- May need a couple of topics at one speaker event to make it worth people's while
- We could pick one community and do a test event before we schedule more
- Suggest Pinetree Rec Centre in Coquitlam – we already have a contact there and it's central in the region
- It's also in a partnership with Douglas College and the City
- Would ask someone from the Fire Hall, from the City, Police, etc.
- Suggest things that may be good topics are Special O and STADD
- Amanda can be the CLBC support person
- Ryan will connect with Pinetree and see when the venue is available
- Could aim for end January or early February
- What is the educational goal?
- STADD presentation may be more for people like educators
- CLBC – could invite City staff on a presentation on what that organization is about
- Targeted events for employers, another big event hosting something for community, another “feel good” event that involves community (topic is almost incidental)
- Targeted events (ie Vancity)
- A think-tank event is another possibility
- A larger partners' meeting could be something for next Spring or Summer
- Suggest we host another community BBQ in Summer 2018
- Plan other community events in partnership with other organizations/businesses
- Easter Egg hunts – already one in Port Moody
- Sub-Committees can have broader community members on them
- What are parameters for spending Council money?
- Speaker series often don't get the turnout you'd like
- If there is an informal gathering with people at an event with another focus – a glitzy, fun thing – could be high school kids doing something
- Want something that has a nice draw, but build in time for people to sit and talk
- Whether it's a meal or entertainment for free or cheap...
- **Community Cookie Bake-Off – agencies, bakeries, stores, college & high school bakers -- all bake cookies and mayors and other VIP's judge who has the best cookie. Could mix the teams up with a person with a disability.**
- **For Cookie Bake-Off, people could register teams – they would provide their own ingredients. Council would pay for location, prizes, etc. Could get children, or self advocates to write or do art.**
- **Could hold it on Valentine's Day**

- **Can't actually sell the cookies – a Foodsafe issue**
- **Try and get more local agencies involved – keep in Tri-Cities. Involve people in the Committee who will work on it over the next month and a half.**
- For the dance, it's a big chunk of work. There are a couple of local DJ's with disabilities. Would have to be open to community.
- Through Deb in Maple Ridge it may be possible to host a dance.
- **Or could host a catered networking dinner and a thoughtfully planned invitation list. Mix agency people with City people, business people, etc. Douglas College could do the food. Could aim for a certain number of people and a certain cost. Possibly in March.**
- **Could also plan the Cookie Bake-off.**
- **Will focus on the Networking event and the Cookie Bake-off.**
- **Will create 2 different committees.**
- **Committee for Networking event – Shari, Barb, Maxine, Vera, Ryan**
- **Committee for Cookie Bake-off – Kathy, Sue, Deb, Amanda**

Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> • Create Council Terms of Reference • Connect more with the school districts and let them know that we are an expert resource and potential partner • Focus on developing 2 events – Cookie Bake-Off & Networking Dinner. Sub-Committees have been created for each event 	All TBD Event Sub-Committees	January 29 January 29 Ongoing

AGENDA TOPICS		
Item 4: Treasury Report		
Discussion		
<ul style="list-style-type: none"> • Don't have updated information on food or other expenses. • Confirmed the budget is \$7,000 this year. • Likely have around \$5,000 total budget remaining. 		
Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> • Ask someone in CLBC Accounting to send Linda the specific budget information 	Ryan	ASAP

AGENDA TOPICS		
Item 5: PAC Report		
Discussion		
<ul style="list-style-type: none"> • The next meeting is scheduled for January 19 – 20, 2018. 		
Action Items:	Person Responsible:	Deadline:

AGENDA TOPICS		
Item 6: Self Advocates' Report		
Discussion		
<ul style="list-style-type: none"> • Both Conrad and Ashley depend on rides to attend meetings. • Their participation on the Council is limited. They need to wholeheartedly participate. • Who is supposed to support them? Council members typically support other Council members. • Most Councils will pay for transportation out of the Council budget. • Ryan will check with Chairs from other Councils to understand better how other self advocates are supported. • As a Council we need to model behavior people will find in Community 		

- Maybe the Council should generate some terms of behavior/conduct for the Council and meet with Conrad to review them.
- Kathy lives near Conrad and can help him with transportation.
- There is a section in the Council's Terms of Reference that address supporting self advocates – Appendix 1
- If there is Council documentation – ie Criminal Records Check – a CLBC Facilitator can support the self advocate.
- Another Council member will support self advocates in other ways – ie. Understanding the Agenda, Minutes, etc.
- Suggest it is good if the Council support person rotates.
- Suggest the Council Minutes go out soon after the meetings so have a lot of time to go over and understand them.
- Kathy is happy to help Conrad navigate some of that.
- If we have Terms of Reference as a Council, we can make sure there is consistency.
- Likely a good idea to use some Council budget on taxi fares – can purchase taxi savers.
- Massi could possibly look into the Port Moody Easter Egg Hunt in late March/Early April
- In January we should look into the May Day Parade.

Action Items:	Person Responsible:	Deadline:
<ul style="list-style-type: none"> • As also mentioned in Item 3, create a Council Terms of Reference 	All Council	January 29

AGENDA TOPICS		
Item 7: Old Business/ New Business		
Discussion		
<ul style="list-style-type: none"> • Christine has handed in all of her nomination papers. Just need to check references and criminal records check. 		
Action Items:	Person Responsible:	Deadline:

AGENDA TOPICS		
Item 8: Committee Work		
Discussion		
<ul style="list-style-type: none"> • Discussed earlier in the meeting. 		
Action Items:	Person Responsible:	Deadline:

Next Meeting: Dinner Meeting on December 18 (15 minutes business; the rest a dinner)
Will cater the dinner (Carol has left a message with the caterer. Still waiting for a response re: availability for the 18th)
Time: 5:30 pm – 7:30 pm
Location: Ryan's Complex – somewhere near David & Pinetree. Detailed directions will be sent by Ryan soon.