



Board of Directors Meeting Minutes
March 13, 2019
Marine Boardroom, CLBC Head Office,
7th Floor, 1200 West 73rd Avenue, Vancouver BC

The Board Chair introduced the Board and Management, and then explained the format of CLBC Board meeting.

Question and Answer Period

In order to improve communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

The Board received no questions from the public.

Public Presentations

There were no public presentations.

Attendees:

Michael Prince – Board Chair
Kathy Bright – Board Member
Patti Sullivan – Board Member
Julia Payson – Board Member
Barbara Carle-Thiesson – Board Member

Jake Anthony – Board Member
Onkar Biring – Board Member
Simon Philp – Board Member
Marnie Larson – Board Member

CLBC Staff:

Seonag Macrae – Chief Executive Officer
Henry Chen – Vice President, Finance and Chief Financial Officer
Jack Styan – Vice President, Strategic Initiatives
Lynn Davies – Vice President, Regional Operations
Sara Miller – Vice President, Corporate Services
Megan Tardif – Director, Quality Assurance
Alex Afanasev – Manager, Internal Audit
Rebecca Lim – Executive Assistant to the CEO
Donna Nordmann – Board Liaison (Recorder)

Guest:

Shelley DeCoste – Self Advocate

Regrets:

Dan Smith – Board Member
Nelson Chan – Board Member

Call to Order

Michael Prince, Board Chair, called the Public Board Meeting of March 13, 2019 to order at 9:00 a.m. and welcomed members of the Board, executives, and guests.

Story Telling

Barbara Carle-Thiesson introduced a video titled "*Respect for Diversity*"

1. Approval of Agenda

Agenda of the March 13, 2019 meeting of the Board of Directors was reviewed.

Motion

It was **MOVED** and **SECONDED** that the Board approves the agenda as presented.

CARRIED

2. Business Arising from the Previous Meeting

2.1 Approval of Minutes of January 23, 2019 Meeting

The minutes of the January 23, 2019 meeting of the Board of Directors was reviewed. There was no business arising from the previous meeting and minutes.

Motion

It was **MOVED** and **SECONDED** that the Board approves the minutes as presented.

CARRIED

3. Board Education:

3.1 Presentation "Employment"

Shelley DeCoste and Jack Styan gave a presentation and responded to questions from the Board.

4. Other Business:

4.1 CEO Report

Seonag Macrae discussed highlights of her CEO Report as of March, 2019 and responded to comments and questions from the Board. Seonag reported about the ongoing work with Home Sharing Working Group.

5. Board Committee Reports:

5.1 Finance and Audit Committee Report

Barbara Carle-Thiesson reported that CLBC is getting close to the fiscal year end and is forecasting a balanced budget.

5.2 Governance & HR Committee Report

Kathy Bright reported that PSEC reporting guidelines for Executive and Director Compensation Disclosure for 2018/19, have not been provided as of the date of this meeting and are expected in May 2019. In previous years, the Board has delegated the signing of the disclosure attestation to the Board Chair to meet the PSEC submission deadline.

Motion

It was **MOVED** and **SECONDED** that the Governance and HR Committee recommends to the Board to authorize the Board Chair, or another appropriate member of the Board, to approve and sign the

attestation statement for the Executive Compensation Disclosure and Board Directors' compensation disclosures for submission to PSEC.

CARRIED

Kathy also reported that the Committee will be sending out a Board Education Survey to all directors to vote on sessions they find more useful and will bring the draft 2019 Board Education Plan at the May meeting, based on these votes.

4.3 Quality and Service Committee Report

Patti Sullivan presented the following Provincial Advisory Committee (PAC) nomination for Board approval - Toninon Cuglietta from Kamloops.

Motion

It was **MOVED and SECONDED** that the Board of Directors approves the Provincial Advisory Committee (PAC) appointment by Management.

CARRIED

Patti also reported that Onkar Biring and Michael Prince reported on the PAC meeting that they attended on January 26, 2019

5.1 Directors' Reports on Community Interactions/ External Events

Jake Anthony reported to the Board members that he attended a Family Works roundtable consultation in Burnaby.

6. Story Telling

Onkar Biring introduced his chosen video "*My Story.*"

8. Volunteer for New Stories

Julia Payson and Jake Anthony will be presenting new stories in the next meeting on May 15, 2019.

9. Adjournment

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

Motion:

It was **MOVED and SECONDED** that the Board meeting be adjourned.

CARRIED

The meeting adjourned at 11:00 a.m. The next Board meeting is scheduled for May 15, 2019 in Vancouver, BC.