



**Board of Directors Meeting Minutes
January 20, 2021
MS Teams/Conference Call Meeting**

The Board Chair began the meeting with a territorial acknowledgement on the lands from which we were calling-in from, introduced the Board and Management, and then explained the format of CLBC Board meeting.

Question and Answer Period

In order to improve communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

The Board received no questions from the public in advance and no members of the public were in attendance.

Public Presentations

There were no public presentations.

Attendees:

Michael Prince – Board Chair	Onkar Biring – Board Member
Kathy Bright – Board Member	Barbara Carle-Thiesson – Board Member
Patti Sullivan – Board Member	Nelson Chan – Board Member
Julia Payson – Board Member	Simon Philp – Board Member
Marnie Larson – Board Member	Jake Anthony – Board Member
Joely Viveiros – Board Member	

Guest:

David Galbraith – Deputy Minister, SDPR

CLBC Staff:

Ross Chilton - CEO
John Stinson - Vice President, Regional Operations
Henry Chen – Vice President, Finance and Chief Financial Officer
Jack Styan – Vice President, Strategic Initiatives
Sara Miller – Vice President, Corporate Services
Megan Tardif – Executive Director, Quality Assurance
Randy Schmidt – Executive Director, Communications and Stakeholder Relations
Joanne Mills – Executive Director, Indigenous Relations
Karen Mackay - Director, People Services & Organization Development



Alex Afanasev – Manager, Internal Audit
Rebecca Lim – Executive Assistant to the CEO
Donna Nordmann – Board Liaison (Recorder)

Call to Order

Michael Prince, Board Chair, called the Public Board Meeting of January 20, 2021 to order at 9:00 a.m. and welcomed members of the Board, executives, and guests. Michael welcomed Joanne Mills, CLBC's new Executive Director Indigenous Relations.

The Chair reminded attendees that CLBC Directors and Officers are public office holders and thus subject to the provisions of the Conflict of Interest Act. He asked Directors and Officers to declare any Conflicts of Interest, real or perceived they may have. None were declared.

1 & 2. Consent Agenda

- Agenda of the January 20, 2021 meeting of the Board of Directors was reviewed.

- The minutes of the November 20, 2020 meeting of the Board of Directors was reviewed.

Motion

It was **MOVED** and **SECONDED** that the Board approves the agenda and minutes as presented.

CARRIED

3. Other Business:

3.1 PAC Report by PAC Chair

Debbie Moore, Chair of Provincial Advisory Committee (PAC) gave a report on PAC. Debbie responded to comments and questions from the Board.

3.2 CEO Report

Ross Chilton presented and discussed highlights of his CEO Report as of January 2021 and responded to comments and questions from the Board.

Break from 10:06 a.m. to 10:10 a.m.

4. Board Committee Reports:

4.1 Finance & Audit Committee Report

Barbara Carle-Thiesson reported that the committee reviewed the Financial and Operating report to November 30, 2020 and will report on other items in detail at the closed board meeting being held later today.



4.2 Governance & HR Committee Report

Kathy Bright reported that the Committee reviewed its own Terms of Reference and the Board Charter and will hold all recommendations until the committee has reviewed and approved of the full suite of changes recommended by Kathy McLaughlin. Kathy reported that the committee reviewed a revised Conflict of Interest form for the board to complete and sign and that these would be sent out to the board members to complete and return to the board liaison. The committee also reviewed the draft Board Development and Education Plan for 2021. Members agreed that board education should be a priority for the year after taking a backseat during the COVID emergency. Kathy, Ross and Sara will have a discussion to complete the revised plan for committee and board review prior to the March meeting where it will be brought for approval.

4.3 Quality and Service Committee Report

Patti reported that the committee reviewed detailed results from the Quality-of-Life (Include Me! 2019-20) survey conducted prior to the pandemic and the committee also did a comprehensive review of CLBC's actions in response to the pandemic and there was positive feedback from many stakeholders. Patti reported that there was 1 appointment to PAC namely Alex Evanshen who is a self-advocate from North Shore Sunshine Coast and requests Board approval for this appointment.

Motion

It was **MOVED** and **SECONDED** that the Board approves the PAC appointment of Alex Evanshen as presented.

CARRIED

5. Directors' Reports on Community Interactions/ External Events

Michael Prince reported that he, Ross Chilton and Barbara Carle-Thiesson would be having a meeting with the BC Housing Board Chair and CEO to strengthen the collaboration between the two agencies. Michael reported that Saturday January 23rd is the date of the next PAC meeting. Onkar Biring reported it would be his last PAC meeting before his term expires, having served on the board for the past 6 years.

9. Adjournment

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

Motion:

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

CARRIED



The meeting adjourned at 10:30 a.m. The next Board MS Teams meeting is scheduled for March 10, 2021 via MS Teams.