



Board of Directors Meeting Minutes November 25, 2020 MS Teams/Conference Call Meeting

The Board Chair began the meeting with a territorial acknowledgement on the lands from which we were calling-in from, introduced the Board and Management, and then explained the format of CLBC Board meeting.

Question and Answer Period

In order to improve communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

The Board received no questions from the public in advance and no members of the public were in attendance.

Public Presentations

There were no public presentations.

Attendees:

Michael Prince – Board Chair
Kathy Bright – Board Member
Patti Sullivan – Board Member
Julia Payson – Board Member
Marnie Larson – Board Member
Joely Viveiros – Board Member

Onkar Biring – Board Member
Barbara Carle-Thiesson – Board Member
Nelson Chan – Board Member
Simon Philp – Board Member
Jake Anthony – Board Member

CLBC Staff:

Ross Chilton - CEO
John Stinson - Vice President, Regional Operations
Henry Chen – Vice President, Finance and Chief Financial Officer
Jack Styan – Vice President, Strategic Initiatives
Sara Miller – Vice President, Corporate Services
Megan Tardif – Executive Director, Quality Assurance
Randy Schmidt – Executive Director, Communications and Stakeholder Relations
Karen Mackay - Director, People Services & Organization Development
Alex Afanasev – Manager, Internal Audit
Rebecca Lim – Executive Assistant to the CEO
Donna Nordmann – Board Liaison (Recorder)



Call to Order

Michael Prince, Board Chair, called the Public Board Meeting of November 25, 2020 to order at 9:00 a.m. and welcomed members of the Board, executives, and guests. The Chair reminded attendees that CLBC Directors and Officers are public office holders and thus subject to the provisions of the Conflict of Interest Act. He asked Directors and Officers to declare any Conflicts of Interest, real or perceived they may have. None were declared.

1. Approval of Agenda

Agenda of the November 25, 2020 meeting of the Board of Directors was reviewed.

Motion

It was **MOVED** and **SECONDED** that the Board approves the agenda as presented.

CARRIED

2. Business Arising from the Previous Meeting

2.1 Approval of Minutes of September 23, 2020 Meeting

The minutes of the September 23, 2020 meeting of the Board of Directors was reviewed.

Motion

It was **MOVED** and **SECONDED** that the Board approves the minutes as presented.

CARRIED

3. Other Business:

3.1 PAC Report by PAC Chair

Debbie Moore, Chair of Provincial Advisory Committee (PAC) gave a report on PAC. Debbie responded to comments and questions from the Board.

3.2 CEO Report

Ross Chilton presented and discussed highlights of his CEO Report as of September 2020 and responded to comments and questions from the Board.

3.2 Key to Home Inclusive Housing Campaign Video

Ross Chilton presented a video to the board that he will also be presenting at the Housing Central conference. This video shows the broader collaboration CLBC has with Inclusion BC and focuses on housing

Break from 10:08 a.m. to 10:15 a.m.

5. Board Committee Reports:

5.1 Finance & Audit Committee Report

Barbara Carle-Thiesson reported that the committee reviewed the Financial and Operating report to September 30, 2020 and reviewed the annual agenda items that come to the Committee's November



meeting and found that everything was in order. Barb reported that the Committee had nothing that needed board approval at this time.

5.2 Governance & HR Committee Report

Kathy Bright reported that the Committee had its first decoupled meeting from the Board meetings. She will be giving a full summary at the closed board meeting.

5.3 Quality and Service Committee Report

Patti reported that the committee reviewed the PAC TOR and approved a change related to the area on the TOR intended to improve coordination between PAC and the Indigenous Advisory Committee (IAC). She also reported that the committee reviewed CLBC's Community Consultation activities.

6. Directors' Reports on Community Interactions/ External Events

Directors reported on the various webinars and online seminars they have attended. December 14th was the date set for the virtual board tour. Kathy Bright reminded everyone that CLBC Board Members have membership to ICD and they have a lot of free and inexpensive webinars that would be useful to board members.

9. Adjournment

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

Motion:

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

CARRIED

The meeting adjourned at 11:10 a.m. The next Board MS Teams meeting is scheduled for January 20, 2021 via MS Teams.