



**Board of Directors Meeting Minutes
September 26, 2018
Marine Boardroom, CLBC Head Office,
7th Floor, 1200 West 73rd Avenue, Vancouver BC**

The Board Chair introduced the Board and Management, and then explained the format of CLBC Board meeting.

Question and Answer Period

In order to improve communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

The Board received no questions from the public.

Public Presentations

There were no public presentations.

Attendees:

Michael Prince – Board Chair	Jane Holland – Board Member
Eileen Stewart – Board Member	Onkar Biring – Board Member
Diane Friedman – Board Member	Dan Smith – Board Member
David Everett – Board Member	Mike Watson – Board Member
Barbara Carle-Thiesson – Board Member	

Regret:

David Babych – Board Member

CLBC Staff:

Seonag Macrae – Chief Executive Officer
Richard Hunter – Vice President, Finance and Chief Financial Officer
Jack Styan – Vice President, Strategic Initiatives
Lynn Davies – Vice President, Regional Operations
Sara Miller – Vice President, Corporate Services
Megan Tardif – Director, Quality Assurance
Randy Schmidt – Director, Communications
Alex Afanasev – Internal Auditor
Kelli Paddon – Manager, Policy
Rebecca Lim – Executive Assistant to the CEO
Donna Nordmann – Board Liaison (Recorder)

Guests:

Kim Lyster

Call to Order

Michael Prince, Board Chair, called the Public Board Meeting of September 25, 2018 to order at 9:07 a.m. and welcomed members of the Board, executives, and guests.

Story Telling

David Everett presented a video titled “*Adults with Developmental Disabilities*”

1. Approval of Agenda

Agenda of the September 25, 2018 meeting of the Board of Directors was reviewed.

2. Business Arising from the Previous Meeting

2.1 Approval of Minutes of May 17, 2018 Meeting

The minutes of the May 17, 2018 meeting of the Board of Directors was reviewed. There was no business arising from the previous meeting and minutes.

Motion

It was **MOVED** and **SECONDED** that the Board approves the minutes as presented.

CARRIED

3. Strategic Issues:

3.1 Aging Population Update

Kelli Paddon gave a presentation on the Aging Population Update and key learnings from community conversations held throughout BC on aging and quality of life and an introduction to tools and resources created to support CLBC’s Strategy on Aging.

3.3 Presentation ‘Aging Population Update’ – Kim Lyster

Kelli Paddon introduced to the Board, Kim Lyster who then gave her presentation on the Aging Population. Kim responded to comments and questions from the Board.

The meeting was paused for a short break 1015-1025 a.m. Kim Lyster left the meeting.

4. Other Business

4.1 CEO Report

Seonag Macrae discussed highlights of her CEO Report as of September 2018 and responded to comments and questions from the Board.

4.2 Board Participation in Community Inclusion Month

Randy Schmidt gave a report on Community Inclusion Month and will be providing the Board with a calendar of activities they may want to attend as part of Community Inclusion Month.

4.3 PAC Appointment

Megan Tardif presented the following Provincial Advisory Committee (PAC) nomination for Board approval; John McCulloch from Vancouver Coastal.

Motion

It was **MOVED and SECONDED** that the Board of Directors approves the Provincial Advisory Committee (PAC) appointment by Management.

CARRIED

5. Board Committee Reports:

5.1 Finance and Audit Committee Report

David Everett reported on CLBC's current investment management policy and investment performance and proposed to amend the Policy as presented.

Motion

It was **MOVED and SECONDED** that as recommended by the F&A Committee, the Board of Directors approve the amendment to the Investment Management Policy.

CARRIED

David Everett reported on Financial Authority Policy – Delegation to the CEO and proposed to amend the Policy as presented.

Motion

It was **MOVED and SECONDED** that as recommended by the F&A Committee, the Board of Directors approves the amendment to the Financial Authority Policy – Delegation to the CEO.

CARRIED

5.2 Quality and Service Committee Report

Jane Holland reported on the PAC meetings and the new planning approach and Welcome Workshops. Jane also reported on the committee surveys that were conducted.

5.3 Governance & HR Committee Report

Eileen Stewart reported that the Committee reviewed the CLBC Corporate Governance resources on the website. The Committee is satisfied with the amount and variety of information available and also commended Randy and Chris on the look and feel of the updated website. Eileen also reported that the Committee reviewed the first quarter Performance Report for People Services and the Committee is comfortable with the results.

6. Directors' Reports on Community Interactions/ External Events

Directors reported on the highlights of their Board tour & visits during June 2018; in Courtenay (June 8th), and Castlegar (June 21st), and discussed key discussion/ feedback resulting from their site visits, meetings with service providers, staff, and the community councils.

7. Story Telling

Onkar Biring presented a video titled "*Matthew McConnell's Story*"

8. Volunteer for New Stories

Diane Friedman and Eileen Stewart will be presenting new stories in the next meeting on November 21, 2018.

9. Adjournment

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

Motion:

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

CARRIED

The meeting adjourned at 11:07 a.m. The next Board meeting is scheduled for November 21, 2018 in Vancouver, BC.