



COMMUNITY LIVING
BRITISH COLUMBIA

Board of Directors Meeting Minutes

July 29, 2015

Marine One Boardroom, CLBC Head Office

7th floor – 1200 West 73rd Ave, Vancouver

The Board Chair introduced the Board and Management, and explained the format of the CLBC Board meeting.

Question and Answer Period

In order to improve communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

The Board received no questions from the public.

Public Presentations

There were no public presentations.

Board Meeting

Attendees

Tom Christensen – Board Chair
David Everett – Board Member
Dave Babych – Board Member
Joanne Curry – Board Member
Mona Murray – Board Member
Jane Holland – Board Member

Elizabeth Hunt – Board Member
Eileen Stewart – Board Member
Onkar Biring – Board Member
Roberta Kjelson – Board Member
Diane Friedman – Board Member

CLBC Staff

Seonag Macrae – Chief Executive Officer
Jack Styan – Vice President, Strategic Initiatives
Richard Hunter – CFO, Vice President Finance
Lynn Davies – Vice President, Regional Operations
Megan Tardif – Director, Quality Assurance
Sara Miller – Vice President, Corporate Services
Randy Schmidt – Director, Communications
Marilyn Almocera – Executive Assistant to the CEO
Kanapa Pitakpong – Board Liaison (Recorder)

Regrets

Deputy Minister Sheila Taylor – Ministry of Social Development and Social Innovation

Call to Order

The Chair called the Public Board Meeting of July 29, 2015 to order at 2:00 p.m. and welcomed guests.

Story Telling

Eileen Stewart, Board member, introduced a chosen video titled "*Jenny & Laura: You can't tell me there is no work out there for me*".

1. Approval of Consent Agenda

Consent Agenda of the July 29, 2015 open meeting of the Board of Directors was reviewed and approved as presented.

Motion

It was **MOVED** and **SECONDED** that the Board approves the consent agenda as presented.

CARRIED

2. Approval of Agenda

The Agenda of the July 29, 2015 open meeting of the Board of Directors was reviewed and approved as presented.

Motion

It was **MOVED** and **SECONDED** that the Board approves the agenda as presented.

CARRIED

3. Other Business

3.1 CEO Report

Seonag Macrae, Chief Executive Officer, provided an update on the on-going projects and responded to comments and questions from the Board. The CEO shared feedback received from the recent regional offices visits.

CARRIED

4. Board Committee Reports:

4.1 Finance and Audit Committee Report

4.1 Reappointment of External Auditor

David Everett, Chair of F&A Committee, reported the Committee's review of the performance of the external auditor, Deloitte, and their audit fee proposal for the 2015/16.

Motion

It was **MOVED** and **SECONDED** that, the Board approves the reappointment of Deloitte, as external auditor, and the external audit fee of \$71,700 for the 2015/16, as recommended by the Committee.

CARRIED

Story Telling

Diane Friedman presented a video titled "*You've Got Breakfast, Lunch & Hugs.*" by Incommon.

Volunteers for New Story

Joanne Curry, Director, and Sara Miller, VP Corporate Services, volunteered to present new stories in the next meeting on September 22, 2015.

Other Business:

Randy Schmidt, Director of Communications, introduced the Board to the first issue of CLBC's refreshed Newsletter "*Celebrate Diverse ABILITIES*". The newsletter is prepared by the CLBC Editorial Board.

Adjournment

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

Motion:

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:40 p.m. The next Board meeting is scheduled for September 22, 2015 in Vancouver at 8:30 a.m.