



**COMMUNITY COUNCIL MEETING**  
**DATE: Tuesday, September 25, 2018**  
**NANAIMO**

**Attendees:** Robert Brownlee, Kara Anderson, Debbie Remillard, Jayme Remillard, Wendy Hall, Mark Skelton, Neil Cutler  
**Regrets:** Jillian Russell, Kelly Moore, Susan Klimczak, Barbara Anderson, Amanda hall  
**Chair:** Robert Brownlee  
**Recorder:** Sonya Scott

Meeting start time: 4:00pm to 5:30pm

SUBJECT	ACTION/RECOMMENDATIONS	COMPLETED BY
Community Council Halloween Dance	<ul style="list-style-type: none"> <li>• Dance is set for Saturday, October 27 at Bowen Park Auditorium</li> <li>• Sonya to redo paper work so that the booking and payment is in our name. This will cover insurance as well.</li> <li>• Neil will prepare flyers and announcements</li> <li>• Clarification of roles</li> <li>• Discussion around managing the prize table</li> <li>• Mark has a contact from a lady from PAC who has organized lots of dances, etc. for ideas.</li> <li>• Wendy dropped off a couple bags of donated items for prizes</li> <li>• The cost of food was \$200 last time but there was definitely not enough. Look at a bigger food budget this time.</li> <li>• Let's make it healthier... add water instead of pop and some veggie trays.</li> <li>• Neil's volunteers have been doing it for about 13 years. We may need to look at adding some more volunteers as it's a lot of work.</li> <li>• Last year's event was lacking in a clean-up crew. We should have a list of clarified roles to avoid this.</li> <li>• There were about 300 participants last year.</li> <li>• Neil will be providing music and decorations</li> <li>• Look at having an RCMP office do a walk through. Their presence could be helpful.</li> <li>• We should use our CLBC Banner</li> <li>• Wendy will take care of tickets</li> </ul>	All

SUBJECT	ACTION/RECOMMENDATIONS	
	<ul style="list-style-type: none"> <li>• Rob to generate a donations letter. Sonya will have some ready at reception for individuals to pick up and go get donations from dealerships, Mambos pizza, Panago pizza, etc.</li> </ul> <p><b>Estimate costs:</b></p> <p>Room ~ \$600.00  Food ~ 300.00  Prizes ~ 100.00  Advertising ~ <u>50.00</u>  <u>\$1,050.00</u></p>	
Mapping	Part of the Planning Workshops. Wendy is not sure if it's completed yet. She just needs photos.	

Next meeting: October 23, 2018