

STANDARDS FOR HOME SHARING

COMMUNITY LIVING BRITISH COLUMBIA

2026



Acknowledgements

In April 2007, Community Living British Columbia (CLBC) adopted a set of Standards for Home Sharing (Home Sharing Standards) to ensure that individuals who choose this option receive consistent and high-quality support. The Home Sharing Standards clarify the Home Sharing Providers' roles and responsibilities and allow those who are responsible for monitoring Home Sharing arrangements to assess whether established service standards are being met.

The Provincial Monitoring Group and Creative Community Solutions participated in the development of the original standards, which CLBC formally endorsed and adopted after consultation and feedback from key partners.

In 2022, CLBC enhanced the Standards for Home Sharing to better promote quality of life outcomes within the Home Sharing service, to ensure alignment with the Standards for the Coordination of Home Sharing, and to advance CLBC's values and strategic plan, including Gender-Based Analysis Plus lens, and cultural safety outcomes.

CLBC would like to thank the many individuals, families and support networks, Home Sharing Providers, Coordinating Agencies, staff, and other key partners who contributed to, and supported the development of the *Standards for Home Sharing*.

Table of Contents

Acknowledgements.....	i
Introduction.....	1
Quality of Life and Home Sharing.....	2
Part 1 - Rights of Individuals	4
1. Protection of Rights.....	4
a. Protection of Rights.....	4
b. Sexual Orientation, Gender Identity, and Expression.....	5
c. Cultural Support and Safety.....	5
d. Privacy, Consent, and Information Sharing.....	6
Part 2 - Person-Centred Planning and Service Delivery	7
2. Person-Centred Planning Process.....	7
3. Planning and Support for Well-Being	8
a. Health Care Planning	8
b. Maintaining Health and Well-Being.....	9
c. Managing Medication	9
d. Maintaining Material Well-being	10
e. Positive Behaviour Support and Safety Planning	10
4. Service Transition Support.....	11
a. Transitions into the Home.....	11
b. Transitions out of the Home	11
5. Home Atmosphere	12
6. Independence	12
a. Self-Determination.....	13

b. Personal Development	13
7. Interpersonal Relationships	14
8. Community Involvement	15
a. Community Participation	15
b. Community-Based Services	15
Part 3 - Health and Safety	16
9. Healthy Home Environment	16
a. Home Environment	16
b. Accessibility	16
c. Safety Precautions	16
10. Emergency Preparedness	17
Part 4 - Home Sharing Practices and Responsibilities	19
11. Home Sharing Provider Skills, Competencies, and Personal Development	19
12. Supports to Home Sharing	20
13. Guidelines and Procedures	21
Glossary	22

Introduction

The purpose of the *Standards for Home Sharing* is to provide Coordinating Agencies and Home Sharing Providers with a framework that supports person-centred, consistent, and accountable service delivery that furthers quality of life outcomes.

CLBC contracts with Service Providers to coordinate Home Sharing services. These Coordinating Agencies sub-contract with Home Sharing Providers who deliver support directly to individuals. The *Standards for Home Sharing* along with the *Standards for the Coordination of Home Sharing* form part of the contractual requirements with CLBC as per CLBC's *Service Terms and Conditions for Contracts Between Community Living British Columbia and Service Providers (Terms and Conditions)*.

While the *Standards for Home Sharing* outline expectations for the Home Sharing service, the requirement to ensure Home Sharing Providers are performing according to the Standards rests with the Coordinating Agency, as per the responsibilities outlined within the *Standards for the Coordination of Home Sharing*. The Coordinating Agency implements processes and procedures to deliver the service which must meet or exceed the expectations set by CLBC.

The *Standards for Home Sharing* outline responsibilities and promote best practice in the following areas:

- Rights of Individuals
- Person-Centred Planning and Service Delivery
- Health and Safety, and
- Home Sharing Practices and Responsibilities.

The Standards also apply to Live-In Support, an arrangement in which the individual shares their home with someone contracted to deliver ongoing support. Home Sharing and Live-In Support are both examples of inclusive, person-centred individualized models that are also commonly referred to as Shared Living. For the purposes of this document, the Home Sharing Standards will refer to both arrangements as Home Sharing.

Quality of Life and Home Sharing

CLBC uses a framework that was developed by Dr. Robert Schalock to describe quality of life. Dr. Schalock's Quality of Life Framework aligns with CLBC's vision of communities of belonging, lives with connection. It is based on more than 25 years of scientific research conducted in numerous countries, and applies to all people, whether they live with a disability or not.

The Quality of Life Framework is made of eight domains that fall within three broad areas:

- **Independence** to make choices about things that are meaningful and to determine how they live their life
- **Social participation** to be connected to family and friends and feel included in their community, and
- **Well-being** for a safe, healthy, and satisfying life.

The domains reflect the multidimensionality of a person's quality of life and have been validated cross-culturally. People, places, and surroundings can promote and enhance a good life. The Quality of Life Framework is incorporated into the *Standards for Home Sharing*, identifying expectations for how the individual's needs will be met, and how the individual will be supported to make choices that change or improve their life.

The Quality of Life Framework forms the Outcomes, as per Schedule A of CLBC's *Terms and Conditions*.

QUALITY OF LIFE FRAMEWORK	
Outcome	Description
Independence	
Personal Development	Individuals pursue their interests, have opportunities for personal growth and skill development, and have access to necessary information and support.
Self-Determination	Individuals make decisions in their lives about things that matter to them.
Social Participation	
Interpersonal Relationships	Individuals have meaningful relationships with family and friends.

Social Inclusion	Individuals participate in community life in roles they, and society value.
Rights	Individuals have autonomy and their decisions are respected.
Well-Being	
Emotional	Individuals feel safe in their home and community. They have a positive sense of self and trust the people in their lives.
Physical	Individuals are physically healthy and active. They have access to the health care they require.
Material	Individuals have the financial resources to do the things that are important to them.

Part 1 - Rights of Individuals

Rights are fundamental to an individual's quality of life and include human rights and legal rights.

Rights is a domain in the Quality of Life Framework which states: *Individuals have autonomy, and their rights are respected.*

1. Protection of Rights

Standard:

Individual's rights are respected, and they are aware of and supported to exercise these rights.

Rationale:

An individual in the Home Sharing service has the same rights as any citizen. While the following list is not exhaustive, CLBC has highlighted some rights that are particularly relevant to the Home Sharing service, including the right to:

- Live in a safe home and be supported to participate safely in activities of their choice
 - Direct their lives, including:
 - Directing their services
 - Directing the use of their money and assets
 - Make choices about things that are meaningful to them
 - Have their religion, culture, traditions, identity, lifestyle, and relationships respected
 - Have their privacy respected
 - Have their family, friends, and/or support networks welcomed into their home and encouraged to be involved in their lives
-

a. Protection of Rights

Service Outcome Expectations:

- The individual's rights are respected and protected.
- The individual's rights are clearly communicated to them.

- The individual is supported to exercise and advocate for their rights, for example, supporting the individual to vote if they choose to do so.
- The individual is supported in a way that reflects their right to individual self-determination and decision making.
- The individual is supported to discuss and explore possible safeguards when their decision or choice poses a risk or harm.
- Home Sharing Providers advocate on the individual's behalf to protect their rights when necessary.

b. Sexual Orientation, Gender Identity, and Expression

Service Outcome Expectations:

- The individual is supported in their sexual orientation, gender identity and expression, including for those who identify as being part of the 2SLGBTQIA+ community.
- The individual's decisions and choices are supported:
 - To connect with other important people, groups, or events from within the 2SLGBTQIA+ community.
 - To use and be referred to by their preferred name and gender pronouns.
 - To pursue gender affirming transitions and make medical decisions that affirm gender identity if desired.

c. Cultural Support and Safety

Service Outcome Expectations:

- The individual's preferences, identity, culture, faith, and the ways that they are practiced are reflected in the home and in their desired activities by:
 - Ensuring traditions and celebrations are reflected in the individual's plan
 - Supporting the individual to wear their hair and clothing and decorate their environment in culturally meaningful ways
 - Supporting the maintenance of relationships with family, friends, or other important connections within their culture or faith, including attending ceremonies, family events and gatherings
 - Supporting connections with others who speak in the individual's first language, and accessing media where people from their cultural or faith-based communities are represented

d. Privacy, Consent, and Information Sharing

Service Outcome Expectations:

- Confidentiality is respected by keeping the individual's personal information private and safe from access, use or disclosure by people who are not authorized to know the information. This ensures that the individual's confidentiality, and the collection and use of their personal information complies with the Freedom of Information and Protection of Privacy Act.
- All those involved in supporting the individual in the Home Sharing services have completed CLBC's Service Provider Privacy and Information Management Training.

Part 2 - Person-Centred Planning and Service Delivery

To further quality of life outcomes, person-centred planning and service delivery helps the individual to identify matters that are *important to* them, such as interests, relationships, aspirations, and matters that are *important for* them, such as health, accessibility, and safety.

Goals identified through the planning process may further individual quality of life outcomes.

2. Person-Centred Planning Process

Standard:

The individual is supported through a personalized planning process to identify goals, support needs, and support strategies that direct service delivery and further quality of life outcomes.

Rationale:

A collaborative approach to planning ensures a person-centred service that is responsive to the individual's goals and furthers the achievement of quality of life outcomes.

Service Outcome Expectations:

- The plan is documented in a way that clearly outlines the individual's needs and preferences.
- The plan outlines how the individual is supported within the Home Sharing Service.
- The individual is central to a personalized planning process which includes:
 - The individual's personal goals: that is, what is *important to* them,
 - The individual's support needs: that is, what is *important for* them,
 - How and when progress will be reviewed, and
 - How the plan will remain relevant to the individual.
- The personalized planning process:
 - Is developed and reviewed with the individual's active involvement,
 - Involves members of the individual's desired support network,
 - Is communicated in a way that is clear and understandable to the individual, and

- Ensures the plan is clearly documented and is reviewed annually or more frequently as required.

3. Planning and Support for Well-Being

Standard:

The individual's physical, emotional, and material well-being is maintained through planning, support, and regular access to appropriate professionals.

Rationale:

Planning helps ensure that appropriate action is taken, and timely decisions are made to support the individual.

a. Health Care Planning

Service Outcome Expectations:

- The individual's Person-Centred Plan outlines strategies for promoting the individual's physical and emotional health.
- The individual is supported to access health care providers and to identify areas that need to be documented and followed up, such as:
 - Dates of routine check-ups or exams;
 - Prescriptions and use of over-the-counter medications;
 - Health or medical issues requiring monitoring, follow-up, or attention;
 - Care or treatment for existing, non-complex health conditions; and
 - Dates of future appointments.
- When an individual requires complex health care support:
 - A written Health Care Plan is developed and implemented, identifying critical health care needs, and required interventions and supports,
 - The Health Care Plan is developed with the support of qualified professionals (for example, Health Services for Community Living), and
 - When the Home Sharing service is requested to perform delegated tasks, Ministry of Health Personal Assistance Guidelines are followed.

b. Maintaining Health and Well-Being

Service Outcome Expectations:

- The individual's health is maintained, and signs of illness are documented and responded to promptly.
- The individual is supported to see their health care providers regularly, and as required.
- The Home Sharing Provider is knowledgeable about an individual's health conditions and specialized protocols; including but not limited to protocols related to seizures, respiratory conditions, swallowing and feeding etc.
- Medical visits, dental appointments, and other healthcare related information is recorded and accessible to the individual, their representatives, or others with whom they consent to share this information.
- Allergies are documented in a prominent place in the individual's support information and is noted in identification the individual carries in the community, if required.
- The individual is supported to maintain personal and oral hygiene.
- Bathing support is provided to individuals in compliance with the Bathing Guidelines Policy.
- Health aids, such as glasses, dentures, and mobility equipment, are maintained, and used as prescribed.
- The Home Sharing service supports the individual to use assistive technology, when available. This may include software, devices, or equipment that helps an individual communicate, or experience greater independence.

c. Managing Medication

Service Outcome Expectations:

- Procedures are in place to ensure proper administration, management, documentation, and storage of medication.
- When the Home Sharing service manages the individual's medication, procedures are in place regarding receiving, storing, and administering medication; and an up-to-date record is maintained of the individual's medications, both prescription and non-prescription.
- Where the individual manages their personal medication either independently or with some assistance:
 - Support is provided to encourage and maintain an individual's autonomy; and
 - The level and type of support required is documented in the individual's plan.

d. Maintaining Material Well-being

Service Outcome Expectations:

- The individual's financial resources are safeguarded.
- Support is provided to encourage and maintain an individual's autonomy in the management of their personal finances and assets.
- The level and type of support required is documented in the individual's plan.
- The individual is supported to apply for all relevant government benefits, such as Old Age Security and Guaranteed Income Supplement, and to submit income tax returns to ensure GST returns are received annually.
- When the individual or their Representative consents to the Home Sharing service supporting the individual with their money:
 - There are detailed financial records that are available for review (for example, ledger with receipts, bank statements, etc.);
 - There are written instructions for how the individual wants to use their money; and
 - The individual's money is only used for designated and appropriate purposes.
- When the individual manages their own finances, or when a family member and/or support network or Representative manages the individual's finances, respective roles and responsibilities are clearly documented.
- Home Sharing Providers should not share a joint-bank account with the individual.

e. Positive Behaviour Support and Safety Planning

Service Outcome Expectations:

- When supporting someone with challenging behaviours, a Behaviour Support Plan is developed, and the individual is supported in compliance with CLBC's *Behaviour Support and Safety Planning Policy* and the *Behaviour Support and Safety Planning- A Guide for Service Providers*.
- A Safety Plan, which is required when restricted practices are a planned response to de-escalate unsafe behaviours, is developed with the involvement of a qualified Behavioural Consultant as defined in the CLBC's *Behaviour Support and Safety Planning Policy*.
- Behaviour Support and Safety Plans are skillfully implemented and required documentation and reporting is maintained (for example, charting and Critical Incident Reporting).

4. Service Transition Support

Standard:

Transitions into and out of the Home Sharing service are supported.

Rationale:

A change in an individual's living situation can cause significant stress. Service transitions are successful when the individual is prepared before the change, and efforts are made to ensure as much continuity as possible.

a. Transitions into the Home

Service Outcome Expectations:

- The Home Sharing Provider has the necessary skills and information to support the individual, including an understanding of their needs, preferences, communication style, culture, and identity.
- The individual is supported throughout the transition to understand roles, rights, and responsibilities.
- The individual's needs, including physical and emotional well-being are met and maintained throughout the transition process.

b. Transitions out of the Home

Service Outcome Expectations:

- The individual is supported to transition out of the home.
- The Home Sharing Provider supports a successful transition as needed, through collaboration with others, and working with the individual to help them prepare for the change to another service setting, or to living independently.
- The individual's belongings, information, and assets are protected and forwarded as required, in a timely fashion.

5. Home Atmosphere

Standard:

The Home Sharing service supports quality of life and promotes a sense of belonging, reflecting the individual's needs, wishes, and choices.

Rationale:

Since the home is the individual's place of residence it should be reflective of the individual, as well as the Home Sharing Provider. Belonging is supported when the individual has access to household items and space, and their right to privacy is respected.

Service Outcome Expectations:

- The home is safe and promotes belonging.
- The individual has their own private space with a door.
- The individual's space reflects their cultural or faith-based traditions, gender identity, and/or aesthetic preferences.
- The individual is encouraged to develop a sense of fulfillment within the home by being involved in home-related activities and goals.
- The home and yard accommodate the use of mobility aids when required.

6. Independence

Standard:

The individual has the opportunity to participate in daily activities with as few restrictions as possible. This includes having the opportunity and means to communicate their wishes and feelings, to develop satisfying relationships, and to develop skills that promote maximum independence.

Rationale:

While Home Sharing is intended for individuals who may need support with some tasks of daily living, it also supports individuals to have new opportunities, be challenged, develop new skills, and acquire knowledge to strengthen their independence.

a. Self-Determination

Service Outcome Expectations:

- The individual is provided opportunities, and receives assistance if needed, to:
 - Communicate their wants and needs
 - Make choices and decisions about things that matter to them
 - Contribute to decisions about household routines, such as meal preparation, and planning events
 - Increase their level of independence using equipment or aids, when appropriate
 - Make informed choices in their life, including and not limited to:
 - Daily routines
 - How they receive personal care and support
 - Choice of activities, food preferences, and household responsibilities, and
 - Selection and care of clothing.
- The roles of legal decision-makers are understood, including:
 - When and how legal decision-makers are involved in supporting the individual's self-determination, and
 - When and how the legal decision-maker makes the decision on the individual's behalf, if required.

b. Personal Development

Service Outcome Expectations:

- The individual is provided opportunities, and receives assistance if needed, to:
 - Have new experiences
 - Learn and practice skills
 - Participate in activities as independently as possible, for example, administering their own medications, or managing their money, and
 - Participate in a range of activities at home and in the community.

7. Interpersonal Relationships

Standard:

The individual's relationships with family, friends, and support networks are welcomed and supported.

Rationale:

Activities and contact with family, friends, and support networks can greatly enhance an individual's quality of life. Family, friends, and support networks can ensure that the individual's needs and best interests are incorporated into the services they access.

Service Outcome Expectations:

- The individual's relationships with friends, family, and support networks are welcomed and encouraged; respecting the individual's choices and wishes regarding the extent of their involvement.
- Contact with friends, family, and/or support networks are not unreasonably limited.
- The individual is supported to pursue relationships of their choosing, including matters related to marriage or intimate relationships, family, and parenthood.
- The individual is supported to pursue relationships when they lack a natural support network.

8. Community Involvement

Standard:

The individual is involved in the community.

Rationale:

When the individual becomes involved in community activities, they contribute to the community and are recognized for these contributions. This can promote a sense of belonging in the individual's neighbourhood and greater community.

a. Community Participation

Service Outcome Expectations:

- The individual participates and contributes in preferred, interesting, and challenging activities that align with their person-centred plan, culture, and identity, including opportunities for skill development as desired.
- The individual's desire for community involvement is supported.

b. Community-Based Services

Service Outcome Expectations:

- The individual is supported to use a variety of community-based services:
 - To encourage community involvement-related goals and outcomes. This may include funded services as well as generic services such as transportation.
 - To have opportunities to develop natural supports, get to know their neighbours, and form relationships with other community members.
- The Home Sharing service works collaboratively with other contracted community support providers involved in supporting the individual.

Part 3 - Health and Safety

Health and Safety Standards help to ensure an individual's physical and emotional well-being by outlining considerations to promote safety within the home, and the planning and preparation needed to safeguard against potential and anticipated risks.

9. Healthy Home Environment

Standard:

The home environment supports the individual's physical and emotional well-being.

Rationale:

The Home Sharing service is responsible for providing the individual with the basic requirements of daily living and for ensuring that their needs and preferences are met with respect and dignity.

a. Home Environment

Service Outcome Expectations:

- The individual lives in a healthy home environment that meets their needs, with access to nutritious food that meets dietary requirements, and a balance of activities.
- The individual has clothing to suit activities and weather conditions.
- Support is provided respectfully, and independence is encouraged to maintain a healthy lifestyle balanced with dignity of risk.

b. Accessibility

Service Outcome Expectations:

- The need for mobility aids, and/or adaptations to the home (indoor or outdoor), are identified and accommodated.
- The physical environment is free of hazards and/or unsafe conditions.

c. Safety Precautions

Service Outcome Expectations:

- Precautions are in place to ensure the individual's safety:

- Hazardous household products are stored and used safely.
- First aid supplies are accessible at the home and in vehicles.
- Vehicles are well-maintained.
- The individual is encouraged to carry identification while in community and away from home.
- Pedestrian safety, assertiveness and interactions with strangers, and other safety-skills, are encouraged.
- Safeguards are in place when the individual is engaged in activities where support or assistance may be needed to ensure safety (for example, swimming, boating, hunting, etc.).

10. Emergency Preparedness

Standard:

The Home Sharing service supports the individual's safety and security and ensures any unique support needs are addressed during an emergency.

Rationale:

It is important that Home Sharing Providers plan for, prepare, and respond to risks. The Home Sharing Provider is a key support in helping the individual learn the necessary skills to be safe.

Service Outcome Expectations:

- Emergency Preparations are in place to effectively respond to emergency situations including:
 - Household fires,
 - Natural disasters (for example, earthquakes, forest fires, floods, severe storms, heat waves, etc.),
 - Medical emergencies,
 - Utility failures, and
 - Pandemic planning.
- Emergency preparation measures include:
 - Supporting the individual to learn and practice what to do in the event of a fire and other emergencies.
 - Preparing and maintaining emergency supply kits as per guidance provided by the BC Government.

- Developing an evacuation plan that establishes a meeting place outside the home (for example, a neighbour's home, significant landmark in the immediate neighbourhood, etc).
- Ensuring that up-to-date inspected fire extinguishers are accessible in the home, and smoke detectors are installed and tested annually as advised by the fire department.
- Following evacuation orders or government-issued mandates in the event of a community-wide emergency and the Coordinating Agency is notified when additional planning or support is required.

Part 4 - Home Sharing Practices and Responsibilities

Quality of life is supported when practices and responsibilities are well understood and followed. This section outlines broader requirements of the Home Sharing service, including:

- Skills and ongoing learning,
- Expectations when overseeing others who work with the individual, and
- Documentation.

11. Home Sharing Provider Skills, Competencies, and Personal Development

Standard:

The Home Sharing Provider has the skills necessary to support the individual, maintains required certifications, and complies with all CLBC policies, guidelines, and service requirements.

Rationale:

Training and expertise that is appropriate and specific to the individual's needs enhances the consistency and quality of support provided to the individual.

Service Outcome Expectations:

- The Home Sharing Provider has the relevant experience, skills, and abilities required to support the individual.
- The Home Sharing Provider maintains current certifications, including:
 - First Aid and CPR certification,
 - An approved Criminal Record Check, as per CLBC's [Criminal Record Check Policy: Service Delivery](#), and
 - Valid driver's license and driver's abstract if transporting the individual.
- The Home Sharing Provider completes an orientation to the service and maintains relevant knowledge that addresses:
 - The Home Sharing Providers' roles and responsibilities
 - Policies and procedures to support adherence to these Standards
 - The individual's preferences, plans, and support requirements

- Training specific to the individual and their support needs, such as completing Delegated Tasks.

12. Supports to Home Sharing

Standard:

Respite and/or relief providers have the skills necessary to support the individual, maintain required certifications, and comply with all CLBC policies, guidelines, and service requirements.

Rationale:

The Home Sharing service includes support provided by respite and/or relief providers. All those supporting the individual must do so in a respectful manner, and in a way that honours the individual's dignity.

Service Outcome Expectations:

- The Home Sharing service is responsible for ensuring respite providers comply with CLBC's Respite Guidelines Policy.
- The Home Sharing service is responsible for:
 - Recruiting respite and/or relief providers,
 - Documenting the use of respite and/or relief providers,
 - Complying with all requirements for screening and training respite and/or relief providers, and
 - Ensuring respite and/or relief provider's abilities and attitudes are compatible with the individual's needs and preferences.

13. Guidelines and Procedures

Standard:

The Home Sharing service has clear procedures that support service delivery, including health and safety, fiscal responsibility, and individualized plans.

Rationale:

Clear procedures clarify expectations and ensure consistency with the Home Sharing service.

Service Outcome Expectations:

- All guidelines and procedures are accessible to those who support the individual, including respite and/or relief providers.
- Service-related information is current, organized, easy to locate, and arranged in a user-friendly format that includes:
 - Copies of CLBC (and/or Coordinating Agency equivalent) standards, policies, and relevant guidelines
 - Emergency-related information, such as missing person protocols and emergency admissions to the hospital
 - Emergency information list facts (for example, a current photograph of the individual, physical description, medications, current support needs, emergency contacts, etc.)
 - Daily routines and schedules
 - Person-centred plans and approaches to support
 - Personal health information
 - Procedures for administering and managing medication and response to allergy procedures
 - Guidelines for providing personal care
 - Names and contact information of family and/or support networks, and
 - House guidelines.

Glossary

Agency Coordinated: Services coordinated by a community-based agency.

Care Plan: Defined in Section 81 and 82 of the *Residential Care Regulation* under the *Community Care and Assisted Living Act*, a care plan is a document that describes a personalized and documented care approach that must be developed within 30 days of a person residing in a licensed facility (for example, a CLBC funded staffed living home).

Complex Needs: Refers to individuals who have a developmental disability or are eligible for the Personalized Support Initiative who experience cyclical and/or concurrent issues, such as mental health needs, substance use, homelessness, criminal involvement etc. that increase risk to their and/or others' health and well-being.

Cultural Competency: Is the capability to apply cultural understanding, knowledge, skills, and abilities and is measured by the knowledge of professionals and the presence of training.

Cultural Safety: Is an outcome based on respectful engagement that recognizes and strives to address power imbalances inherent in any system. It results in an environment free of racism and discrimination, where people feel safe when receiving services.

Dignity of Risk: Refers to the right to make choices and take risks in order to learn, grow, and expand life experiences and opportunities.

Family Member: Anyone, excluding a parent, child, or spouse, who is related by blood, marriage, adoption or custom adoption.

Gender-Based Analysis Plus (GBA+): An analytical process that provides a rigorous method to assess systemic inequalities and how diverse groups of women, men, and gender diverse people may experience policies, programs, and initiatives. Referring to intersectionality, the “plus” in GBA+ acknowledges that GBA+ is not just about differences between biological (sexes) and socio-cultural (genders). GBA+ considers many other identity factors such as race, ethnicity, religion, age, and mental or physical disability, and how the interaction between these factors influences the way government policies and initiatives may be experienced.

General Funding: The amount paid to a home sharing provider that is based on CLBC standard rates for home sharing services, which include two standard respite days per month.

Health Care Plan: A term used to describe a clinical document developed by a regulated health professional to address a person's specialized health care needs that require health professional oversight. Health Care Plans specify the actions, interventions, and required documentation to provide safe, effective and compliant care in accordance with applicable standards.

Home Sharing: A shared living arrangement in which an adult eligible for CLBC and a person contracted to provide ongoing support live together in a home that is rented or owned by the paid

support person and can also include an established joint tenancy.

Home Sharing Coordinator: A Service Provider staff responsible for coordinating the delivery of the agency's Home Sharing Program. This involves recruiting and monitoring Home Sharing Providers and ensuring that individuals in the shared home are receiving quality support and that the home is working for both the Home Sharing Provider and the individual in the home.

Home Sharing Provider: A person (e.g., a single person, couples, or families) that contracts with a CLBC-funded agency to deliver the Home Sharing service.

Individual: A person 19 years of age or older who is eligible for CLBC services, as described in the *Eligibility Policy*.

Legal Representative: A Committee of Person (Personal Guardian), a Representative (Personal/Health Care) and/or a Temporary Substitute Decision Maker that are involved with health care decision making concerning an individual. The Public Guardian and Trustee of BC can be appointed as Committee, authorized as a Representative, or can either authorize a Temporary Substitute Decision Maker or act as a Temporary Substitute Decision Maker.

Live-In-Support: A shared living arrangement in which an adult eligible for CLBC services shares their home with a contracted service provider in order to access ongoing support.

Ministry of Children and Family Development's Provincial Centralized Screening Out-Of-Core Services: The centralized screening centre operated by MCFD to receive calls outside of office hours (Out of Core Services). It was previously known as After-Hours.

Natural Supports: Support that comes directly from individuals and community resources, activities and/or relationships rather than being provided through formal 'paid' forms of support. Also known as informal supports.

Person Centred Plan: A general term used to describe a documented, individualized planning process that identifies the person's desires and wishes, goals and support strategies used in service delivery. Person centred plans address key quality of life domains such as emotional and physical well-being.

Person-Centred Service Delivery: A strength-based approach to delivering services that is tailored to an individual's needs, interests, preferences, and desired service outcomes. Services are delivered in a way that supports people to have as much involvement and control over the process as they wish. It emphasizes what is important 'to' and 'for' the person, including preferences for when, how and by whom provides the service.

Quality of Life: A multidimensional framework composed of core domains influenced by personal characteristics and environment factors. These core domains fall under three broad areas of independence, social participation, and well-being and are the same for all people, although they may vary individually or culturally in relative value and importance. Assessment of quality of life domains is based on culturally sensitive indicators, and generally takes into account general

health, well-being, and happiness.

Relief: Temporary support services (that is, relief staff) purchased by the Home Sharing Provider for supports that take place within the home.

Representative: A trusted relative, friend or advocate authorized by an adult under the provisions of a Representation Agreement (see Sections 7 or 9 of the *Representation Agreement Act*), to support them with decision-making or to make decisions on their behalf when they are incapable of making decisions independently.

Respite: A support to provide relief to an individual, family, or shared living provider.

Safety Plan: An individualized, written document designed to address situations where unsafe behaviour has the potential to harm the individual or those around them. The Safety Plan outlines the strategies and procedures to respond to the behaviours and reduce risk. Safety Plans can **only** be developed as an adjunct to or in conjunction with an overarching Behaviour Support Plan.

Self-Determination: The process by which an individual, people, or a nation makes decisions to determine their own future. Self-determination is the process by which an individual makes choices and controls their own life and is also the process by which a people determine their own identity, nation, or statehood in order to form its own allegiances and government.

Service Provider: A service provider is defined as a person or an independent organization under contract with CLBC, including their employees, contractors, sub-contractors, and volunteers, to deliver supports and services to individuals, their families and/or support networks. This term is also used in situations where a contract has not yet been issued such as during an approval or procurement process. For the purpose of this document, Service Provider and Agency will be used interchangeably.

Shared Living: An arrangement where an individual shares a home with someone contracted to provide ongoing support, and the home is the primary residence of both of them. Shared living includes Home Sharing and Live-In Support.

Support Network: Friends, family and/or community members who provide personal support, advocacy and/or help with monitoring services and who have reciprocal relationships with individuals.

Supports to Shared Living: Any amount paid to a Home Sharing Provider for supports to Home Sharing other than the supports included in General Funding.

2SLGBTQIA+: Is an acronym for Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual, and the countless affirmative ways in which people self-identify.