



South Island Community Council Meeting

Date: January 26, 2010

220 – 4460 Chatterton Way, Victoria

Present:

David Steeves (Chair), Louise Doucet, Bill Hustler, Mary Emmond, Carol Antoine, Rosemary Juszko, Mary Valeriote, Bev Kissinger, Sharon Bearpark, Sharon Sinclair, Kristen Kay, Lesley Lambert, Manager Community Planning & Development, Nina Linguanti, QSO Manager, David MacPherson, Director of Regional Operations.

Regrets:

Roger Palmer, Michael Hayes, Roberta Scott

Guests:

Doug Woollard, CLBC Vice President of Organizational Development, Mike Langridge

AGENDA TOPICS		
TOPIC	DISCUSSION	
Acceptance of the current agenda and approval of last meeting's minutes	<ul style="list-style-type: none"> • Call to Order • Motion to accept agenda by Bev Kissinger <ul style="list-style-type: none"> o Seconded: Rosemary Juszko o Carried • Motion to adopt minutes of November 24, 2009 meeting by Bill Hustler. <ul style="list-style-type: none"> o Seconded: Sharon Sinclair o Carried 	
TOPIC	DISCUSSION	
Introductions	Introduction Doug Woollard, CLBC Vice President of Organizational Development. Doug is attending the meeting in lieu of Rick Mowles, CLBC CEO. Rick had planned to attend the meeting to address council concerns in regards to amendments to Bill 20, but regrettably was unable to attend.	
	ACTION	PERSON RESPONSIBLE
TOPIC	DISCUSSION	
Doug Woollard, Presentation & Discussion	<p>David MacPherson, Director of Regional Operations:</p> <ul style="list-style-type: none"> • In reference to amendments to Bill 20 discussed at the last meeting, thanked SICC for maintaining communication in regards to actions taken, correspondence sent and received, etc. • As requested by council, following November's meeting David did brief Rick Mowles regarding the council's concerns. The result was Rick's intent to attend the current meeting. David will brief Rick again this week, regarding discussion at tonight's meeting. • David asked the Chair to outline the council's concerns. 	

David Steeves, SICC Chair:

- The council has three main concerns regarding the amendments to Bill 20:
 - 1) There is great disappointment with the decision to remove reference to self advocates and family members from the bill. There is a tremendous sense of loss, and the council needs reassurance that the board will be well represented by families and self advocates. To go from all to nothing is significant.
 - 2) The manner in which the decision was made. There was a lack of consultation and discussion.
 - 3) It would have been beneficial for councils to have been involved in the recruitment process and we look forward to future involvement. What will be done in the future to give assurance of opportunities for solid representation, and how can councils assist?
- The result of the council's concerns was a letter sent to the Chair of the CLBC Board. This letter has been shared with all those present at the meeting. A letter from Minister Rich Coleman, that appeared on CLBC's website, was reviewed and is attached.

Doug Woollard:

- Reviewed the process for being placed on a board, outlined the current status of CLBC board members and the upcoming status at July 2010.
 - To be placed on a board requires potential candidates to go through an extensive process. Candidates can put their name forward to the Board of Resourcing and Development (BRD), who after a process of reviewing experience, qualifications, etc. provide a pool of qualified candidates to boards who are recruiting new members. Alternatively, potential candidates can approach a board directly, or boards can specifically approach candidates, but it is important to note that the formal process of selection starts with BRD review.
 - The CLBC Board has two vacancies which will be filled in the spring. **
 - There was general discussion by council members with Doug.

** According to the CLBC website, six members will be leaving in July 2010 as their terms will be completed. In six months there will be only three returning members. Of those remaining there is one self advocate and one family member.

Doug Woollard:

- Will follow-up with council in regards to the current status of the recruitment process.

There was general discussion by council regarding the role councils could play in terms of finding and encouraging good candidates to step forward and submit their names for board review and potential selection.

The Membership and Planning Committee agreed to review this matter and

	<p>look at strategies to help in the overall recruitment process for potential board members. In addition, the M&P Committee will follow up on the resolution of the major issue regarding the possibility of future Board involvement by self advocates when a new Board Nominating Committee is struck.</p> <p>The Membership and Planning Committee of SICC will add the ongoing monitoring of membership to the CLBC Board to its Terms of Reference.</p>						
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<p>CLBC Staff Reports</p>	<p>David MacPherson, Director of Regional Operations</p> <ul style="list-style-type: none"> • In November CLBC conducted a series of workshops with staff. This assisted in reenergizing staff and redefining their mandate. It was about “Moving Forward” – letting go, saying goodbye, new policies, emphasizing a collaborative process, enhancing the relationship between analysts and facilitators. It marked the beginning of a new management structure and island management team. All managers attended. • Good customer service – looked at how this can be improved. This is an area where SICC is seen as an important source of feedback – do families understand CLBC, staff roles, do staff respond quickly? • An Employee Satisfaction Survey, conducted in 2009, was recently sent out to staff. As part of this survey, only 17% of CLBC staff felt that families fully understand what CLBC is all about. This is identified as an area needing improvement and concrete ideas for addressing this were discussed. For many families their key contact is a service provider and we need to do more to ensure service providers are clear of roles so that this information is passed on to families. • Louise Doucet asked a question in regards to Individualized Funding (IF) contracts. There has been some feedback that there appears to be a lag in these contracts being completed. David’s response was that there is an Operational Plan in place that identifies objectives and goals, one of which is to continue to promote individualized funding. There are benchmarks in place and on Vancouver Island we have 2X as many IF agreements as any other area of BC, most being in the south Island. • Four Directors of Regional Operations are meeting with representatives from nonprofit and private agencies over the next few months – looking at changes in how contracts and monitoring are done. It will establish new relationships and once completed they will meet with contractors to explain how changes came about. • Transition – upcoming meeting with senior management of 						

MCFD in regards to implementing an operating agreement for the transition process.

- Acknowledged and thanked SICC for the work they are doing.

Nina Linguanti, QSO Manager:

- In regards to IF, she is not aware of any lags or of IF not being supported, but encourages parents to contact her directly if they feel this is occurring.
- Update on Support Requests (previously referred to as the “Waitlist”).
- Louise Doucet asked what time frame is in place between making contact, a plan, approval and the waitlist. Nina replied that it is hard to say. They must look at the support list and their spending plan. Of course it depends on the circumstances involved; for example, in some instances interim support is provided while a plan is developed. The earlier a plan is done, the better.

Lesley Lambert, Manager Community Planning & Development

- September & October minutes are now on the website.
- CLBC Personalized Supports Initiative (handout provided):
 - Rolls out February 1st
 - Ellen Sharpe has been designated as the PSI facilitator
 - Criteria for eligibility – Fetal Alcohol Spectrum Disorder (FASD), Pervasive Developmental Disorder (PDD), Autism Spectrum Disorder (ASD) – 3 deviations below the mean.
 - Who provides funding – PSI is funded by CLBC. When CLBC provides support/services to PSI eligible people, it is anticipated that it will be done in conjunction with the services that other agencies/organizations provide. MCFD will not be providing any services/supports to adults unless they are involved with the child of an individual who is PSI eligible.
 - Ellen will be looking at what other service agencies already exist in the community (i.e health, addiction services, etc) and what is needed.
 - Ellen will attend a FASD conference in April.
 - As people are made eligible we will know better what is needed, commonalities, etc.

	<ul style="list-style-type: none"> ○ Funding is separate and tracked separately to allow for accountability to Treasury Board. ○ Not blending into existing services – more individualized. ○ Ellen will handle Salt Spring Island ○ Bev Kissinger noted that she felt the story of “Jim” (provided as an example in the handout and on the website as someone who may be eligible for support through PSI) and his being in jail unfairly stereotypes those with FASD as people who get in trouble with the law. She noted that much time and effort has been taken to eradicate these types of misconceptions. ● Bill Hustler raised a question in regards to Stephen Russell’s current role – he is now Manager of Special Projects and spends some time providing support and training to councils – it was noted that it may be worthwhile to have him attend a future meeting of the SICC. 						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: left;">ACTION</th> <th style="width: 30%; text-align: left;">PERSON RESPONSIBLE</th> <th style="width: 20%; text-align: left;">DEADLINE</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> </tr> </tbody> </table>	ACTION	PERSON RESPONSIBLE	DEADLINE			
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Committee Reports	<p>Communication Committee – Rosemary Juszko</p> <ul style="list-style-type: none"> ● Written report attached ● Discussion from written report: Information Sheet Distribution <ul style="list-style-type: none"> ○ Open to suggestions of other places to distribute. Sharon Sinclair will take 50 to Lesley’s office to be mailed to Louise for distribution on Salt Spring Island. Some have also gone to Community Options. ○ Rosemary will speak to network managers for Lifetime Networks Victoria (LNV) February 8th and is open to input as to what she presents. She may follow-up with something about council and CLBC and wondered if providing information on the PSI would work? Sharon will contact Caitlyn to see if she may have a written summary of the PSI available. ● Meeting with Politicians – The meetings were all people focused, not political. <ul style="list-style-type: none"> ○ The Intermunicipal Advisory Committee on Disability Issues would like a self advocate to participate. Lesley will forward information on to Kristen as a contact person. ○ Caitlyn is looking for a self advocate who uses a wheelchair to participate in the Olympic Torch Relay. ● Amalgamation of two upper island councils – The amalgamation process was a CLBC decision, rather than a council decision. It was suggested that this may be something that Stephen Russell could speak to. 						

- Other – It was suggested that when a website link is provided in the CLBC newsletter it could also go on the website.

Self Advocacy Committee – Mary Emmond & Mike Langridge

- Written report attached
- Mike provided an overview of the self advocates report
- Mary read written responses that were received from Murray Coell and Minister Rich Coleman in regards to the wording changes made in the Community Living Authority Act.

Family Committee – Louise Doucet

- Written report attached
- Resource Fair – March 22nd at Garth Homer Centre
 - Looking for ideas for speakers and/or topics that will bring parents in and be educational. Is CLBC Vancouver bringing anyone to Vancouver in March that could also present at the Resource Fair?
 - Is there funding through the SICC for a speaker? If the amount was to be similar to last year (i.e. \$600), then the answer is “yes”.
 - The question was raised as to whether the committee’s table should be next to CLBC at the fair, or separate. Would it create confusion if they were side by side? It was determined that with appropriate signage the two would be fine next to one another.

Service Providers Committee

- Roberta Scott absent, no report

Membership & Planning Committee (supplement to written report previously submitted) - David Steeves

- David attended a Saanich School District Meeting regarding the transition process; 2 CLBC staff were also present. David spoke about the SICC. The meeting went well, and parents are keen around employability, individualized funding, host agencies, etc. There was a positive response to the opportunities being presented. An impressive group of many local programs and agencies presented. Parents that attended the meeting either had children in the Saanich school district or who participate in the SIDES program.
- Other meetings of a similar nature are planned in another school district on February 23rd and also in March and SICC should have a presence at these information exchange opportunities.

ACTION	PERSON RESPONSIBLE	DEADLINE

TOPIC	DISCUSSION
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New Business	<ul style="list-style-type: none"> • Bill Hustler provided Keri with membership terms for the various council members. This will be distributed to council; please let Keri know if any of the information is incorrect.
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- Bill reminded the subcommittees that they should be looking at their budgets for the next year, as the fiscal year end is March 31. If there are any significant expenses anticipated between April 1, 2010 – March 31, 2011 the Chair should be advised. In addition, those who may have travel expenses to remit are reminded to do so as soon as possible.
- Following an email poll of council members that took place earlier in the month:
 - Moved by Sharon Sinclair to appoint Mary, with Kristen as support, in pursuing a nomination for Provincial Advisory Committee Membership.
 - Seconded by Sharon Bearpark.
 - Motion carried.
- Future Meeting Dates – Michael Hayes’ work schedule is such that he is unable to attend Tuesday meetings. It was suggested, if it worked for other council members’ schedules, that meetings temporarily be moved to the last Monday of the month, February through May. Keri will conduct an email poll to determine if this is a viable option.
- Guest Speakers – Sylvie Zebroff (CLBC Family Partnership Advisor) and Jessica Humphrey (STEPS Forward) will present at the February meeting. Council will try to arrange the March meeting to take place at CanAssist.
- Terms of Reference for Membership and Planning Committee (attached) – council please advise M&P Committee if you have issues with the T of R for M&P. In the meantime M&P will operate by those Terms of Reference.

ADJOURNMENT

Meeting adjourned at 8:20 pm Moved by Mary Emmond 2nd by Sharon Bearpark

NEXT MEETING

Date: Mon. February 22, 2010 Time: 5:00 p.m. Location: 220 – 4460 Chatterton Way, Victoria, B.C.