



**Minutes of the Board of Directors Meeting  
Community Living British Columbia**

**Tuesday, May 30, 2006  
From 11:00am to 2:45  
Airport Square – Room #1**

**Attendees:**

Lois Hollstedt (Chair)  
Amanda Lennard  
Colleen Hay

George Fulcher  
Joan Rush  
Ken Crump

M. Lynn Rolko  
Maurice Mourton  
Rod Gunn

**Staff:**

Rick Mowles (CEO)  
Sally Greenwood (Director of Communications)  
Brian Berglund (CIO)  
Doug Woollard (VP Community Planning & Development)  
Richard Hunter (VP Corporate Services)  
Josefina Marchetti (recorder)

**Call to Order**

The Chair welcomed the members and called the meeting to order at 11:03.

**Agenda**

The agenda was reviewed and accepted as submitted with the addition of one item:  
**Board Self Evaluation.**

**Minutes of March 28, 2006**

The minutes of the Board meeting of February 28, 2006 were reviewed.

*Motion*

It was moved by George Fulcher, seconded by Ken Crump, to accept the minutes as circulated. *Carried*

**Annual Report**

The annual report was presented by Sally Greenwood, director of communications. This first report follows the required reporting guidelines and format of the province and will be posted on our website.

*Motion*

It was moved by Joan Rush, seconded by Rod Gunn, to accept the annual report in principle. *Carried*

### **IT Project Update**

Brian Berglund, CIO, presented the updated Information Technology Plan. He reported on the progress and implementation of Paris, Datawarehouse, payment process related to contracts, desktop and network and HR payroll. The timelines for various aspects are on target but full implementation is 3 years out.

### **Advisory Committee**

Rod Gunn and Joan Rush presented the Terms of Reference of the Advisory Committee. The development of this document involved various community members. The advertising for these positions will begin immediately.

#### Motion

It was moved by Joan Rush, seconded by Rod Gunn, to approve the Terms of Reference of the Advisory Committee.

*Carried*

#### Motion

It was moved by Lynn Rolko, seconded by Rod Gunn, to appoint Colleen Hay and Amanda Lennard, CLBC Directors, as members of the Advisory Committee.

*Carried*

### **IF Project Update**

Doug Woollard, VP Community Planning & Development, presented the Individualized Funding (IF) update. Doug explained the three payment options that individuals and/or their families will have: If directed to an agency, Host Agency and IF direct to individual and/or family. The implementation plan is under development. Because of the significant changes, CLBC will start with one area (South Island) and roll out the IF option across the province.

### **IF T5007 Tax Issue**

Richard Hunter presented a recent legal advice regarding the T5007 form issue. The advice from the legal counsel supports CLBC's position of not issuing T5007s.

#### Motion

It was moved by Ken Crump, seconded by Maurice Morton, to approve CLBC's approach to the T5007 form taxation issue.

*Carried*

### **Corporate Services**

#### **Financial Statements 2005/2006**

Ken Crump presented the CLBC Financial Statements for the period ending March 31, 2006.

#### Motion

It was moved by Ken Crump, seconded by Rod Gunn, to approve the audited financial statements, as presented.

*Carried*

#### **2006/2007 Operating Budget**

Ken Crump presented the CLBC Operating Budget for 2006/07 for information purposes.

## **Audit Committee Report**

Ken Crump presented to the Board the report from the auditors and the management letter that includes the auditors' recommendations.

### Motion

It was moved by Ken Crump, seconded by Lynn Rolko, to accept the report from the Office of the Auditor General.

*Carried*

## **CEO Update**

### **Family Focus Conference**

The CEO presented a letter from the Family Focus Conference 2006 asking for CLBC's support to assist with the costs associated with the conference delivery. The Board asked that a policy be developed for this kind of support before further grants are made.

### Motion

It was moved by Lynn Rolko, seconded by Maurice Morton, to approve a \$5,000.00 contribution to the Family Focus Conference 2006.

*Carried*

### **(CEO Update continued)**

- CLBC's Anniversary Open House - June 12, 2006 CLBC at 2:00pm in the headquarter office. Minister Hagen will be present and will make an announcement.
- Credit Watch –CLBC/MCFD regular meetings with the Minister of Finance are held to review the financial status of MCFD and as part of that, CLBC is also reviewed.
- Treasury Board – CLBC/MCFD are requesting additional funding for non-unionized organizations in our sector.

## **Board Self Evaluation**

As a requirement of the Best Practice Guidelines, Maurice Morton distributed a self evaluation form for Board members. After completion, the forms will be mailed on a sealed envelope addressed to Maurice or will be given to him during the next meeting.

## **In-camera session**

The Board moved to an in-camera session to review the minutes from the Human Resources Committee and discuss management performance reviews.

## **Next Meeting**

Next meeting will take place on June 27, 2006.

## **Adjournment**

The meeting was adjourned at 2:31 pm.