



North Okanagan Shuswap Community Council Meeting

DRAFT Minutes of Meeting on Sept 26, 2016

CLBC Boardroom, Vernon

1. Welcome & Attendance

Present: Colleen Larson (Acting Chair) , Kelly Bateman, Eileen Howells, Joanne Crawford, Mary Adamson, Maggi Litster, Angie Houston, Erin Murphy, Rose Vair, Jennifer Love (CLBC) and Kim Down (CLBC)

Regrets: Lorne McEwen (Chair), Wendy Phillips

2. Agenda items:

- Additional Agenda items
- Approval of Agenda
- Review and approval of previous month's minutes
- Old Business:
 - a) Inclusive Employer Initiative
 - Award Presentation Highlights
 - Decals update
 - b) Recruitment
 - Colleen's letter to Service Providers.
 - Business strategy
 - c) Inclusive Housing Forum Summary
 - d) Recognition for James Weir - Highlights
 - e) Work Plan
 - f) Janet Klees Event?
- New Business:
 - Council Budget update (Jennifer)
 - Community Living Month (October) (Colleen)
- CLBC Updates (Jennifer)
- Upcoming Events:
 - 2016 Family Focus Conference: October 21-23rd, Sheraton Vancouver Airport Hotel
 - Janet Klees October 24 / October 27

• Welcome

Introductions from Council members and attendees.



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- **Approval of Agenda:**

Motion to approve: Kelly Bateman Seconded: Joanne Crawford Carried.

- **Review and approval of previous month's minutes:**

Revisions: Amend the word "Agenda" to "Minutes" on title; no other changes

Motion to approve: Maggie Litster Seconded: Mary Carried.

Old Business:

- **a) Inclusive Employer Initiative:**

Award Presentation Highlights

- Joanne Crawford provided notes on Manager of Canadian Tire award.
- Discussions and commentary around success story in paper.
- Request to forward article with minutes. (Shuswap Observer)

Decals update:

- Review of previous minutes to understand requirements for decals – Kelly, Joanne
- Add to strategic planning agenda .
- Contact Lisa Porcellato to assist with decals.
- Provide Lisa's contact info to Kelly, Joanne.

- **b) Recruitment:**

Colleen's letter to Service Providers:

- Colleen provided a copy of letter to Community Council.
- Review of letter and amendments.
- Letter would be available to family members to inform them about Council.

Business strategy:

- Council discussed strategy to find replacement for community member at large. (Replacing James)
- Discussion around finding influential council members.
- Networking concepts discussed for local business person(s) recruitment.
- Application to Council process.
- Suggested member, Chris Sparrow (Maggie's contact 549 4726)
- Inquire with James with regard to potential contact.



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Business strategy (cont'd.)

- Contact Lori Skinner, CLBC Facilitator for potential contact.
- Carson Holtz, FASD advocate discussed as possible Council Member; Council Member to approach.
- Approach Debbie Moore as a potential Council member ; Council member Maggie Litster to contact.

• **c) Inclusive Housing Forum Summary**

Council Member Rose Vair inquired about more affordable housing.

- Joanne Crawford discussed Annette Sharkey, ED Social Planning Council to be approached to meet with Council (Monday , November 21, 2016 – Confirm Date)
- Review Wendy's Phillips' schedule for next Council meeting – set dates
- Discuss more about housing at next Council meeting.

• **d) Recognition for James Weir:**

Highlights:

Rose, Lorne and Wendy presented James with plaque at his office. Self-advocates thanked James for his work and support. Self-advocates also presented a card.

• **e) Work Plan:**

- Next month meeting Sylvie Zebroff, Family Partnership Advisor will be attending to assist Community Council with Work Plan
- Review of last year's goals and accomplishments
- Concepts discussed for addition to Work Plan:
 - Housing
 - Employer recognition
 - Funding
 - Family Focus Conference
 - Opportunities for Self Advocates and funding for support staff
- How are we allocating remainder of budget - recommendations
- Strategic plan and budget review from last year
- Supporting Self-Advocates in Salmon Arm and Revelstoke:
 - Look at ways to support in other communities; How can we support Recruitment
- Location: Vernon Office 17th October 2016 - Strategic Planning
 - Send out email for meeting
 - Members can inform availability



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- **f) Janet Klees Event?:**

Discussion around event and sharing in the organization with Kelowna Office of event - October 24 & 27th
Jennifer Love provided hand out provided to assist in how Community Council can help shape event

- Council to Assist in advertising and promotion
- Questions to Council regarding event:
 - How to use presented information?
 - How is information relevant?
 - What type of presentation works best?
 - Who is audience? Where is the need? What are the issues?
 - Council member Colleen to provide findings to Sylvie Zebroff
- Projected number of attendee : (20 or under)
- Who will attend?
 - Service providers – families?
 - Transitioning and aging parents
 - CLBC to send out to “picnic list”
- Kelowna team will manage venue

New Business:

- **CLBC Updates:**

Jennifer provided CLBC Reorganization status and budget challenges for the coming fiscal.

- Council to review past and projected expenditures, including self-advocate lunches, Council travel, and meetings
- Work toward targeted budget for Community Council

CLBC Reorganization:

Reorganization “Go Live” date - October 24th , 2016

Jennifer discussed changes in workflows, management, eligibility process and the addition of Regional Teams.

Informed Council there will be no changes in to budget, which will continue to be managed at local office level.

Service Providers will be contacted about any changes to Regional Team.

Noted: Local CLBC office team has been short staffed.



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New Business: (cont.)

Strategic Plan:

Seonag MCrae, CLBC CEO road trip around the province – April 1, 2017 (start date)

Consultation completed and now in shaping core priorities phase

- **Community Living Month (October) (Colleen)**

Discussion around approaching the local mayors to proclaim October “Community Living Month.”

Motion to approve sending letter: Eileen Seconded Joanne Passed

- Preparing proclamation(s) for mayors and their regions;
 - Kelly Bateman– Revelstoke
 - Eileen Howells - Lumby , Armstrong
 - Colleen Larson - Vernon , Coldstream
 - Joanne Crawford - Enderby, Salmon Arm, Sicamous

- **Upcoming Events:**

- **2016 Family Focus Conference: October 21-23rd** - Sheraton Vancouver Airport Hotel
Provide information; CC not sending any SA or CC members;
- **Janet Klees - October 24 / October 27**
 - Information circulars/fliers to be emailed to contact base
 - Inform service providers to provide transport
- The next Community Council meeting will be held October 17th 2016 10am – 4pm at Vernon CLBC Office.
- The meeting adjourned at 4:26 pm.

2016 Meetings

October 17th – Strategic Planning Meeting Monday 10- 4pm

Meeting Specifics: Allergies? Rose – gluten/diary; Maggie – no tomatoes
