



**North Okanagan-Shuswap Community Council Minutes  
CLBC Boardroom, Suite 201 – 2802- 30<sup>th</sup> St. Vernon.**

**February 20, 2017**

**Present**

Chair: Lorne McEwen, Colleen Larson, Jo-Anne Crawford, Mary Adamson, Erin Murphy, Kathryn Willardson, Eileen Howells, Rose Vair

**CLBC staff present**

- Jennifer Love, ISM; Wendy Phillips, Recorder

**Regrets**

- Kelly Bateman

**Introductions**

**Acceptance of the agenda**

Motion to approve: Jo-Anne      Seconded: Eileen      Carried.

**Acceptance of the minutes from the previous meeting**

Motion to approve: Eileen      Seconded: Jo-Anne      Carried.

**Agenda items**

**1. Old Business**

a) Status update of Nominees and Reappointments to Council:

- i. Documentation for Rose and Colleen Reappointments were completed, signed and returned to Wendy to forward to Jennifer Terwood, DRO.
- ii. Colleen's 2 year term as council's PAC Representative ends on March 31, 2017.

Motion to extend Colleen's term: Lorne      Seconded: Eileen      Carried.

- iii. Maggie's Appointment documents are awaiting her completion. This will be processed as soon as Maggie is able to sign them.

b) Review Inclusive Employer Initiative:

- i. Logo decal - design revision #3.  
Lorne distributed the third revision of the decal to council and agreement was reached to replace "Community Living British Columbia" text with "North Okanagan-Shuswap Community Council".
- ii. Design fees were discussed and given the number of revisions made thus far, there was agreement to increase fees to maximum of \$400.00.
- iii. Wendy will provide quote to supply decals at next meeting.

Motion to approve fee increase: Eileen      Seconded: Colleen      Carried

c) Service Provider Employment Letter:

- i. Draft letter to be sent to service providers, self-advocates and families was discussed and two changes were identified:
  - Add "Provide comments from employees why he/she is a great boss."
  - Replace Signatory to reflect name of incoming Chair.

Next Steps: Wendy will amend letter for Colleen to sign next week.  
Wendy will mail out to families, self-advocates and service providers.

## 2. New Business - None

## 3. PAC Report:

Colleen distributed the following documents to council:

- January 28, 2017 PAC Meeting Agenda
- Sept. 26, 2016 PAC Meeting Minutes

and provided a summary of the January 28<sup>th</sup> PAC meeting:

- Megan Tardiff clarified the New Quality Assurance role (Sylvie),
- Housing strategies:
  - New CLBC brochure called *‘Help build the future of Inclusive Housing’* was distributed and discussed.
  - Colleen shared ideas to create awareness using this brochure; attend City Council meetings, mail to or speak with MLAs, etc. Jennifer suggested that Lisa Porcellato be included to assist council in this matter.
- Recruitment:
  - Recruiting family members is still a common issue among other councils. Council discussed approaching the Senior Parent’s Group, Family Support Institute, to see if there was any potential interest.

### **3. Budget Update:**

Approximately \$2,600 has been spent to-date.

### **4. CLBC Update:**

Jennifer spoke about the ANSO project: CLBC`s pilot project that aims to create a brand new service enabling individuals to connect with employment, personal development opportunities and support stronger social participation. Target date is 2018 timeframe.

CLBC and their role in Council: The Council Handbook is being revised to reflect the recent new organization structure (changes to people and positions, etc.) and a new version is being released this summer. If you have any suggestions or changes that you would like to see being included in the new handbook, let Jennifer know.

Jessica Humphrey will be the new support liaison to Council and PAC representatives.

Quarterly Chair calls: evaluating these meetings to be more productive and informative.

There being no other business, the meeting adjourned at 4:20pm.

## 2017 Meetings

Tuesday, March 21 <sup>st</sup> @ 3pm	<del>Salmon-Arm</del> Vernon
Tuesday, April 25 <sup>th</sup> @ 3pm	Vernon
Tuesday, May 16 <sup>th</sup> @ 3pm	Revelstoke
Tuesday, June 20 <sup>th</sup> @ 3pm	Vernon