

Board Resourcing and Development Office

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The Community Living British Columbia Board of Directors has four (4) positions open for January 2025

The skills and experience needed for these positions include:

- knowledge of issues facing adults living with a developmental disability
- ability to communicate issues mentioned above at board meetings;
- ability to work independently and as a team;
- ability to participate in long meetings;
- experience working with others who share goals and issues of importance;
- experience in working with others to help build more inclusive communities;
- ability to speak to groups of people;
- ability to listen to and be respectful of different ideas and perspectives.

In addition, these open positions require skills and experience in one or more of the following areas:

- Finance and Accounting
- Information Technology (IT)
- Governance and Strategic Planning

All Board Members must live in British Columbia.

The following is important information to understand for anyone interested in applying for this position.

Who is Community Living BC?

- Community Living British Columbia (“CLBC”) was created in 2005.
- It was created by family members, self advocates, government and community partners who wanted a new way to supporting people with developmental disabilities.
- It is a Crown corporation that is responsible to the provincial government

through the Minister of Social Development and Poverty Reduction

- CLBC follows the [*Community Living Authority Act*](#) (the “CLAA”) to provide a range of supports and services that meet the disability-related needs of eligible adults with developmental disabilities and their families throughout British Columbia.
- CLBC works to create communities where people with developmental disabilities have more choices about how they live, work, and contribute.
- The CLBC vision is “Communities of belonging, lives with connection”.
- The annual budget is over \$1 billion.
- There are over 700 CLBC staff. There are 35 regional offices throughout the province.
- CLBC contracts with over 4,800 not for profit, private agencies, person centred societies and individual caregivers to provide family support, residential and community inclusion services, life skills and employment support to over 28,000 individuals.
- To learn about the current CLBC goals and 2022-2025 strategic plan visit [CLBC Strategic Plan - 2022 to 2025 - Community Living BC](#)

What is the role of the CLBC Board?

The CLBC Board oversees and governs the work of CLBC as set out by the provincial government. This includes responsibilities like:

- approving CLBC’s strategic plan and goals;
- approving how CLBC spends the annual budget provided by the provincial government;
- making sure there is a way to know if the services and supports provided by CLBC make a difference in the quality of life of individuals served;
- overseeing the overall way that CLBC does its work;
- reviewing anything that might be a risk to the work of CLBC;
- making sure there is a plan in place for the right people to lead the work of CLBC.

How does the CLBC Board do its work?

Who is on the Board?

- CLBC Board members are appointed by the Minister of Social Development

and Poverty Reduction.

- Currently, the Board has 11 members.
Each Board member is chosen because of particular skills and experience they bring in order for the Board to do its work. For example - different Board members have skills in the areas of finance, law, communication, human resources, lived experience and issues affecting the people CLBC serves.
- The Board must always have a minimum of:
 - two self-advocate members who are eligible for support from CLBC.
 - one family member of an individual who is eligible for support from CLBC
 - one person who is Indigenous

How long are members on the Board for?

- Board members are appointed to serve to a term of anywhere from one to three years, typically ending with the calendar year (December 31st), and can serve a maximum of two consecutive terms.

How often does the Board meet? What is the time commitment for Board members?

- The Board meets four (4) times per year, generally during the months of February, May, September, and November. Additional meetings may be called at the request of the Board Chair if necessary.
- Meetings run a full day from approximately 9 am - 5 pm.
- Meetings take place at CLBC Head Office, 1200 West 73rd Avenue, 7th Floor, Vancouver. Or they can be done by video conference if it is not possible to meet in person.
- The Board has three Committees and each member participates on at least one. These are: 1. Finance and Audit; 2. Service, Quality and Performance; and 3. Governance and Human Resources.
- Committee meetings typically occur virtually for 3 hours, a week before the Board meeting.
- When possible, board members also participate in board tours throughout the province up to twice per year. During these tours, Board members meet with CLBC staff, Community Council members, service providers, and other stakeholders.
- In addition, Board members also meet once per year for a full day meeting with the [CLBC's Indigenous Advisory Committee](#) and [Provincial Advisory Committee](#) made up self advocates and family members.

What are the responsibilities of CLBC Board members?

- Understand the mandate and work of CLBC as set out by the provincial government;
- Work respectfully with fellow Board members to review and oversee the work of CLBC;
- Attend and actively participate in scheduled Board and Committee meetings and Board tours;
- Review information and prepare for Board meetings ahead of time;
- Understand the Board's responsibility to the public and the taxpayer;
- Keep an open mind to ideas that might be different from your own;
- Make sure there are no conflicts of interest between the work of the Board and your work outside of the Board;
- Ability to fulfill the time commitment required to carry out responsibilities of being a Board member;
- Work together to make sure all Board members feel welcome and included and have an equal voice on the Board.

What support is available to Board members?

All Board members share the responsibility of making sure each other feels welcome and supported. In addition, there are two other CLBC staff available to support Board members.

1. *CLBC Board Liaison*- helps prepare and send information to Board members before meetings, takes minutes during meetings, and helps with booking and arranging travel.
2. *CLBC Community Engagement Lead*- meets with and gets to know new Board members who live with a developmental disability to understand what kind of support would work best for them. Support may include things like reviewing information before meetings, preparing plain language notes, answering questions and being available as a resource throughout their Board term.

Do CLBC Board members get paid?

- All Board members are paid \$8,625 for each year they serve on the Board.
- All Board members are paid an additional \$575 for each full day meeting and \$287.50 for each half day meeting they attend.
- If a Board member is also the Chair of the Finance and Audit Committee they receive an additional \$3,450 a year.
- If a Board member is also the Chair of the Service, Quality and Performance or

Governance and Human Resources Committee they receive an additional \$2,300 a year.

Who is on the CLBC Board now?

Board Member	First Appointed	Term Ends	Occupation
Michael Prince (Chair)	2018-07-01	2024-06-30	Professor – University of Victoria
Akshay Sachdeva	2023-12-31	2026-12-31	Self advocate, Director-At-Large for BC Peoples First's Board, CLBC Editorial Board Member
Alain LeFebvre	22-10-17	2025-10-17	Retired Office Managing and Audit Partner, Chartered Professional Accountant
Patti Sullivan	2018-12-31	2024-12-31	Consultant, Strategy & Governance, Independent Director
Stephen Lee	2022-12-31	2025-12-31	CEO
Marnie Larson	2018-12-31	2024-12-31	CEO
Julia Payson	2018-12-31	2024-12-31?	Non-Profit Executive
Simon Philp	2018-12-31	2024-12-31	Commercial Banker
Joely Viveiros	2019-12-31	2022-12-31	Audiologist
Amber Rainshadow	2021-08-01	2024-07-31	Self-advocate working on behalf of individuals with disabilities and those living with Fetal Alcohol Spectrum Disorder
Corey Walker	2022-04-22	2025-04-22	Disability Services Employment Coach and Autistic Self Advocate

CLBC Executive Team:

Ross Chilton, Chief Executive Officer
John Stinson, Vice President, Regional Services and Innovation
Huy Nguyen, Vice President, Finance and Chief Financial Officer
Karen Mackay, Vice President, People and Culture

Joanne Mills, Vice President, Quality Services and Indigenous Relations
Sara Miller, Vice President, Information, Technology and Project Services
Genevieve Bucher, Vice President, Governance and Communications

How can I apply for this position?

Process for Submitting Expressions of Interest

Click "Apply Online Now" to be considered for this opportunity. For more information on the board, refer to the Crown Agencies and Board Resourcing Office website (gov.bc.ca/cabro) or the CLBC website (www.communitylivingbc.ca).

If you have questions about this position or need help with the application process, you can contact CLBC's Director of Governance and Policy at Catriona.Johnson@gov.bc.ca.

Click "Apply Online Now" to be considered for future opportunities. For more information on the board, refer to the Crown Agencies and Board Resourcing Office website (gov.bc.ca/cabro).

British Columbia Appointment Guidelines

Appointments to British Columbia's public sector organizations are governed by written appointment guidelines. For more information about the appointment process, and to view a copy of the guidelines, refer to the Crown Agencies and Board Resourcing Office website (gov.bc.ca/cabro).