



Board of Directors Meeting Minutes (Open)
February 23rd, 2023
MS Teams/In-Person Meeting

The Board Chair began the meeting with a territorial acknowledgement on the lands from which we were meeting and calling-in from, introduced the Board and Management, and then explained the format of CLBC Board meeting. The Board Chair informed everyone that this meeting will be recorded.

Question and Answer Period

In order to support communication, transparency, and accessibility to the public, the Board of CLBC provides opportunities for the public to schedule presentations and to ask questions from the Board prior to the beginning of every Board meeting.

There were 22 members of the public in attendance.

Attendees:

Michael Prince – Board Chair
Kathy Bright – Board Member
Patti Sullivan – Board Member
Julia Payson – Board Member
Marnie Larson – Board Member
Corey Walker – Board Member
Simon Philp – Board Member
Joely Viveiros – Board Member
Amber Rainshadow – Board Member
Al Lefebvre -Board Member
Stephen Lee- Board member

Guests:

Adam McKinnon- Assistant Deputy Minister, SDPR
Neil Belanger – Chair, IAC

CLBC Staff:

Ross Chilton - CEO
John Stinson - Vice President, Service Delivery and Innovation
Jack Styan – Vice President, Strategic Initiatives
Sara Miller – Vice President, Technology and Workplace Solution
Randy Schmidt – Vice President, Governance & Communications
Joanne Mills – Vice President, Quality Service and Indigenous Relations
Karen Mackay - Vice President, People & Culture
Henry Chen – Vice President Finance & CFO
Alex Afanasev – Internal Auditor
Padminee Chundunsing – Senior Executive Assistant to the Board & CEO (Recorder)



Call to Order

Michael Prince, Board Chair, called the Public Board Meeting of February 23rd, 2023, to order at 9:05 a.m. and welcomed members of the Board, executives, and guests.

The Chair reminded attendees that CLBC Directors and Officers are public office holders and thus subject to the provisions of the Conflict-of-Interest Act. He asked Directors and Officers to declare any conflicts of interest, real or perceived they may have. Michael also asked the CEO if he was aware of any conflict of interest for any directors or officers. None were declared.

1. Consent Agenda Items

1.1- Agenda of the February 23rd, 2023, meeting of the Board of Directors was reviewed.

1.2- The minutes of the November 30th meeting of the Board of Directors was reviewed.

Motion It was MOVED and SECONDED that the Board approves the agenda as amended and minutes as presented.

CARRIED

2. Welcome Minister Malcolmson

Michael Prince, CLBC Board Chair was delighted to welcome Sheila Malcolmson, Minister of Social Development and Poverty Reduction as this is her first opportunity to meet the board virtually. The Board Chair explained that there will be a brief conversation with the Minister followed by a few questions and comments from some Board Members.

Remarks from Minister Malcolmson

Minister Malcolmson thanked the Board Chair for welcoming her to the Board Meeting and she really appreciated the invitation. She thanked her predecessors Nick Simons and Shane Simpson who did a fabulous job prior to her appointment. She praised the work and the important role that CLBC plays in the province. Minister Malcolmson shared some personal remarks.

The Board Chair thanked the Minister for her kind words and invited three Board Members to make some remarks and to proceed with the questions for the Minister.

3. Other Business

3.1 - Provincial Advisory Committee (PAC) Report to the Board

Randy Schmidt gave a verbal update on the Provincial Advisory Committee on behalf of Debbie Moore who was unable to attend this meeting and responded to comments and questions from the Board.

3.2- Indigenous Advisory Committee (IAC) Report to the Board

Neil Belanger gave a verbal update on the Indigenous Advisory Committee and responded to comments and questions from the Board.

3. CEO Report

Ross Chilton presented the CEO Report in a new format, discussed highlights as of February 2023 and responded to comments and questions from the Board.



4.1- Finance & Audit Committee Report

Simon Philp, chair of the Finance & Audit Committee, gave a verbal update on the Finance & Audit Committee Meeting held on February 16th, 2023.

4.2- Governance & Human Resources Committee Report

Kathy Bright, chair of Governance & HR Committee, presented her report to the Board. The committee held its fourth quarterly meeting in the 2022 calendar year. A number of items were discussed that are still in draft form, so not reported in the Open Board meeting; however, once finalized they will move to the public domain.

4.3 – Service, Quality & Performance Committee Report (*attached*)

Julia Payson, chair of the Service, Quality & Performance Committee, gave a verbal update on the Service, Quality & Performance Committee Meeting held on February 8th, 2023.

5. Directors' Reports on Community Interactions/External Events (*verbal update*)

There was a brief discussion on director community interactions/external events.

9. Adjournment

There being no further business to discuss, the Chair asked for a motion to adjourn the meeting.

Motion:

It was **MOVED** and **SECONDED** that the Board meeting be adjourned.

CARRIED

The meeting adjourned at 11.30 a.m. The next open Board meeting is scheduled for May 10th, 2023, in person at the Vancouver Head Office.